



# ST. STEPHEN'S COLLEGE

DELHI



## PROSPECTUS

**UNDERGRADUATE PROGRAMMES**

(2021-2022)

# INDEX OF CONTENTS

	<b>Page No.</b>
1. Message from the Principal	2
2 College overview	4
3 Courses	30
4 Humanities	34
5 Sciences	56
6 Admission Policy	74
7 Admission of General Category students (5.1.1)	75
8 Admission of Christian students (5.1.2)	76
9 Supernumerary seats (5.1.3)	78
10 Requirements for admission (5.2)	81
11 Differently abled (PWD) category (5.3)	85
12 Children of Martyrs (5.4)	86
13 Candidates endorsed by the Ministry of External Affairs (MEA) (5.5)	87
14 Candidates from Foreign Boards (5.6)	87

15	Foreign nationals (5.7)	88
16	Application for admission (5.8)	89
17	Online application procedure (5.9)	90
18	Important instructions for filling up the form (5.10)	92
19	Information for Sports candidates (5.11)	96
20	The Interview (5.12)	100
21	Interview Schedule (5.13)	101
22	Documents required at the time of the online interview (5.14)	102
23	Important dates (5.15)	105
24	Selected candidates and Waiting Lists (5.16)	106
25	Orientation and registration (5.17)	107
26	Appendix	108



## COLLEGE PRAYER

“O God, the Eternal Wisdom who didst call Thy servant Saint Stephen to be in life and death a witness to Thy Truth, bless, we beseech Thee, this College named in his honour, that it may ever stand for what is true and beautiful and good. Fill it with Thy Holy Spirit, that by its life and learning it may lead men and women both into the knowledge of Thee and of Thy handiworks and into the love of Thee and of their fellow beings; and so fit them for their citizenship alike of earth and heaven.”

## MESSAGE FROM THE PRINCIPAL

*Dear Applicant,*

*Welcome to St Stephen's College.*

*I'm sure you've read and heard much about the College and perhaps, even visited the College before the global pandemic that we are all in the middle of, even as we prepare for another academic year. What you read and heard about College, the work ethic, the campus and its illustrious alumni are all true. There is no field of human endeavour where Stephanians have not made a mark – education, the judiciary, corporate affairs, politics, sports, bureaucracy, administration, social service, research, art...the list is long, but the seeds were sown in College. The four lovely water colours by Allen Shaw in this Prospectus is a fine example of how beauty, skill and talent are exemplified in the work of our alumni. Admissions are here at last and the fruits of your labours will soon be seen. Here is an opportunity for you to become a part of a great tradition. Here is an opportunity for you to become a Stephanian.*

*St Stephen's College is more than a hundred and forty years old. It is even older than the University of Delhi and several other institutions in India. The College was founded in 1881 by missionary scholars from Cambridge in England. Their aim was to educate and train students from India to be the best that they could be. It was a wholesome education that these founding fathers envisaged and as part of the education they also laid an emphasis on service. That tradition of excellence and service continues to this day.*

*College admits students to undergraduate and post graduate degrees through the University of Delhi. Post-graduate classes are held at the University while undergraduate degrees are taught in College. Honours and Programme degrees are offered at the Undergraduate level and as you go through the Prospectus you will find more information on each of these courses.*

*College seeks to nurture young men and women into well-rounded personalities. Academics, sports, the NCC and several other platforms to discover your talents are what College offers to an open and curious mind. Discover for yourself the treasures that the College library and the archives contain. Meet and engage with Senior members who can inspire you, develop friendships that will last a lifetime and build relationships that will help you blossom into what you can be. Become the best that you can. That is what St Stephen's College offers its junior members. We hope you will be one of those fortunate few who will get to join College this year.*

*At College we insist on doing things the right way, right from the start. So, the fundamentals are insisted upon. This should give you a clue as to why it's so tough to get into St Stephen's College. Our admission process is unique, applauded and has become a model for other institutions as well. That's because the process tries to encourage every applicant to do her/his best. The marks from Class XII are important but at College we think and know that marks are just one aspect of a person's personality. Therefore, during the admission process, we lay an emphasis through the interview to assess not only the academic capabilities of applicants but we also seek to find if the applicant has that special something which makes him/her curious, a seeker, a person who is interested not only in the knowing the self but also, importantly, in sharing the best version of themselves with the world. So don't be surprised if among the recent alumni you find scholars who've won accolades, you too can join their ranks and make a mark on the world.*

*Welcome to College!*

**Professor John Varghese**

Principal

August 2021

# 1. COLLEGE OVERVIEW

ST. STEPHEN'S COLLEGE is a minority educational institution of the Church of North India (CNI), Delhi Diocese. It draws its inspiration from the life and teachings of Jesus Christ and seeks to foster the intellectual, spiritual and ethical development of its members. The essence of the College is contained in its motto: *Ad Dei Gloriam*, meaning "To the Glory of God". St. Stephen's College is much more than a premier educational institution of national standing. As a 'Stephanian', you become part of a vibrant space with a 139-year old tradition which is rich in culture and continuity. The College, named after St. Stephen, the first Christian martyr- was founded on 1<sup>st</sup> February, 1881, by a Christian Mission from Cambridge (the Cambridge Mission to Delhi). Today the Cambridge Mission is represented through the Brotherhood of the Ascended Christ. The head of the Brotherhood is currently the Chaplain of the College. We continue to maintain our relations with the University of Cambridge not only through the Teape Fellowship but also through regular visits and exchanges of academic interest.

The College crest, officially adopted in 1926, combines such various elements as the martyr's crown of gold ("Stephanos" means crown), placed on a field of martyr's blood-red and Cambridge blue, with the five-pointed Star of India with the words *Ad Dei Gloriam* emblazoned in Latin.

St. Stephen's College predates the University of Delhi and is the oldest college in continuous existence in Delhi. When it was founded, it was affiliated to the Calcutta University, but shifted its affiliation in 1882 to the University of Punjab in Lahore- an examining University established in October 1882 out of the Lahore University College of Calcutta University. St. Stephen's College became forty-years later in 1922 one of the three, original constituent colleges of the University of Delhi, when it was established by an Act of the Legislature.



The College began its mission with five students and three teachers in a house at Katra Khushal Rai, near Kinari Bazar in Chandni Chowk. In 1891, the College moved to a site at Kashmere Gate, and from 1891 to 1941, it was housed in the building which is now occupied by the office of the Election Commissioner, NCT of Delhi, near St. James' Church. The College moved to its present site at the University Enclave in 1941. The first sod at the new site was cut in a ceremony on 26 February, 1939 and the foundation stone was laid on 27 March, 1939 by Mahatma Gandhiji's dear friend Rev. C.F. Andrews. With the exception of some later additions, the

present beautiful buildings of the College, in red brick and Delhi quartzite, were designed by the distinguished architect, Walter Sykes George. You may wish to read more about the history of College and it is available at <https://www.ststephens.edu/history/>

## ACADEMIC SYSTEM

The College is known for its committed and conscientious work culture. As a constituent college of the University of Delhi, St. Stephen's subscribes to all regulations of the University, other than those that determine its minority status and rights under Article 30 (1) of the Constitution of India. The University follows the semester system in all its undergraduate programmes. Since 2019 the University of Delhi has introduced the CBCS-LOCF system for all undergraduate programmes. There are two semesters in an academic year and the University examinations are held twice a year, at the end of each semester. The College admits students to both undergraduate and postgraduate courses. All undergraduate teaching and assessment is conducted in College, however, all the teaching for post graduate courses is conducted provided in the respective Departments at the University of Delhi. Postgraduate students continue to be part of the larger College community family and have access to the College Library among other facilities.

Every single course in the College is taught by qualified members of faculty whose lectures are complemented by the rigorous tutorial sessions, that help customize the University of Delhi syllabus according to the needs and demands of the courses/texts. The tutorial system requires the students to go into the reading lists that are specially prepared by the course tutor by taking into account the University syllabi and

examinations, course objectives and the methodologies required for teaching a particular course. This not only enriches the course but allows the Tutor to pay closer and individual attention to the intellectual needs of the junior members.

The various departmental societies in the College add to the intellectual growth of students by organizing international/national conferences, extension lectures, discussions and debates. Each year the College awards a number of prizes to students for high achievements in both academic and extracurricular activities. Scholarships and various categories of financial aid are also given to deserving students on a need-cum-merit basis.

St. Stephen's College actively cultivates a spirit of enquiry and aptitude for research in junior members through their participation in innovative projects. The College has research projects in which the faculty and the students work together. An important aspect of the College is its collaborations with some of the leading Universities in the United States of America, United Kingdom and Japan which facilitate student exchanges and joint research possibilities, providing exposure to learning in a global environment.

## SOCIETIES AND CULTURAL FORUMS



The College has several societies, clubs and forums that are integral to the vision of “wholesome education” that underlies the uniqueness of St. Stephen’s College. The self-motivated and ceaseless activities of over fifty clubs, societies and forums constitute a very important part of College life and offer a variety of avenues for self-expression.

There are several subject-societies which organize discipline related academic events. In addition, there are societies of general interest which provide students an opportunity for interdisciplinary and cultural activities. Junior members from all disciplines are encouraged to attend events organized under the auspices of various societies.



