

ST. STEPHEN'S COLLEGE

Department of Physical Education and Sports Sciences
Delhi – 110007

NOTICE INVITING QUOTATION (NIQ)

NIQ No.: SSC/DPESS/SPORTS/2026-27/01

Date: 14th October 2026

Subject: Notice Inviting Quotation for Supply of Sports Equipment

St. Stephen's College, Delhi – 110007, through the Department of Physical Education and Sports Sciences, invites offline quotations from reputed, established and authorized suppliers/dealers for the supply of sports equipment as per the specifications of the items listed in this Notice, quoting the rate per unit.

The Notice Inviting Quotation is being published on the official website of St. Stephen's College for inviting quotations from eligible suppliers.

Interested vendors are requested to submit their item-wise competitive quotations in physical/offline mode within the stipulated date and time.

1. DETAILS OF SPORTS EQUIPMENT

Sl.NO	NAME OF THE ITEMS	BRAND/MODEL	BASIC RATE WITHOUT GST	UNIT	GST %
A	AQUATICS				
1	AQUATICS TOWEL	COTTON		PER PIECE	
2	TSHIRT + SHORTS	FULL SUBLIMATION		PER SET	
3	TSHIRT	FULL SUBLIMATION		PER PIECE	
B	BADMINTON				
1	SHUTTLE COCK FEATHER	YONEX - AS2		PER BOX	
2	SHUTTLE COCK PLASTIC	YONEX - MAVIS 350		PER BOX	
3	TSHIRT (WOMEN)	FULL SUBLIMATION		PER PIECE	

4	TSHIRT (MEN)	FULL SUBLIMATION		PER PIECE	
5	BADMINTON GRIP	YONEX		PER PIECE	
6	BADMINTON STRING	YONEX - BG65		PER PIECE	
C	<u>BASKETBALL</u>				
1	BASKETBALL NET	NYLON EXTRA HEAVY		PER PAIR	
2	VEST + SHORTS (WOMEN)	FULL SUBLIMATION		PER SET	
3	VEST + SHORTS (MEN)	FULL SUBLIMATION		PER SET	
4	BASKETBALL NO.6	COSCO CHALLENGE		PER PIECE	
	BASKETBALL NO.6	NIVIA PRO TOUCH		PER PIECE	
	BASKETBALL NO.6	VECTOR HG100		PER PIECE	
5	BASKETBALL NO.7	COSCO CHALLENGE		PER PIECE	
	BASKETBALL NO.7	NIVIA PRO TOUCH		PER PIECE	
	BASKETBALL NO.7	VECTOR HG100		PER PIECE	
6	ALUMNI VEST + SHORTS (WOMEN)	FULL SUBLIMATION		PER SET	
7	ALUMNI VEST + SHORTS (MEN)	FULL SUBLIMATION		PER SET	
D	<u>CHESS</u>				
1	CHESS MAT + COINS	CFI APPROVED		PER SET	
2	CHESS BOARD + COINS	VISUALLY CHALLENGED		PER SET	
3	TSHIRT + SHORTS	FULL SUBLIMATION		PER SET	
4	TSHIRT	FULL SUBLIMATION		PER PIECE	
E	<u>CRICKET</u>				
1	LEATHER BALL PRACTISE	SG - CLUB		PER PIECE	
	LEATHER BALL PRACTISE			PER PIECE	
2	LEATHER BALL MATCH	SG - TOURNAMENT		PER PIECE	

