

**Internal Quality Assurance Cell (IQAC)**  
**IQAC Room, St. Stephen's College, Delhi 110007**  
**Meeting held on 9<sup>th</sup> December 2019 at 12.00pm**

The meeting of the IQAC was held on 9<sup>th</sup> December, 2019 at 12.00 pm in the IQAC office.

**Members Present:**

- 1) Prof. John Varghese - Chairperson
- 2) Dr. Ekta Kundra Arora - Co-ordinator
- 3) Dr. Renish G. Abraham
- 4) Dr. A.D. Mathur
- 5) Dr. Karen Gabriel
- 6) Dr. Satish Kumar
- 7) Dr. Chinkhanlun Guite
- 8) Ms. Simmi Puri
- 9) Prof. Rupin Desai

Ms. Archana Chopra and Dr, Sarah Iqbal had expressed their inability to attend the meeting. The attendance sheet is attached.

**Confirmation of the minutes:** The minutes of the IQAC meeting held on 26<sup>th</sup> July, 2019 were confirmed without any changes. The minutes were proposed for passing and adoption by Dr. A.D. Mathur and seconded by Dr. Renish G. Abraham.

**Matters arising**

To address the Mental Health needs of students the chairperson suggested that the agency 'Gatekeeper Training' a community led initiative for suicide prevention in India could be contacted. A member emphasized that faculty can aid in identifying the students who need help. Attendance, unusual behavior, performance in class and interpersonal behavior can be indicators for the same. Another member suggested having consultants from among the alumni. It was suggested that the faculty should receive some training on Mental Health related issues but professional help should be sought to address such issues. The Chairperson informed that in addition to the counselor who visits college twice a week for some hours, another counselor will be appointed. A member informed that students have suggested having a male counselor in addition to a female counselor.

After deliberations on increasing stress on students, the IQAC members recommended having a cap of three on official positions that a student may hold in different societies.

A member emphasized on the need to have Campus Placement Cell as part of the college administration rather than a society.

It was suggested that the meeting of the Principal with the Heads of the Departments should take place twice every semester.

A member offered to help the women students of the college develop their ideas through the Innovation Cell.

While discussing mentorship, the chairperson decided that the Physics Department which already has a mentorship programme in place will help the other departments in formalizing it.

The meeting ended with the chairperson and coordinator thanking everyone for their presence and participation.

*Ekta Kundra*

Dr. Ekta Kundra Arora  
IQAC Coordinator

*John Varghese*

Prof. John Varghese  
Chairperson