<b>S. No.</b>	<b>Name</b>
1	B.A (Prog.) Society
2	Bazm-E-Adab
3	Bengali Literary Society
4	Campus Placement Cell
5	Chemistry Society
6	Choreography Society
7	Cine Club
8	Civil Services Forum
9	Computer Science Society
10	Debating Society
11	Economics Society
12	Electronics Society
13	Enabling Unit
14	English Literary Society
15	Environmental Society

<b>S. No.</b>	<b>Name</b>
16	Finance and Investment Cell
17	Fine Arts Society
18	Gandhi-Ambedkar Study Circle
19	Hiking Club
20	History Society
21	Informal Discussion Group
22	Japanese Society
23	Leadership Cell
24	Malayalam Lit. Society
25	Mathematics Society
26	Music Society
27	North East Society
28	Philosophical Society
29	Photographic Society
30	Physics Society

<b>S. No.</b>	<b>Name</b>
31	Planning Forum
32	Punjabi Literary Society
33	Poetry Society
34	Quiz Club
35	Sanskrit Sahitya Sabha
36	Hindi Sahitya Sabha
37	Shakespeare Society
38	Social Service League
39	Spic Macay (College Chapter)
40	Students Union Society
41	The Stephanian
42	Gender Study Cell
43	Web Team
44	Year Book
45	National Cadet Corps

## Library

The College has an exceptionally good Library, housed in a separate wing, with more than hundred thousand books, and a separate archival section which holds the records pertaining to the history of the College. The College archives are also an important source of material for working in the independence history of India. up over many College Library unmatched by undergraduate The library has the times, and is and air digital section, various e-resources. To cater to visually challenged students, the library has a separate section comprising a designated audio and audio-visual sections, books in Braille, and on screen-reading software. Through the Library computer system, students can access catalogues, online journals and online reference sources.



research-scholars area of pre-and independence Having been built decades, the is a resource those of any other institution in Delhi. also moved with now computerised conditioned. In the students can access

## Sports

In keeping with its tradition of all-round and wholesome education, with a purposive accent on sports and games, the College offers excellent sports infrastructure to its junior members. This includes a football ground on the College campus complete with a pavilion and a changing-room, a basketball court, two all-weather synthetic tennis courts, and a well-equipped gymnasium (with facilities for indoor courts for badminton and squash racquets as well as weight training). Our cricket ground is located at Mori Gate which is a brisk jog away. An outdoor artificial climbing wall is also attached to the gymnasium and the Hiking Club hosts an annual national artificial climbing competition on this wall. The college also boasts of one of the earliest shooting ranges in the country. Besides these, the Junior Combination Room and the Ladies Common Room provide facilities for table-tennis and other indoor games.



## The Internet Resource Centre

The College has a well-equipped internet resource centre with 80 desktops. This centre serves as a lab for practical classes used by the departments of Physics, Mathematics, Chemistry and Computer Science. The junior members of the BA Programme studying Mass



Communication also use this as a resource centre. Junior and senior members also use this facility for accessing digital resources for academic and research purposes.

## The Chapel

The College Chapel, designed by Walter Sykes George and built in 1952, is located at the geographic centre of the College campus. It symbolizes the spiritual focus of our vision for life and learning. It is open to all members of the College for prayer and meditation. The Chapel is also the centre of activities for the College choir, society and the annual Christmas event such as the Adoremus or Choral evensong. These events witness participation from Christian and non-Christian junior members alike. Instructions in the life and teachings of Jesus Christ are imparted to the first-year Christian students, for whom attendance at these lectures is mandatory.



## SOCIAL COMMITMENT

St. Stephen's College considers education as a cultural enterprise with a social conscience. Responding to social issues outside is central to the vision of life in college. The Social Service League in the College, an organization with a history of over a century of selfless work, engages with the socially deprived both inside and outside the campus in its attempt to work towards creating a more egalitarian future. Frequent visits to slums and locations of natural disasters, holding blood donation camps and taking



classes for the weaker and disadvantaged sections of the society are some of the salient features of such work in the College. In keeping with this spirit of social commitment, the College also offers junior members an opportunity to attend a series of lectures titled "Engaging with Unequal India" which was conceived by former Principal Rev Valson Thampu, a

distinguished alumnus of College, Mr Harsh Mander, and senior member, Dr Mahesh Gopalan.

Recently, a team of 16 junior members along with 4 senior members, travelled to Munsel-Ling School in Spiti Valley as a pilot project in developing the school. The team created and implemented a comprehensive module of academic and non-academic activities for the underprivileged school students, during the course of their stay. Currently, the junior members are in the process of planning further developmental activities for the school, such as organizing awareness campaigns and collection drives.



## CENTRES OF EXCELLENCE

St. Stephen's College has six centres of excellence that promote academic research and extra-curricular activities with the help of junior members, faculty members and alumni. These include the Centre for Experimental Physics, Centre for Theoretical Physics, Centre for Economic Excellence, Centre for the Study of Gender, Culture and Social Processes, the Centre for Translation Studies and the most recently established St Stephen's Centre for Advanced Learning. These centres take up projects and organize workshops, add-on courses and conferences. The centres also offer Certificate-level courses in various niche areas. The College also offers special supplementary courses on themes such as citizenship, social inequality as well as on the arts and cultures of India. Some of these courses are outreach programmes in which students from other colleges and universities or even the general public can apply and participate, while others are exclusively for the junior members of the College.

The College also runs a Centre for Languages which offers part-time **Certificate, Diploma** and **Advanced Diploma** courses in the following languages for the students of the University of Delhi and the general public: French, German, Spanish, Chinese, Japanese, Sanskrit, Arabic, Urdu and Persian. The regular students of St. Stephen's College can also enroll in these courses. Those who get admission to the regular courses for the 2020-2021



session can simultaneously take admission, if they wish so, in the language courses as well. The Germanic and Romance Studies Department of the University of Delhi conducts the examination and awards Certificate, Diploma and Advanced Diploma for French, Spanish, Italian, and German languages. The Chinese and Japanese language courses are affiliated to the East Asian Studies Department of the University. Arabic, Urdu and Persian are affiliated to the respective Departments of the University. A student will be admitted to only one course at a time. The prospectus and admission forms will be available on the college website.

## LIFE IN COLLEGE

St. Stephen's continuously strives to be a miniature India, reflecting its idea of unity-in-diversity. The College has an all-India, all-religious, multi-cultural texture, and has students as well as teachers from almost all States and Union Territories. About a third of the junior members live on-campus in the residence. There are several activities which define the unique blend that constitutes life in College. Some of the activities which contribute to this are the many regional festivals which are celebrated enthusiastically, theatre and music performances by our own junior members including inter-collegiate competitive events. Sporting events



involving senior and junior members in a healthy competition help make the bonding stronger while the food festivals bring together the whole college to appreciate the cuisine and the culture from across India.

With the onset of Covid-19 classes are currently online and therefore all of these are in suspension but when the College reopens for regular classes you can be assured that life in College will be in full bloom.

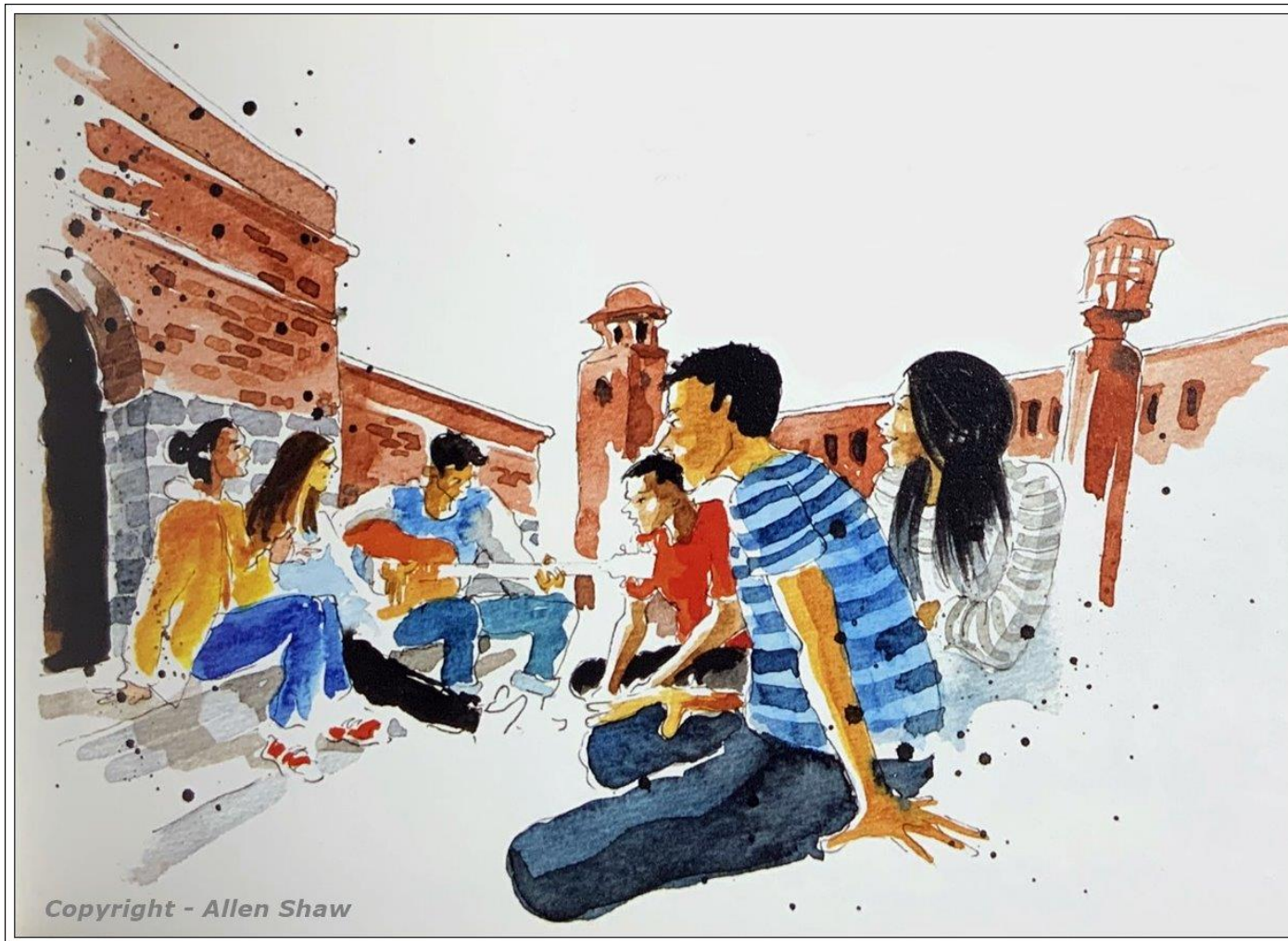
## **RESIDENCE**

In St. Stephen's College, about one-third of the entire student body is provided residence facility. Given the fact that the College reflects a pan-Indian character, it is only natural that a large number of students seek on-campus accommodation; however, it is also natural that not everyone who wishes to stay on the campus will be successful in securing a place in the residence. All applicants are advised, in view of the limited residential facilities available, that they should be prepared to make safe and satisfactory arrangements for their stay outside the campus, in case they do not get on-campus accommodation.