	LEATHER BALL MATCH	SG - TOURNAMENT		PER PIECE	
3	CRICKET BAT PRACTISE	SG - KASHMIR WILLOW		PER PIECE	
	CRICKET BAT PRACTISE	SS - KASHMIR WILLOW		PER PIECE	
4	CRICKET BAT MATCH	SG - ENGLISH WILLOW		PER PIECE	
	CRICKET BAT MATCH	SG - ENGLISH WILLOW		PER PIECE	
	CRICKET BAT MATCH	SS - ENGLISH WILLOW		PER PIECE	
	CRICKET BAT MATCH	SS - ENGLISH WILLOW		PER PIECE	
5	CRICKET BAT GRIP	SS		PER PIECE	
	CRICKET BAT GRIP	SG		PER PIECE	
6	CRICKET TSHIRT + LOWER (ALUMNI KIT)	FULL SUBLIMATION		PER SET	
7	CRICKET BATTING LEGGUARD	SG - TEST		PER PAIR	
	CRICKET BATTING LEGGUARD	SS - TEST		PER PAIR	
8	CRICKET WICKET KEEPING LEGGUARD	SG - TEST		PER PAIR	
	CRICKET WICKET KEEPING LEGGUARD	SS - TEST		PER PAIR	
9	CRICKET BATTING GLOVES	SG - TEST		PER PAIR	
	CRICKET BATTING GLOVES	SS - TEST		PER PAIR	
10	CRICKET ELBOW GUARD	SG		PER PIECE	
	CRICKET ELBOW GUARD	SS		PER PIECE	
11	CRICKET THIGH PAD	SG		PER PIECE	
	CRICKET THIGH PAD	SS		PER PIECE	
12	CRICKET INNER GLOVES	SG		PER PAIR	
	CRICKET INNER GLOVES	SS		PER PAIR	
13	CRICKET STUMPS + BAILS	WOODEN		PER SET	
14	CRICKET STUMPS + BAILS	PLASTIC		PER SET	
15	CRICKET STUMPS + BAILS	WOODEN (SPRING)		PER SET	

16	CRICKET WICKET KEEPING GLOVES	SG - TEST		PER PAIR	
	CRICKET WICKET KEEPING GLOVES	SS - TEST		PER PAIR	
17	CRICKET KIT BAG	SG - WITH WHEELS		PER PIECE	
	CRICKET KIT BAG	WITH WHEELS		PER PIECE	
	CRICKET KIT BAG	SS - WITH WHEELS		PER PIECE	
18	CRICKET PITCH MAT	HALF		PER PIECE	
	CRICKET PITCH MAT	FULL		PER PIECE	
19	CRICKET ABDOMINAL GUARD	SG		PER PIECE	
	CRICKET ABDOMINAL GUARD	SS		PER PIECE	
F	FOOTBALL				
1	FOOTBALL NO.5	NIVIA SHINNING STAR		PER PIECE	
	FOOTBALL NO.5	NIVIA DOMINATOR		PER PIECE	
	FOOTBALL NO.5	COSCO DELTA FORCE		PER PIECE	
2	FOOTBALL POP UP NET	LARGE		PER PAIR	
3	FOOTBALL NET	GARWARE TOURNAMENT		PER PAIR	
4	TSHIRT + SHORTS	FULL SUBLIMATION		PER SET	
5	TSHIRT + SHORTS (ALUMNI)	FULL SUBLIMATION		PER SET	
6	REFREE FLAG	DOUBLE COLOUR		PER SET	
7	FOOTBALL STOCKINGS	LYCRA		PER PAIR	
8	FOOTBALL G.K, GLOVES	NIVIA		PER PAIR	
9	FOOTBALL SHINGUARD	NIVIA		PER PAIR	
G	GYMNASTICS				
1	SKIPPING ROPE			PER PIECE	
2	YOGA MAT	6 MM		PER PIECE	
3	YOGA MAT	8 MM		PER PIECE	
4	MEDICINE BALL	1 KG		PER PIECE	