This year on account of the pandemic situation the College is considering providing residence facilities for as many outstation candidates as possible. Depending on the situation prevailing at the time of commencement of the semester and government regulations the College may prioritize first year junior members' applications for admissions into Residence.

It is to be noted that admissions to residence are normally made annually. This time however, applicants are advised to periodically follow updates on the College website. In matters of the residence, the Dean of Residence is assisted by Block Tutors and Wardens

(in the case of ladies' blocks). Kindly refer to the College website for detailed information on residence facilities (<https://www.ststephens.edu/residence/>). You may also write to the Dean at dean@ststephens.edu.



## **IMPORTANT CEREMONIES**

Morning Assemblies, conducted from Mondays through Thursdays throughout the year, are unique to St. Stephen's. Generations of Stephanians have found this to be a cementing factor of the College fraternity and a guiding light in the journey of their life. All first-year students are required to attend the morning assembly. Attendance at assemblies is treated as a significant index to the attitude of a student and, hence, s/he is given due weightage for various purposes that include continuation of stay in residence and College bursaries. All Junior Members are, likewise, expected to attend the important functions and ceremonies in the College, the foremost among these being the death anniversary of Rev Samuel Scott Allnutt the first Principal of the College, on 7<sup>th</sup> December which is observed as Founders Day.



Another important tradition of St. Stephen's College is the Rudra Dinner. Introduced by former Principal, Susil Kumar Rudra, to commemorate the

death anniversary of his wife and also the birth anniversary of Rev C F Andrews on the 12<sup>th</sup> of February the senior members along with the junior members prepare and serve dinner to the non-teaching staff and their families. The Dinner symbolizes the spirit of service and community of the College.

The Dismissal Service is held at the end of every academic year at which we bid farewell to all graduating Stephanians.

## ALUMNI

College has one of the most distinguished set of alumni in the country and perhaps even globally. The list of alumni include past presidents of countries, and heads of entities including corporates. Our alumni serve the world and our nation at the highest levels in such diverse areas including the judiciary, the legislature, bureaucracy, corporate sector, art and culture, science and technology, politics, media, policy planning, and academia.

The College is fortified by the unreserved love and loyalty that all Stephanians, past and present, have for it. Alumni are involved in the life of



the College by way of actively engaging with College through the Alumni office, meeting its infrastructure needs, enriching its academic and co-curricular profile, interacting

with the Junior Members and extending the frontiers for their multi-faceted training.

It is a tradition for alumni members to convene in College on the Sunday after Founder's Day to reminisce and meet with faculty and current junior members.

## COLLEGE STUDENTS' UNION SOCIETY

The Junior Members of St Stephen's do not belong to the Delhi University Students Union (DUSU) nor do they, while in College, have any affiliation to any political party/organization. We, instead, have a separate College Students Union Society (SUS) that serves as the

for several other  
Such independence

to think liberally. The

conducted with

participation, and

with the ethos and

The SUS organizes the

called Harmony, and

other events. Two other important events that the SUS helps organize are the Dismissal Service and the Graduation Dinner.



umbrella organization

Societies and Clubs.

affords them the freedom

affairs of the SUS are

institution-wide

always in harmony

culture of the College.

annual college fest

coordinates several

## EQUAL OPPORTUNITY CELL AND ENABLING UNIT

St. Stephen's College is committed to providing an enabling environment to all students with special needs as well as to those from deprived backgrounds. A significant number

of our students hail from the SC/ST background or are differently-abled. They are entitled to the services provided by the Equal Opportunity Cell (EOC) and Enabling Unit of the College. While the



Enabling Unit

has specialized equipment such as Jaws-enabled computers and Zoom-Ex, the College Library has a large collection of materials including e-books for visually challenged junior members. These junior members are also issued MP3s and Angel recording devices. These facilities are constantly updated and upgraded as the College attaches special significance to the participation of the differently abled in its total life.

Not only is the ground-floor of the main building of the College and its rest rooms wheel chair accessible, but the campus pathways are also secured with ramps, and care taken that all classes for differently-abled students are held in accessible areas. Further, the student volunteers of the Social Service League of the College provide regular reading assistances and scribe services. The SSL also organizes *Drishtikon*, an inter-college cultural festival for the students. For the past four years, the EOC has been organizing week-end treks for visually challenged students to help them experience outdoor adventure.

Perhaps more remarkable than the above mentioned formal institutional programmes is the informal community experience differently abled students enjoy in the College.

They constitute a storehouse of knowledge among themselves about specialized software, e-books, and latest electronic gadgets, which regularly gets passed down from senior students to incoming students. The differently-abled students not only excel in studies, but they also win prizes in sports, music, debating and theatre.

## **2. COURSES**

### **UNDERGRADUATE LEVEL COURSES: CHOICE BASED CREDIT SYSTEM (CBCS) – Learning Outcome-based Curriculum Framework (CBCS-LOCF)**

St. Stephen's College follows the University of Delhi's Choice Based Credit System-Learning Outcome-based Curriculum Framework (CBCS-LOCF) at the undergraduate level. The CBCS-LOCF is an internationally acknowledged system of education, implemented by the University Grants Commission (UGC) for higher education institutions in India. This system facilitates a cafeteria system of course selection for students, thereby enabling them to actively participate in the process of garnering knowledge. The LOCF approach is envisioned to provide a focused, outcome-based syllabus at the undergraduate level with an agenda to structure the teaching-learning experiences in a more student-centric manner. It strengthens the students' experiences as they engage themselves in the programme of their choice. The Under-Graduate Programmes will prepare the students for both academia and employability.

The College offers courses only in humanities and sciences. It has two kinds of courses—B.A./B.Sc. Honours programmes and B.A./B.Sc. Programmes. While ‘Honours’ programmes are more specialized and essentially focused on a single discipline, the ‘Programme’ Courses offer a broader instruction in three or four disciplines.



In all the B.A./B.Sc. Honours programmes, the students will be required to read 14 Core Courses, in addition to the 2 Ability Enhancement Compulsory Course, 2 Skill Enhancement Courses, 4 Discipline Specific Elective Courses, and 4 Generic Elective Courses.

For B.A. Programme Courses, the students will be required to do 12 Core Courses, in addition to 2 Ability Enhancement Compulsory Courses, 4 Skill Enhancement Courses, 4 Discipline Specific Elective Courses, and 2 Generic Elective Courses.

For B. Sc. Programme, there are 12 Core Courses, in addition to 2 Ability Enhancement

Compulsory Courses, 4 Skill Enhancement Courses and 6 Discipline Enhancement Elective Courses which include two courses from each discipline of choice including a course of interdisciplinary nature.

This student-centric system thus allows junior members to be part of an educational system which is on par with an education of international standards. Every student is required to work towards a Degree with a specific choice of courses. The duration of a Bachelor's degree is three years. The following degree programmes are taught at St. Stephen's College in accordance with the regulations of the University of Delhi:

- B.A. (Honours) in Economics, English, History, Philosophy and Sanskrit.
- B.A. (Programme). The college offers the students a choice of any two disciplines Economics, English, History, Philosophy and Political Science
- B.Sc. (Honours) in Chemistry, Mathematics and Physics.
- B.Sc. (Programme) The college offers the students two program courses, one with Chemistry and the other with Computer Science. Students opt for either of these in combination with Mathematics Physics.

The medium of instruction in the College is English. Sections 3 and 4 of the Prospectus provide details about the various subject - specific Honours and Programme courses.

## **POSTGRADUATE LEVEL**

St. Stephen's College admits students to the following postgraduate (M.A. and M.Sc) courses in Chemistry, Economics, English, History, Mathematics, Operational Research, Philosophy, Physics and Sanskrit. Admission to these courses is subject to the applicant's securing admission in the concerned Department of the University of Delhi, and clearing an interview conducted by St. Stephen's College.

For admission to a Master's programme, an applicant must apply separately at St. Stephen's College postgraduate portal after completing all due process at the University of Delhi's portal. Dates and information about the interviews will be available on the College website shortly.

### **3. HUMANITIES**

#### **B.A. PROGRAMME**

The B.A. Programme [BA(P)] course is meant to meet not only the need of an undergraduate programme that satisfies the requirements of the immediate environment of social opportunities but also gives the student the basic intellectual tools expected of a programme of higher education. It is a useful and attractive academic programme that enables a student to acquire thinking ability, linguistic skills and broad-based knowledge needed to enter the world of work. At the same time, this programme gives students enough knowledge in a discipline to pursue post-graduate studies. The Programme's focus is on interdisciplinarity, i.e. the students can choose from a vast array of papers offered from various disciplines with the specific specialization choice in two core fields to be made at the beginning of the first year. In the Discipline Specific Core Courses, the choice has to be made for two disciplines at the beginning of their time of study from Economics, Political Science, English, History and Urdu.

The College admits fifty students to the B.A. Programme Course. Of these, six places are earmarked for those who opt for Urdu as their optional language. To be considered for these

seats, applicants are required to have read Urdu as one of the languages at least up to Class X and preferably up to Class XII level in school, and to have passed an examination conducted by one of the recognized Examining Boards with Urdu as one of the subjects. The course's objective remains that the students who opt for the BA(P), major in two disciplines over a course of six semesters. It is thus conceived of both as a terminal degree with substantial intellectual content, and as an enabling degree for higher studies. The structure and contents of the course make it an integrated and inter-disciplinary programme with academic flexibility and choice. The course provides the student a demanding but worthwhile and enjoyable experience in the form of a liberal education.

**Structure:** The structure of the B.A. Programme course under the CBCS-LOCF is spread over six semesters (Three Year Undergraduate Programme). The Programme has five component courses, consisting of Discipline Specific Core course, Discipline Specific Elective course, Generic Elective course, Skill Enhancement Course and, Ability Enhancement Compulsory Course.