5	MEDICINE BALL	2 KG		PER PIECE	
6	MEDICINE BALL	3 KG		PER PIECE	
7	MEDICINE BALL	4 KG		PER PIECE	
H	Hockey				
1	Balls	Flash		PER PIECE	
2	Shin Guard	Astro		PER PAIR	
3	Hockey Stick	Flash Thunder		PER PIECE	
4	TSHIRT + SHORTS	FULL SUBLIMATION		PER SET	
5	NET	GARWARE		PER PAIR	
I	<u>LAWN TENNIS</u>				
1	LT BALL	WILSON - CHAMPIONSHIP		PER BOX	
	LT BALL	DUNLOP - A.O.		PER BOX	
2	TSHIRT + SHORTS	FULL SUBLIMATION		PER SET	
	TSHIRT	FULL SUBLIMATION		PER PIECE	
3	LT NET	GARWARE TOURNAMENT		PER PIECE	
4	LT SCREEN			PER PIECE	
J	<u>RIFFLE SHOOTING</u>				
1	T-SHIRT	FULL SUBLIMATION		PER PIECE	
2	SHOOTING PALLET	AIR RIFFLE PALLET		PER PIECE	
3	SHOOTING PALLET	AIR PISTOL PALLET		PER PIECE	
K	<u>SQUASH</u>				
1	T-SHIRT	FULL SUBLIMATION		PER PIECE	
2	BALL	DUNLOP - DOUBLE DOT		PER PIECE	
L	<u>TABLE TENNIS</u>				
1	BALLS (MATCH)	STAG GLOBAL -3 STAR		PER PIECE	
2	TSHIRT + SHORTS	FULL SUBLIMATION		PER SET	

3	TSHIRT	FULL SUBLIMATION		PER PIECE	
4	TABLE TENNIS TABLE	STAG		PER SET	
5	TABLE TENNIS TABLE	AMERICAS		PER SET	
M	<u>VOLLEYBALL</u>				
1	BALLS	SPARTAN - SUPER VOLLEY		PER PIECE	
2	BALLS	COSCO - SUPER VOLLEY		PER PIECE	
3	BALLS	NIVIA - SPOT VOLLEY		PER PIECE	
4	VOLLEYBALL NET	NYLON WITH WIRE		PER PIECE	
N	<u>MISCELLANEOUS</u>				
1	TSHIRT	FULL SUBLIMATION		PER PIECE	
2	T-SHIRT + SHORTS	FULL SUBLIMATION		PER SET	
3	TRACKSUIT	FULL SUBLIMATION		PER SET	
4	TRACKSUIT	SHIV NARESH - FULL SUBLIMATION		PER SET	
5	TRACKSUIT	SPORTSUN - FULL SUBLIMATION		PER SET	
6	FOOTBALL LADDER	4 MTR		PER PIECE	
7	FOOTBALL LADDER	8 MTR		PER PIECE	
8	CONE 6"	6"		PER PIECE	
9	CONE 9"	9"		PER PIECE	
10	CONE 12"	12"		PER PIECE	
11	CONE 15"	15"		PER PIECE	
12	MARKERS			PER PIECE	
13	FOOTBALL BIBS	SHIV NARESH FULL SUBLIMATION		PER PIECE	
14	FOOTBALL BIBS	FULL SUBLIMATION		PER PIECE	
15	FOOTBALL KIT BAG	NIVIA		PER PIECE	
16	FOOTBALL KIT BAG	SPORTSUN		PER PIECE	
17	FOOTBALL KIT BAG			PER PIECE	
18	FOOTBALL CARRY BAG			PER PIECE	

19	FOOTBALL POLE MOVEABLE WITH WHEELS 5" PIPE	STAG		PER PAIR	
20	FOOTBALL POLE MOVEABLE WITH WHEELS 5" PIPE			PER PAIR	
21	LOWER	SHIV NARESH FULL SUBLIMATION		PER PIECE	
21	LOWER	FULL SUBLIMATION		PER PIECE	
22	HAND AIR PUMP	NIVIA		PER PIECE	
23	ELECTRIC AIR PUMP	HS		PER PIECE	
24	STOPWATCH	CASIO HS 70		PER PIECE	
25	STOPWATCH	CASIO HS 80		PER PIECE	
26	MEASURING TAPE	FREEMANS - 30 M		PER PIECE	
27	MEASURING TAPE	FREEMANS - 50 M		PER PIECE	
28	MEASURING TAPE	FREEMANS - 100 M		PER PIECE	
29	SUBSTITUTION BOARD			PER PIECE	
30	FOOTBALL CORNER FLAG	SPRING		PER SET	
31	AGILITY HURDLE CONE SET WITH POLE	15 INCHES		PER SET	
32	AGILITY HURDLE CONE SET WITH POLE	18 INCHES		PER SET	
33	GYM BALL	65 CM		PER PIECE	
34	GYM BALL	75 CM		PER PIECE	
35	TRICEP ROPE	NIVIA		PER PIECE	
36	DUMBBELL (DIFFERENTS SIZES)			PER PAIR	