A student has to choose two core disciplines in Semester I and she/he will continue with the same two disciplines in all six semesters. In the first four semesters a student selects 4 Discipline Core papers in each of the two selected disciplines, and 2 Discipline Specific Elective papers (in each discipline) in semesters V and VI.

The College offers students a choice between the following Discipline Courses: English, Economics, History, Philosophy and Political Science. The students will also have the option of choosing from Generic Electives (GE--choice of a paper other than their Discipline Specific Core) in the last two semesters---V and VI semesters—and Skill Enhancement Courses (SEC) (Semesters- III, IV, V and VI)

Further information regarding these courses are available on the College and the University of Delhi websites.

## **B.A. (HONOURS) ECONOMICS**

B.A. (Honours) degree in Economics from the University of Delhi is one of the finest undergraduate courses in the discipline available in India. The coverage and levels of academic sophistication are at par with undergraduate Economics taught anywhere in the world. It is important, therefore, for the prospective applicant to have a realistic idea of what the subject is. It is technically demanding and requires strong mathematical and quantitative skills. It is not a simple extension of the Economics that a student may have studied in school, and it is not primarily descriptive in character. In many respects it has more in common with the physical sciences in its reliance on model-building as a guide to the “real world”. The empirical testing of models (“theories”) requires sophisticated statistical tools. Students who want to apply to Economics Honours should have been very comfortable with Class XII mathematics. There is no compelling need to have done Economics at Class XII level since the Honours course is entirely self-contained, provided the student has the basic mathematical skills and the ability to reason logically.

The major constituent units of the first two years (the first four semesters) of the Honours course are: (1) Mathematical Methods, (2) Statistical Methods and Econometrics, (3) Microeconomic Theory, and (4) Macroeconomic Theory. Semesters 5 and 6 in the third year build on the techniques developed over the first two years. Compulsory courses in these semesters include the Indian Economy and Development Economics. The student has to also

choose two optional papers in Economics in the fifth semester and two more in the sixth semester. The range of options for these papers is wide, and includes, among others, papers like International Trade, Open Economy Macroeconomics, Game Theory, Public Economics, the Economics of Health and Education, Environmental Economics, Financial Economics, Money and Finance, and Applied Econometrics. Full details of the course structure are available on the College website.

A significant proportion of the graduating class pursues higher studies in Economics in India or abroad. There is a very distinguished list of former students of Economics in the College who have gone on to hold senior positions as economists in Government, in the World Bank or Asian Development Bank, the International Monetary Fund and so on; many are in teaching positions at Universities in India (the Delhi School of Economics, Indian Statistical Institute, Jawaharlal Nehru University, etc.) or abroad (Oxford, Cambridge, Columbia, Cornell, Carnegie-Mellon, Brown, Michigan, the London School of Economics– the list is very long). But it is far from the case that studying Economics in St. Stephen's College leads only to academic or research careers. A very large number of students have chosen careers in the civil services and some have reached the highest levels of policy making in the government as officers or ministers. Many students go on to do Management Studies at one or the other of the business schools, and thence to the corporate sector. A very large number of top executives of leading multinational companies and many captains of Indian industry studied Economics at St. Stephen's College. Many former students have distinguished themselves in the field of Law. A fair proportion of students get jobs immediately after the undergraduate degree in a variety of private sector firms and in the print and electronic media.

## **B.A. (HONOURS) ENGLISH**

Applicants to the English Honours course at St. Stephen's are advised to carefully consider the rigorous demands of the programme as a whole. The English course offered under LOCF is several notches higher than the English that is read at the school level. The performance expected of a student who opts for English Literature is correspondingly higher. The descriptions of individual courses offered available on the College website will give applicants an idea of what to expect over three years. At the same time, the information there also aims at providing a sense of the exciting intellectual experience that awaits an applicant who is accepted into the Department. English Studies today is trans-disciplinary in the texts, authors and genres it comprises and in the analytical or theoretical approaches it employs. You will read Shakespeare, Romantic poetry, Victorian poetry, and significant works in the genre of the novel, besides exploring the Hellenic and Indic classics in translation. You will have the opportunity to read Nobel award winning postcolonial authors from Africa, Asia, North and Latin America, and Modern Europe. At the same time, you will get to explore different schools of theory and develop a sensitive alertness to a wide range of contextual frames—political, sociological and philosophical. You will also share in the discovery, in translation, of what has, over time, become somewhat 'foreign' to many of us: Indian literature in regional languages. To be able to do so, the incoming first year student is expected to have read widely, and be intellectually curious in a way that transcends the rather limited ambit of syllabi and examinations. Prospective students are also required to have

reasonably well-developed writing skills.

Our Faculty is uniquely qualified to challenge the student and develop these aptitudes. With advanced Degrees from prestigious American, British, European and Indian Universities and in a range of specializations, they bring into classes and tutorials pedagogical approaches as extensive and various as the works you are expected to read and engage with. The tutorial practices in the Department are both rigorous and exciting. The extra- and co-curricular interface between faculty and students are an accepted and valued part of the learning experience at St. Stephen's. The Poetry Society, English Literary Society, Shakespeare Sabha, Shakespeare Society, and Fine Arts Society are only some of the avenues where the extra/co-curricular lives of our faculty and students take shape.

## B.A. (HONOURS) HISTORY

The study of History as an academic discipline is valued by those who wish to understand how our world has come to be the way it is. History can thus help us live informed and meaningful lives, understand the problems afflicting our world and prepare for the challenges that we face in our times. Since it deals with all aspects of life, History is a comprehensive, multifarious and interdisciplinary subject by nature; and provides both a broad and as well as nuanced view of our society.

Students of History not only go on to research and teach History, and train in archival, curatorial and archaeological work, they also find their study in History a valuable stepping stone for a wide array of fields like the Civil Services, Politics, Law, Journalism and Media, Business and Economy, Development Sector/Social Work, Writing and the Arts, Tourism, etc., all which require a good understanding of the world we live in.

The History Department at St Stephen's College seeks to provide the knowledge and skills required for our students to mature into history-sensitive scholars and individuals who can take their place as responsible and public-minded citizens in our society and contribute to its well-being from whichever vocation they eventually choose to pursue.



*Olana Peters - Alumna. Now a Rhodes Scholar*

Under the Credit Based Choice System-Learning Outcome based Curriculum Framework scheme of the University of Delhi, the History Department at St Stephen's offers fourteen Discipline Core courses, four Discipline-specific Elective courses (in the V and VI semesters) and two Skill Enhancement courses to students of B. A. (Honours) History (in the III and IV semesters). We also offer four Generic Elective courses that are interdisciplinary to students of other Departments. To the B. A. Programme students, we offer four Discipline Core, two Discipline-specific Elective, four Skill Enhancement and two Generic Elective courses.

The Discipline Core and Elective courses constitute the bedrock of the History Honours programme. Broadly, they cover the ancient, medieval and modern history of the Indian subcontinent; the history of the major ancient and medieval civilizations of the world; the history of the early modern and modern Western world, and the modern history of Eastern Asia. Additionally in the third year, in the category of Discipline-Specific Elective courses, students can choose from the histories of China, Japan, South East Asia, USA and USSR. Similarly, in the second year, under the category of Skill Enhancement courses, we offer exciting fieldwork based courses on Archives and Museums, and Popular Culture.

In these courses, students study the broad political, economic and socio-cultural processes that constitute the historical journey of societies, in all their interconnections and through changes and continuities. Students get the opportunity to study the history of state formations, economic transformations and socio-cultural phenomena that constitute the present. In the process they explore themes such as the experiences of early human communities; the rise and decline of

civilizations; political centralization and dispersal; the bases and relations of economic life; social formations and hierarchies of caste, class and gender, among others; domination, marginalization and resistance; identity and community formation; diversity and syncretism; high and popular religion and culture; tradition and modernity; continuity and change; war and peace; environmental regimes and crises; ideas and ideology; international relations and global currents; science and technology.

There is considerable focus on the nature and craft of the discipline. Students become familiar with the intertwined issues of the origins and career of History as a knowledge practice; the idea of popular and disciplinary history; and inter-disciplinarity. A great deal of time is devoted to exploring questions such as the role of ideology and the politics of history writing; the notion of fact, protocol of evidence and elements of objectivity/subjectivity in the historical enterprise; the nature and dynamics of sources – archaeological, literary, oral; analyses, reading and interpretation of texts; and fashioning of historical text/narrative. We give central place in our studies to historiography and critical theory; and are always updated with the latest trends in the discipline and its practice. Through well-prepared lectures, enthusiastic classroom interactions, rigorous tutorial discussions, and all-round and sensitive mentoring, the Department endeavours to prepare its students with historical knowledge and skills, openness to different cultures and perspective, civic sense and social responsibility, and a commitment to liberty, equality and justice.

Since the founding of St Stephen's in 1881, its History Department has drawn from as well as contributed to its core and long-standing ethos of sound learning and fellowship, and excellence and service. With a dedicated teaching faculty that is also committed to cutting-edge research and publications in a wide range of areas, and an impressive group of alumni who are high achievers in all walks of life, the Department offers a welcoming, nurturing environment for its students and for their growth as scholars and humane citizens of the world.

## **B.A. (HONOURS) PHILOSOPHY**

Philosophy is one of the smaller Departments at St. Stephen's. As such, classes are organized more in the mode of interactive group discussions than following the traditional lecture format. The Department maintains a friendly and somewhat informal classroom atmosphere. It has, in recent years, enlarged its academic repertoire to offer an exciting range



of general courses. The first year introduces the student to the elements of formal reasoning, an essential tool for deciphering and unraveling some of the complex arguments that will be analyzed over the next three years. Also in the first year, important philosophical strands in classical Indian philosophy, including the 'Vedic' and the 'non-Vedic' schools, are studied. The second semester opens the door to early Greek thought, to Plato and Aristotle. Ethics, the History of Western Philosophy, Political Philosophy, Feminism are some of the other courses that will enrich the students' understanding of the world. The third year offers papers such as Philosophy of Language, Philosophy of Law, Philosophy of Mind, and Aesthetics with readings from both the

Indian and Western traditions.

Given that philosophy is not taught at the high school level, it is not surprising that prospective students wonder ‘what it is all about?’ The Department believes that nothing is outside the pale of philosophy, and during the three years there will indeed be opportunities to discuss a large number of theoretical and practical problems. What is philosophy? Very briefly, it is an invitation to think. Indeed, philosophy is as much the asking of questions as it is mulling over their answer. We believe that we provide an environment where you can learn to think logically and critically. The weekly meetings of the Philosophical Society are an additional forum wherein students and Faculty present papers for discussion on a variety of issues. For an interested student, the undergraduate program in philosophy may prove to be a turning point. As one philosopher remarked, rather than ask what you can do with philosophy, you should consider what philosophy will do with you. Apart from the 14 core courses that the students are expected to read during the three years of their undergraduate programme in Philosophy, they will also read Skill Enhancement Courses (SEC) in Art and Film Appreciation, and Critical Thinking. The Department also offers Generic Elective (GE) courses in Ethics in Public Domain, Formal Logic, Feminism and Bio-Ethics to students from other departments.

## **B.A. (HONOURS) SANSKRIT**

The Department of Sanskrit offers the Sanskrit Honours Programme under the CBCS- LOCF scheme. This programme provides to learners a glimpse of the rich and varied knowledge traditions of India. The main strength of the programme is that it offers multiple opportunities to students interested in Indian history, society, culture, philosophy, language studies and literature to get first-hand information from original sources.

It introduces students to various genres of Sanskrit literature: from the early Vedic to Classical prose, poetry and drama, to the contemporary. They get to read samples from major Sanskrit poets like Ashvaghosha, Bhasa, Kalidasa, Bana, Dandi, Bharavi and Vishakhadatta in the original. Contemporary Sanskrit poets like Pandita Kshama Rao, Dr. Radhavallabh Tripathi, Prof. RevaPrasad Dwivedi and Abhidhana Rajendra Mishra are prominent names in the module on modern Sanskrit literature.

Traditional disciplines like vyakarana, darshana, natyashastra and kavvyashastra also form a part of the curriculum. The course has modules on Indian society and polity, linguistics and philosophy of language, Indian logic and debate, ontology and epistemology, aesthetics and Indian theatre. Further, to equip Sanskrit students for the study of Indian history, there is a course in epigraphy, paleography and chronology.

To pursue this course, a person must be sufficiently familiar with the basics of the Sanskrit language and also be willing to consistently work hard.

While our students do well at the University examinations, our focus is on helping students develop better linguistic and analytical skills. We also expect all our students to participate in beyond-the-syllabus programmes, including a variety of co- curricular activities and inter-college Sanskrit competitions for which the Department trains them.

(The detailed CBCS syllabus followed by the Department is available at the following address linked on the College website)

[http://du.ac.in/uploads/RevisedSyllabi1/Annexure-163.%20%28Sanskrit%29%20Hons.\\_\\_.pdf](http://du.ac.in/uploads/RevisedSyllabi1/Annexure-163.%20%28Sanskrit%29%20Hons.__.pdf)

## **Department of Computer Science**

The Department of Computer Science offers an interdisciplinary course called B.Sc. Physical Science with Computer Science being taught along with Physics and Mathematics. The course offers ten papers in Computer Science, which include four core papers, four Skill Enhancement Courses (SEC) and two Discipline Specific Elective papers (DSE).

The details of the course is available on Delhi University and College websites

[http://du.ac.in/uploads/RevisedSyllabi1/Annexure-85.%20%28BA %28Prog.%29%20Computer%20Application%29.pdf](http://du.ac.in/uploads/RevisedSyllabi1/Annexure-85.%20%28BA%20Prog.%29%20Computer%20Application%29.pdf)

Being a pervasive discipline to all science courses, this course encourages students to pursue various inter disciplinary interests. Students can pursue various post graduate courses such as M.Sc., M.C.A. and M.B.A after the completion of the undergraduate course. The well qualified and dedicated faculty provides guidance in higher studies, research and placements to our students. The teachers also make use of ICT for effective teaching and learning. The department has a spacious laboratory with around thirty computers equipped with latest hardware and software required for the course and connected via LAN and Internet. Following one machine-for- one student- policy for hands-on training, the department works towards enhancing the programming and debugging skills of the students. The department also offers Generic Elective paper to the first- and second-year students of honours courses. Further, to enrich the learning

experience of students, the department organizes several events throughout the year. Apart from that, various talks, workshops, training sessions and seminars on upcoming technologies are also organized, over the course of their education, by the Computer Science Society with the aim of strengthening students' knowledge base on existing trends and technologies. Not only have our students enrolled themselves in various prestigious research institutes such as IIT, IIM, FMS, Technische Universitat Munchen Germany, ESSEC Business School & CentraleSupélec France and internship programmes, but are also able to compete successfully at various entrance examinations such as Joint Admission Test (JAM) and CAT for post-graduation courses.



## Department of Hindi

Hindi is spoken in many parts of the world; not to mention the fact that it is even being used as a link language by many Asian countries. It is also a language with a rich history of philosophy, song, and literature. With the immense popularity and international importance of Hindi, there is also a growing vista of employment in the field of Hindi. In addition, the scope of teaching Hindi language and linguistics at foreign universities has been growing in the last few decades.

Under the CBCS-LOCF, the department offers elective papers in Hindi to B.A.Hons. and B.A. Programme students. This course is a valuable preparation for a whole host of courses and careers after graduation. Students who have studied Hindi have excelled in various fields of social, academic & public life. The students are required to do an Ability Enhancement Course (SEC) in Compulsory Course Skill Enhancement Rachnatmak Lekhan. The department also offers the following Generic Electives (GE): Hindi Rangmanch, Janpadiya Sahitya for B.A. Programme and Lok priya Sahitya, Rachnatmak



Lekhan, Bhashaaur Samaj and Hindi kavaishvik Paridrishya.

Note: As per government regulations, those who have not studied Hindi after class VIIth are required to appear for a Compulsory Test in Hindi in order for them to be eligible to graduate at the end of three years of their studies.

## Department of Political Science

The department offers multi-disciplinary elective papers to students of BA Programme and Honours Courses.

To study 'politics' or to refer to the notion of 'political' does not imply the simplistic understanding of governmental institutions and its functions. In fact, the Political Science courses help discard a narrow, descriptive view of the world and make students lean towards critical and independent thinking, a way to engage with contemporary socio-political issues. The courses are designed and taught in a manner that inculcate such analytical skills and facilitate students to open-up to new ways of thinking and question patterns which are otherwise easily accepted in society.

In the BA Programme, students, who opt for Political Science as one of their disciplines, are taught the concepts and modern political thinkers in Political Theory; analysis of institutional rationale and themes in Indian Government and Politics; theories and critical enquiry into international events



in International Relations; an understanding of different

political systems in Comparative Government and Politics; introduction to Public Administration and an assessment of international organization like United Nations, World Trade Organization, NGOs in undertaking a study of Globalization. Along with this the Department also offers the Delhi University prescribed Skill Enhancement Courses (SEC) and Generic Electives (GE) within the BA Program course.

For the Honours students, the Political Science Department offers four GE optional papers over the course of four semesters in the first two years. These electives remain the most sought-after papers each semester. The papers offered include a range of debates in Feminism, Nationalism; thinkers such as Ambedkar and dalit politics in India as well as an understanding of the processes and politics of Globalization. The objective is to enable and broaden holistic pedagogical training in line with other disciplinary courses that they read as core papers in their first four semesters.

The details of course structure, syllabi, reading material and examination scheme under CBCS is available on the University of Delhi website.

## **Department of Urdu**

Those who opt for Urdu in the College will have exposure to not only the richness of the language but also to the rich history of its literary expressions. As evidenced by its literary history, Urdu is a language full of beauty and grace, a language that seems to have been custom-built for literature, a language that adds meaning to prose and charm and beauty to poetry, a language that might have passed the zenith of its splendor, but is still spoken by many and cherished by all.

The College offers Urdu to those BA Program students who have passed Urdu in class XII or X. This course is a valuable preparation for a whole host of courses and careers after graduation. Students who have studied Urdu have excelled in various walks of life: the civil services, journalism, academics, social service, film and theatre etc.

Under the CBCS-LOCF, students will study such core papers as Modern Urdu Prose and Poetry, Modern Urdu Fiction, Novel and Short Story, and Medieval Urdu Prose and Poetry, besides an Ability Enhancement Compulsory Course (AECC) in Urdu. Students will also be required to do a Skill Enhancement Course (SEC) on Translation and its Process, apart from a couple of Generic Elective Courses on the Short Story and Poetry. The detailed syllabus is available on the University of Delhi website.

## 4. SCIENCES

### B.SC. PROGRAMME (PHYSICAL SCIENCES)

B.Sc. Physical Sciences is a course designed to provide a broad foundation in sciences, with a special thrust on multi-disciplinarity. The College offers two streams in this course, one




with Computer Science and the other with Chemistry. Students in both the streams need to take core and discipline specific courses in Physics and Mathematics in addition to the papers of their respective stream. Besides these, all students take four Skill Enhancement Courses offered by Mathematics, Physics, Chemistry and Computer Science Departments. All theory papers in Physics, Chemistry, and Computer Science are supplemented by laboratory courses that help students learn essential experimental techniques. B.Sc. Programme also has a society which allows students to learn and explore outside the classroom learning through talks by eminent people from various fields, seminars, workshops, visits and trips to different laboratories, etc.