2.IMPORTANT DATES

Particular	Date / Time
Date of publication of NIQ on College website	14 th October 2026
Date from which quotation can be submitted	14 th October 2026
Last date for submission of quotation	26th October 2026
Time of closing of quotation	5:00 PM
Date & time of opening of quotation	27th October 2026
Place/Mode of opening	College Office (Sports Office)
Quotation validity	Minimum 6 months

3. ELIGIBILITY OF THE VENDOR

The bidder/supplier should:

1. Be an established supplier/dealer of sports equipment.
2. Have valid **GST Registration**, wherever applicable.
3. Have a valid **PAN**.
4. Deal in genuine and original sports equipment of the brands/specifications mentioned in this NIQ.
5. Submit complete vendor details, including:
 - o Name of Firm/Company
 - o Registered/Correspondence Address
 - o GSTIN
 - o PAN
 - o Contact Person
 - o Mobile Number
 - o Email ID
 - o Bank Account Details
6. Where applicable, the vendor should provide authorization/dealership documentation for branded products.

4. PRICE QUOTATION

1. Vendors should quote **item-wise rates** against each item.
2. The quotation should clearly show:
 - o Basic Rate
 - o GST percentage
 - o GST amount
 - o Rate including GST

- Total amount
- 3. Any applicable transportation, delivery, packing, forwarding or other charges should be clearly mentioned separately.
- 4. Rates should remain **firm during the quotation validity period**.
- 5. Conditional quotations may not be considered.
- 6. The vendor shall be responsible for ensuring that the quoted specifications correspond to the requirements mentioned in this NIQ.

5. DELIVERY PERIOD

The successful bidder shall supply the ordered items within **one week from the date of issue of the Purchase Order/Work Order**.

The material shall be delivered to:

St. Stephen's College
University Enclave, Delhi – 110007
Department of Physical Education and Sports Sciences

The College reserves the right to reject material that does not conform to the required specification, brand, quality or quantity.

6. INSPECTION AND ACCEPTANCE

1. All supplied equipment shall be inspected by the authorized representative(s) of the College.
2. Payment shall be processed only after satisfactory delivery, inspection and acceptance of the goods.
3. Any defective, damaged, counterfeit or sub-standard material shall be replaced by the supplier at no additional cost to the College.
4. The supplier shall provide a proper GST invoice along with the supplied material.

7. WARRANTY / REPLACEMENT

Where applicable, the supplier shall provide the manufacturer's standard warranty for the equipment supplied.

Any item found defective during the applicable warranty period shall be repaired/replaced by the supplier in accordance with the manufacturer's warranty terms and at no additional cost to the College.

For consumable sports items such as shuttlecocks, balls and similar products, the supplier shall ensure that the goods supplied are **new, unused and of the specified quality and brand.**

8. PAYMENT TERMS

Payment shall normally be made through the College's prescribed payment process after:

- satisfactory delivery;
- inspection and acceptance of the goods;
- submission of a valid GST invoice;
- submission of delivery challan/acknowledgement; and
- completion of all required documentation.

No advance payment shall be made unless specifically approved by the competent authority.

9. RIGHT OF THE COLLEGE

The College reserves the right to:

1. Accept or reject any quotation, wholly or partly.
2. Accept or reject any item-wise quotation.
3. Determine the actual requirement at the time of placing the purchase order.
4. Cancel the quotation process at any stage before placement of the purchase order, in accordance with applicable rules.
5. Seek clarification from any bidder where considered necessary.
6. Place the order for one or more items with the vendor(s) whose quotation is found acceptable under the applicable purchase procedure.

No bidder shall have any claim against the College merely by submitting a quotation.

10. DOCUMENTS TO BE SUBMITTED BY THE VENDOR

The following documents should be uploaded/submitted along with the quotation: .

1. Signed and stamped quotation.
2. GST Registration Certificate.
3. PAN Card.
4. Firm/Company Registration Certificate, wherever applicable.
5. Dealer/Distributor Authorization Certificate, wherever applicable.
6. Bank details/cancelled cheque.
7. Contact details of the authorized representative.
8. EMD document, if applicable.
9. Any other document required by the College.

11. QUOTATION SUBMISSION

The quotation shall be submitted through **offline mode** in a sealed envelope, duly signed and stamped by the authorized representative of the firm/vendor.

The sealed quotation should be addressed to:

The Principal
St. Stephen's College
Delhi – 110007

The envelope should be clearly superscribed:

**“QUOTATION FOR SUPPLY OF SPORTS EQUIPMENT – DEPARTMENT OF
PHYSICAL EDUCATION AND SPORTS SCIENCES”**

The quotation must be submitted before:

Last Date: 26th October 2026

Time: 5:00 PM

Place of Submission:

Department of Physical Education and Sports Sciences (Sports Office)
St. Stephen's College
Delhi – 110007

Quotations received after the stipulated deadline shall not be considered.

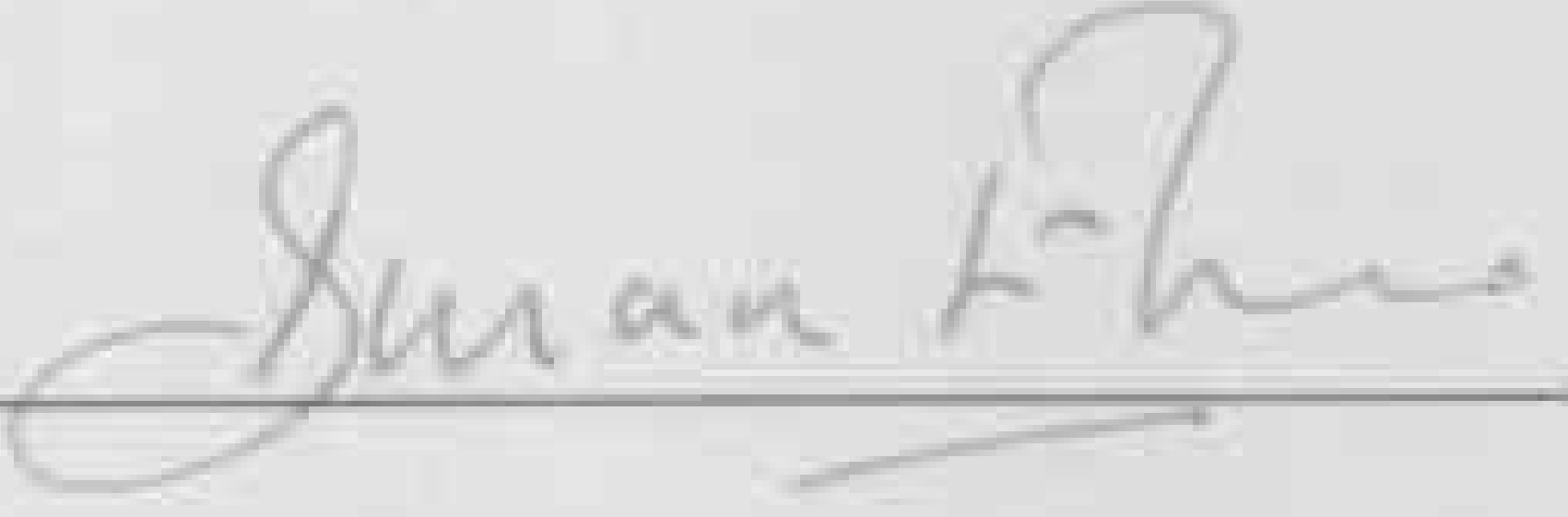
The vendor shall ensure that the quotation is complete in all respects and contains all required documents, duly signed and stamped.

The College shall not be responsible for any delay in delivery or submission of the quotation.

12. CONTACT DETAILS

Department of Physical Education and Sports Sciences
St. Stephen's College
Delhi - 110007

Contact Person: Deepak James
Designation: Office Assistant
Email: sports@ststephens.edu

Approved by: 

Principal
St. Stephen's College
Delhi - 110007