B.Sc. Physical Sciences is a rigorous and extensive course wherein students spend around thirty class room hours per week, the same as in any B.Sc. Honours course. It is ideal for students who do not wish to confine themselves to one particular subject, but would like to have an understanding of diverse physical sciences up to a level from which they can pursue their Master's degree programmes in Physics, Mathematics, Chemistry and Computer Science or specialize in any of the applied areas of their choice. Many of the emerging technologies and sciences like the study of nano-materials, cognitive sciences and biophysics are multidisciplinary in nature, for which the exposure gained by B.Sc. Physical Sciences students is ideal. Many of the brightest students take this route to careers in research and academics. Up to one half of the Computer Science stream students go on to do a Master's in Computer Applications. Further, students of B.Sc. Physical Sciences enjoy a high reputation for employability, with up to one third of the graduating students getting direct placements in the recent past.

## B.SC. (HONOURS) CHEMISTRY

The Chemistry Department at St. Stephen's College strives to provide a vibrant and inclusive environment to build relevant knowledge, skills and acumen required by our students to succeed in a variety of areas like research, academics and industry, and even in fields as diverse as the civil services and management. The grooming and evolution of students during their tenure at the Department make them learned and responsible to contribute significantly to society. Under the Credit Based Choice System (Learning Outcome based Curriculum Framework) of the University of Delhi, the Chemistry Department at St. Stephen's offers a six-semester course spread over three academic years. It includes fourteen Discipline Core papers (spread over six semesters), two Skill Enhancement courses (semester III and IV) and four Discipline Specific Elective papers (V and VI semesters) to students of B. Sc. (Honours)



Chemistry. In addition, four General Elective courses are offered to the students of the other Departments (Physics and Mathematics in the Semesters I-IV). To B. Sc. Programme (with Chemistry) students, four Discipline Core (semesters I-IV) and two Discipline Specific Elective papers (semester V and VI) are offered. In addition, B. Sc. Programme (Chemistry & Computer Science) students have an option to take up four Skill Enhancement papers (semester III-VI). Each paper has an associated lab or tutorial. The Discipline Specific Elective and Skill Enhancement papers provide a foundation for all the branches of Chemistry and also integrate various other fields and are truly inter-disciplinary in nature. All first year semester students have to study two Ability Enhancement Compulsory papers also. Complete information about the courses and syllabi to be covered in each paper, is displayed on the Delhi University's website: [www.du.ac.in](http://chemistry.du.ac.in/locf/B.%20Sc%20Hons%20Chemistry%20%2023July%202019.pdf)

(<http://chemistry.du.ac.in/locf/B.%20Sc%20Hons%20Chemistry%20%2023July%202019.pdf>).

The Chemistry Department places a strong emphasis on fundamentals both in theory and practice. The Chemistry laboratories in the Department are well equipped with modern equipment and instruments, facilitating independent work. The students are imparted

knowledge and skills through well-prepared lectures and instructions both in the classrooms and laboratories. A strong individual student focussed mentoring program is followed to guide and help students to inculcate the ability to think and develop diverse perspectives in Chemistry as well as in life. Webinars, conferences, regular guest lectures series and a very active Chemistry Society enable students with the required platforms to learn, interact, express and further hone their skills. The course offers activities that promote academic and professional development of students, thereby enabling students to take up research in diverse fields such as: Chemical Sciences; Synthetic Organic Chemistry; Theoretical and Computational Chemistry; Chemoinformatics; Bioinformatics; Biochemistry and Chemical Biology; Biomedical Engineering; Biological and Pharmaceutical materials; Genomics; Analytical Chemistry; Green and Sustainable Technologies; Materials Sciences; Nanotechnology; Environmental Sciences; Materials of Energy storage and conversion and Geosciences etc.

During the course of their studies, the junior members are encouraged to participate in various seminars and informal discussions in and outside the classrooms. The course equips

the students to pursue higher studies in prestigious institutions and Universities in India and abroad. Many of our former students have availed of scholarships to study at Oxford and Cambridge. Some of our graduate students continue their post- graduation and integrated Ph. D. courses in various International Universities of repute in the UK, Europe, USA, Australia, Japan and other Asian countries. Some notable ones are the University of Chicago, Cornell, Ohio, Stony Brook, SUNY Buffalo, Maryland, Osaka, Stanford, Yale, Cambridge, Oxford, Institute of Max Planck, Trinity College (Dublin), Leiden, Tübingen (Germany), Poitiers, Pisa, Warsaw University of Technology, Ecole Polytechnique, Palaiseau (France), etc. Every year a large number of undergraduate students of Chemistry Department are selected for Summer internships offered by institutions like the IISC Bangalore; IITs; Indian Academy of Sciences, Bangalore; the POCE programme in JNCASR, Bangalore; IISERs; BARC; NCL, Pune; TIFR (Mumbai); ICARs, etc. Many of them later continue integrated M. Sc. - Ph. D. courses in the same institutions as well. A large number of junior members find placements in various private and public sector undertakings in Indian and abroad. Finally, it is heartening to mention that many of our alumnus are Faculty in many institutions of repute in India and abroad.

St. Stephen's College is a well reputed educational institution that was established in 1881 and it epitomises the spirit of strong learning, fellowship, excellence and service. The Chemistry Department was founded in 1970 and has drawn from as well as contributed to the core values of St. Stephen's College making it one of the premier institutes in the country for pure sciences education at the UG level in India. With a strong and ever-evolving environment and culture of learning of Chemistry through a dedicated teaching faculty having excellent credentials in areas of academics, and an excellent infrastructure of well-equipped laboratories, a very active and connected alumni who are high achievers in all walks of life, the Chemistry Department offers students a welcoming and nurturing environment to grow as scholars and responsible humans.

## **B.SC. (HONOURS) MATHEMATICS**

Although the course is titled B.Sc. (Honours) Mathematics, it is a discipline which falls both in the category of Science and that of Humanities. Students of all streams - Science, Commerce, Humanities are eligible to apply provided Mathematics is one of their subjects in Class XII. The Best Four Subjects (BFS) must include Mathematics and at least one language. Mathematics has rich potential as a platform for interdisciplinary study as well as application in almost all fields. Other than the main course subjects, students can opt for any combination of 'generic elective' courses, to be chosen from a variety of disciplines such as Economics, Philosophy, Political Science, History, Physics, Chemistry, Computer Science and English/Hindi Literature subject to the approval of the concerned Department in offering the particular paper.

The subject itself has more to do with a way of thinking rather than an assimilation of 'facts;' with the authenticity of processes, rather than with conclusions. Less than half of the course content is similar to that of Mathematics studied in school. It is the remaining part, broadly classified as modern, pure, abstract mathematics that defines the core of the course, comprising modern algebra and analysis, the main requirement for which is an aptitude for logical reasoning, much the same as that required for the 'logic' papers of Philosophy (Honours). On the other hand, there are a number of courses in applied mathematics and

modelling, which draw examples from diverse fields, including Theoretical Physics and Mathematical finance.

Applicants who appear for the written test and interview will be tested on their understanding of basic mathematical concepts studied in school as well as their reasoning ability.

The strength of the department lies in its highly qualified, experienced and committed faculty and their personal interaction with students.

Positive peer relationship is one of the most valuable features of the department. The aim of the department is to expose students to joy of learning mathematics by giving them appropriate training in the emerging thrust areas related to both pure and applied mathematics. The course offers eighteen papers in Mathematics, which include four to be chosen from a list of



options, along with two Ability Enhancement Compulsory Courses, four Generic Elective Courses and two Skill Enhancement Courses. These are distributed over six semesters, with semester end University examinations taking place in November and May every year. 75% weightage is given to these examinations, and 25% to internal assessment.

A lot of emphasis is given to 'hands-on' exposure to software such as Maxima, Mathematica and Matlab through practicals. The details about the papers offered along with the reading lists prescribed can be found on the Delhi University website:

<http://du.ac.in/uploads/RevisedSyllabi1/Annexure74.%20%28B.Sc.%28Hons%29Maths%20%28REVISED%29.pdf>

This is also available on a link through the college portal.

Students who graduated from the Department have, in the past, pursued a variety of careers, and excelled in their chosen fields that include teaching and research, management, law and the civil services. Every year, a reasonable number opt for pursuing higher studies in pure or applied mathematics in institutions such as TIFR (Mumbai and Bangalore), IISc. (Bangalore), CMI (Chennai), Oxford, Cambridge and the London School of Economics. Another popular option is postgraduate studies in Economics, which is extremely mathematical. Finance, Risk Management, Actuarial Sciences, Operations Research, Statistics are other postgraduate options leading to decent career opportunities. In the recent past, toppers of competitive examinations such as CAT and Joint Admission Test (JAM) for M.Sc. in IITs have been students of Mathematics (Hons) from our college.

## B.SC. (HONOURS) PHYSICS

Physics Honours at St. Stephen's is a rigorous six-semester programme designed to train students to become physicists. What makes the physics experience at St Stephen's special, over and above the syllabus, are the dedication of its teachers, the quality of its students, and the unique atmosphere in the college. At their best our teachers require their students to learn honestly, think independently, recognize quality, and develop the confidence to create rather than merely reproduce. Teachers use innovative methods in their classrooms and update their knowledge regularly. The quality of the students and the atmosphere in the College inspire the teachers to go beyond the confines of the syllabus.



The Physics programme under the LOCF has the following core courses: Mechanics, Electricity & Magnetism, Waves & Optics, Thermal Physics, Digital Systems & Applications, Elements of Modern Physics, Analog Systems & Applications, Quantum Mechanics & Applications, Solid State Physics, Electromagnetic Theory, Statistical Mechanics, and three semesters of Mathematical Physics. Each course has a corresponding lab; the labs corresponding to the Mathematical Physics courses, and to Quantum Mechanics and Statistical Mechanics, are computational; thus students get extensive exposure to

computational physics. In addition, in the first year, there are compulsory Ability Enhancement courses in English and Environmental Science, and Generic Electives (GE) to be chosen from a range of programmes such as Mathematics, Chemistry, and Economics. In the second year, the students are required to do two Skill-based Ability Enhancement courses, such as Technical Drawing, Applied Optics, Computational Physics, and Electrical Circuits, and choose another round of Generic Electives. In the third year, the students are required to choose four discipline-specific elective courses, such as in Advanced Theoretical Physics, Experimental Methods, Biological Physics, Astronomy & Astrophysics, Nano-materials and Applications, and Embedded Systems. Theory courses offer the opportunity to explore the combination of mathematical and intuitive thinking. Lab courses include the usual physics experiments and, in addition, electronics, microprocessors, and numerical and computational methods. The students are encouraged not just to perform experiments but also to connect them with theory, to carry out error analysis, and sometimes to design them too. The students conduct required projects to explore areas outside the curriculum as well.

In keeping with Stephanian tradition, physics students also get a lot of personal attention from teachers, an important source of encouragement and guidance. There is a hugely successful mentorship programme in which third-year students guide and help their juniors, and it has been very well received.

Outside the classroom, we have the Physics Society which organizes lecture series such as Popli Memorial Lecture Series by a distinguished scientist and conducts Popli Memorial Aptitude Test. The Society runs a forum called the Feynman Club at which students, old students, and visitors present their ideas and discoveries in Physics. It has an Astronomy

Club, which uses a couple of small reflective type Newtonian telescopes (one 8-inch, two 6-inch, and a Celestron) to gaze at stars. It organises trips to national labs and observatories (and hill stations!). The department also has an Electronics Society, which aims at providing hands-on experience with electronics circuits and devices. It conducts a number of workshops to train student in circuit-building using microcontroller-based Arduino kits and sensors like IR, Ultrasonic etc. Students can carry out their own projects and also participate in various competitions. Some of the projects carried out by the society have been the building of a drone with radio-frequency control, electronic voting machines (EVMs) for use in College elections, gesture-controlled robots, and RC Cars, and automation of physics lab experiments.

The Department has a Centre for Theoretical Physics, in which students have the possibility of doing projects. For example, there is a student working on Exoplanet Archival Data with Geetanjali Sethi, and Abhinav Gupta plans to start Machine Learning in this centre. The Department also has a Centre for Experimental Physics with similar goals. This centre has excellent instruments for developing ceramics materials, nanoparticles (oxide and metallic) and thin films of metals and nanoparticles. These instruments are supported by several sophisticated and precision measurement and characterization tools. The centre also has a vacuum and low temperature (liquid nitrogen) facility for electrical and optical measurements. It is a space where students can actually do some interesting and original work.

The Stephanian physics experience also reaches beyond the College into the research institutes outside — IISc, IMSc, HRI, SINP, NCRA, JNCASR and others — where many of our students get a taste of real research through summer projects.

At the end of three years of rigorous training at St. Stephen's College, students are better equipped than most other fresh graduates. A significant number of our students get the opportunity to go for further studies at top universities like Cambridge, Cornell, the Bonn-Cologne Graduate School, IISc, TIFR, and UIUC, thus preparing themselves to become scientists. The analytical skills learnt by our students prove useful also to those who move into fields like Computer Science, Engineering, Geophysics, Economics, and Finance.

Those who wish to join B.Sc. (Honours) Physics at St. Stephen's need to have done Physics, Chemistry, and Mathematics at the higher secondary level. Familiarity with differentiation and integration is required, as all first-year courses are calculus-based.

# DEPARTMENT OF PHYSICAL EDUCATION

## Department of Physical Education

The Department of Physical Education at St Stephen's College, Delhi was established in 1974 and was renamed Department of Physical Education and Sports Sciences in 2016.

The Department has a highly engaged and professional faculty who bring a wealth of knowledge and experience from across the world. Research papers from the faculty have been presented in International and National Level Conferences while publishing academic books of education inspire students to constantly evolve and improve.



The Department offers regular Academic subjects while simultaneously engaging in grooming student-athletes to compete at University, National and International levels. As an affiliate of the University of Delhi, the Department follows the academic curriculum of CBCS under which General Electives and Skill Enhancement Courses are offered to all levels of Under Graduate studies at the College. It is important that students be excited to push their limits and to challenge themselves both intellectually and physically, to explore and maximize one's potential - "Be all that you can be."

<p><b><u>General Elective Subjects offered:</u></b></p> <ul style="list-style-type: none"> <li>• Yoga and Stress Management</li> <li>• Aerobic Training</li> <li>• Wellness, Fitness and Nutrition</li> <li>• Obesity Management</li> <li>• Fitness and Exercise Management</li> <li>• Gym Operations</li> </ul>	<p><b><u>Skill Enhancement Courses offered:</u></b></p> <ul style="list-style-type: none"> <li>• Sports Journalism</li> <li>• Sports Marketing &amp; Management</li> <li>• Stress Management</li> <li>• Sports Technology</li> </ul>
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The toughest alloy known to man is the strength of Character, and sports is the secret ingredient where the spirit of Stephanian is forged. A testimony to this is the innumerable accolades won by our Alumni over the last century. Prestigious National Awards such as the Padmashree, Arjuna Awards, Rajiv Gandhi Khel Ratna Awards have been the pride of the College. Our students have a rich tradition of participating in the Olympics, Asian Games, Commonwealth games apart from World Championships. Our sporting excellence has not been limited to our students admitted on Sports Merit, but extends to our Academic Merit Students who have competed in these mega sporting events. Stephanians have been at the helm of World and National Sports Federations in India and worldwide and contributed to Sports Management and Administration, Sports Broadcasting and Sports Law.

The Department offers 16 Varsity sports, 6 women and 10 men Varsity sports, along with multiple intramural sports for the students in College. The College Teams compete in the Inter-Collegiate of the University of Delhi and AIU tournaments all year long. A wide plethora of recreation sports are offered to all students to help inculcate good values of a healthy body,

sound mind and a courageous spirit.

St. Stephen's College has an unmatched sporting legacy and Stephanians are recognized as Champions across the globe. While sports like Rifle Shooting, Pistol Shooting, Swimming, Basketball, Cricket, Squash, Lawn Tennis and Table Tennis have been a traditional bastion of excellence, off late our general students have excelled in Para-Sport, Trap Shooting, Equestrian, Yachting, Polo, Adventure Sport while more recently shined in Football, Fencing, and Soft Tennis.

It is vital that students inculcate values of sportsmanship and camaraderie, and blossom as worthy citizens in a democratic and fiercely competitive world. In 2019-20 a total of 13 times Stephanians participated in International Sporting Events across the Globe, 168 at National level while 234 times our students competed in State Levels competitions. 280 of our sport loving enthusiasts were part of the Invitational Events across the Country. Given below are a few of our team's Inter College winnings the academic year 2019-20:

**College Teams that have Won Top Position in 2019-20:**

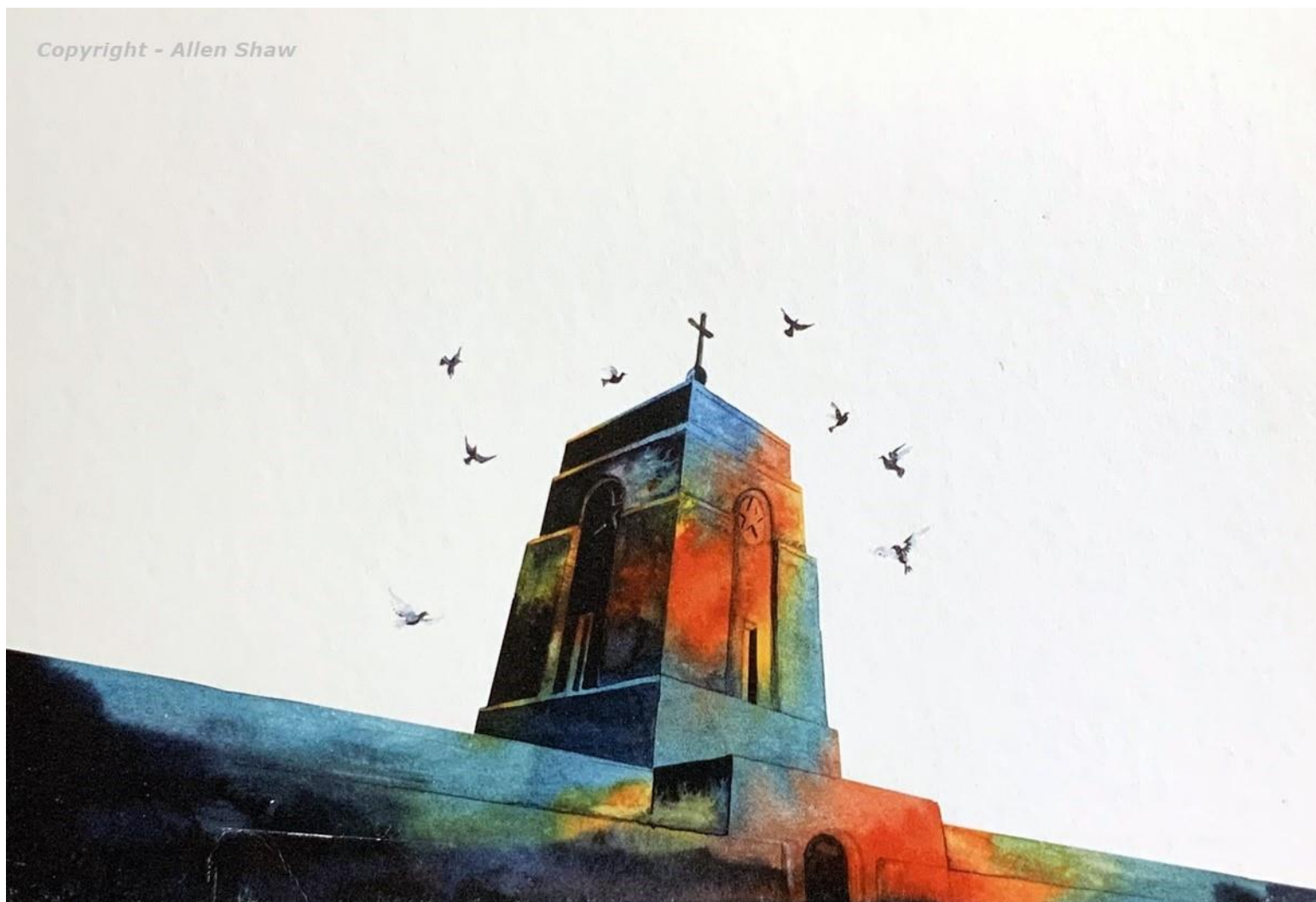


Delhi University Champions	St Stephen's College Squash (Men) Team
Delhi University Runner Up	St Stephen's College Basketball (Women) Team
Delhi University Runner Up	St Stephen's College Table Tennis (Men) Team
Delhi University Runner Up	St Stephen's College Shooting (Women) Team
Delhi University Runner Up	St Stephen's College Table Tennis (Women) Team
Delhi University Overall Championship Runner Up	St Stephen's College Swimming (Men) Team

Success can only be achieved through discipline, open-mindedness, and a firm belief in hard work. The Department of Physical Education and Sports Sciences strives to build a quality learning environment, which inspires students to live a tolerant, peaceful and progressive life, through interaction and competition in sports.



# ADMISSION POLICY 2021-2022



## **5.1 UNDER-GRADUATE ADMISSIONS**

The Admission policy outlined below governs the admission of all undergraduate junior members to the College. The Prospectus and the entire Admission process shall strictly adhere to this, approved Admission Policy. In respect of matters not dealt with in this section and other requirements, please see the relevant sections in the Prospectus for their due compliance.

### **1. ADMISSION OF GENERAL CATEGORY STUDENTS:**

- (i) 50% of the seats, discipline wise shall be earmarked to be filled up by General Category Candidates.
- (ii) From out of this 50% seats, reservation in favour of Scheduled Castes would be 12% and Scheduled Tribes 5%. This reservation would be discipline wise.
- (iii) In case sufficient number of candidates in the SC/ST categories are not available after interviews, the seats shall be filled up from non-SC/ST candidates.
- (iv) Admission under this Category, for each discipline shall be based on inter-se merit.
- (v) The weightage for admission shall be class XII marks - 85 % and interview - 15%
- (vi) The ratio in which candidates would be called for the interview in the General Category including SC/ST, ordinarily may be in the ratio of 1:6 approximately for Humanities and 1:8 approximately for Science subjects, which may be relaxed by the Principal in any discipline in consultation with the Head of the Department concerned.

## **2. ADMISSION OF CHRISTIAN STUDENTS**

(i) 50% of the total number of seats on an overall basis (except only those Supernumerary seats comprised in Categories 5.1.3(iii), 5.1.3(iv), 5.1.3(v) and 5.1.3(vi)) shall be set apart exclusively for Christian candidates (“earmarked seats”).

(ii) Inter-se merit would be decided on the basis of weightage of 85% for class XII marks and 15% for interview.

The Board to interview Christian candidates shall include one Christian member of the Governing Body, nominated by the Supreme Council.

(iii) Out of the earmarked seats to be filled up by Christian candidates, reservation in favour of Christian candidates belonging to the Church of North India would be 50% (i.e. 25% of total seats), out of which, half the seats (i.e. 12.5% of total seats) shall be filled by Christian candidates belonging to the Diocese of Delhi, Church of North India, which manages the College.

(iv) 33% (16.5% of the total Seats), shall be filled from among candidates belonging to all other Christian denominations, referred to as Non-CNI churches (NCNIC).

(v) To the extent possible 17% seats (8.5% of the total seats) shall be earmarked for Christian applicants belonging to Schedule Tribe.

(vi) All Christian candidates will be required to submit a copy of the Baptismal Certificate (valid from at least two years prior to the last date fixed for receipt of applications)

and a letter of recommendation from the Parish Priest. Candidates who have not undergone baptism for being members of churches that practice adult or believer's baptism, may submit the baptismal certificate of either of their parents and a certificate from the Pastor concerned that the candidate is a practicing Christian.

- (vii) Applicants from CNI and CNI-D, are required to produce, in addition, a letter from the Parish Priest duly certified by the Bishop.
- (viii) Once the cutoff has been announced and prior to short listing of the candidates for interview, a Committee nominated by the Supreme Council, which shall include the Chaplain of the College, will scrutinize all the applications of Christian candidates to verify whether all the Pastoral requirements are fulfilled by the candidates.
- (ix) In the event of there being insufficient candidates in Category (iii) after interviews, the seats shall be filled up from Christian candidates from Category (iv).
- (x) In the event of insufficient Christian Schedule Tribe candidates after interviews, these seats may be filled up first from Category (iii) and thereafter from Category (iv).
- (xi) The merit differential between the General Category Candidates and Christian candidates, may not ordinarily exceed 20%, which may extend to 25%, in the case of Christian candidates under CNI and CNI-D categories. *The Principal may further relax the above percentage if need be, to ensure admission of 50% Christian students, provided he is satisfied that such students will be able to cope with the studies in the College.*

Note: The same relaxation may be extended to the subject-specific riders.

- (xii) The ratio in which Christian students are shortlisted for the interview would ordinarily be in the ratio of 1:8 for Humanities and 1:10 for Science subjects. This

ratio, if need be, may be relaxed in any discipline having regard to the past experience, in order to ensure that sufficient number of candidates are available to attend the interview process. The discretion in this regard shall vest with the Principal, to be exercised in consultation with the Head of the Department concerned.

- (xiii) The interview of Christian candidates in each discipline shall be held first, before interviewing other candidates, and in the following order: CPwD, CNI-D, CNI, CST & NCNIC (Non CNI churches).

### **3. SUPERNUMERARY SEATS**

(i) **Persons with Disability:** 5% of sanctioned seats (21 seats) shall be reserved horizontally, across all categories, for the PwD candidates with 50% reservation in favour of Christian candidates. Inter-se merit will be determined with 85% weightage for Class XII marks and 15% for interview.

(ii) **Urdu Category:** A maximum of 6 seats will be allotted to candidates who opt for Urdu as their optional language in B A Programme with 50% reservation in favour of Christian candidates. Inter-se merit and cut off will be determined as in the General Category.

**Note:** In the above categories (i) and (ii), if sufficient Christian candidates are not available, the same may be filled up by non-Christian candidates of the respective categories and vice-versa.

In the matter of selection of Christian candidates, stipulations under “Admission

of Christian students” shall mutatis mutandis apply.

(iii) \* **Children of Martyrs:** Three candidates who are Children of defence personnel who have lost their lives in the line of duty will be allotted seats across all disciplines. Inter-se merit will be determined as in the General Category.

(iv) \* **Sports Category:** Admissions from the Sports category shall be 5% (21 seats) of the sanctioned seats. A Committee chaired by the Principal shall oversee and organize admissions to this category. The selection procedure shall comprise:

- a. Merit in sports: Certificates - 45%;
- b. Class XII marks (BFS/PCM) - 40%;
- c. Interview - 15% (with 5% being reserved for sports-related questions.)

(v) \* **Candidates nominated by the Government of India (PMSSS and/or MEA)** will fall under the supernumerary quota and will be limited to 4 and 10 candidates respectively.

(vi) \* **Children of Working/Retired/Deceased Employees of the College:** Some seats will be allotted for the staff wards. However, they will not have the right to choose courses – this decision will rest solely on the Principal, after having ascertained if the applicant will be in a position to cope with the course.

#### **4.COURSE SPECIFIC REQUIREMENTS**

There are certain course specific requirements for different disciplines as set out in this Prospectus, which have to be fulfilled by the candidates seeking admission in those disciplines. Category specific stipulations are set out in Chapters 5.3, 5.4 and 5.11, which will also be applicable and fulfilled.

#### **5.OTHER REQUIREMENTS**

In respect of matters not dealt with above and other requirements, please see the relevant Chapters in the Prospectus for their due compliance.

In order to ensure that sanctioned seats and students admitted against them match as far as possible, category wise pattern of drop-out rates may be taken into account in finalizing the Admission List and the Waiting List in respect of each course.

The Prospectus is to be read and understood in consonance with this Admission Policy. Wherever there is scope for doubt the Admission Policy will determine, define and clarify the doubt. In all matters the Principal's decision will be final.

## 5.2 REQUIREMENTS FOR ADMISSION

The applicant must satisfy the eligibility conditions laid down by the University of Delhi. Admission is given on the basis of the candidate's academic record and performance at the interview, keeping in mind her/his all-round competence, capacity to benefit from being in this College and potential to contribute to the life of the College. The previous academic record should be of a very high quality.

For admission to the first year of the Bachelor's programme an applicant must have passed the Senior School Certificate Examination conducted by the CBSE or an examination regarded as equivalent to it. The College admits students only to the first year of the courses of study offered. Migration from other institutions is not allowed at any stage.

Additional requirements to qualify for the interview for different courses are as given below:

- **For B.Sc. (Hons) in Physics, B.Sc. (Hons) in Chemistry and B.Sc. Programme with Chemistry:** The candidate must have done Physics, Chemistry and Mathematics at the qualifying level. The “cut-off” for these courses is decided on the basis of the aggregate percentage of marks in Physics, Chemistry and Mathematics (PCM). All three subjects will be given equal weightage in the calculation of the PCM.

- **For B.Sc. Programme with Computer Science:** The candidate must have done Computer Science/Informatics Practices or Chemistry in addition to Physics and Mathematics. The PCM or the aggregate percentage of marks in Physics, Mathematics and Computer Science/ Informatics Practices (PMC) form the basis for deciding the “cut-off”. An applicant who has studied both Chemistry and Computer Science in Class 12 can choose either PCM or PMC, whichever is higher.
- **For B.Sc. (Hons) Mathematics:** The candidate must have done Mathematics at the qualifying level. The cut-off is decided on the basis of the aggregate percentage of marks in the best four subjects (BFS), but in calculating the BFS, marks in Mathematics must be included in addition to at least one language. All four subjects will be given equal weightage in the calculation of the BFS. Those who have done only Business Mathematics are not eligible for Mathematics Honours.
- **For B.A. (Hons) in Economics:** The cut-off is decided on the basis of the aggregate percentage of marks in the best four subjects (BFS). A candidate must also have done Mathematics at the Class XII level, and should have the minimum prescribed marks in Mathematics (which will be notified). However, Mathematics does not have to be included in calculating the BFS. Those who have done only Business Mathematics are not eligible for Economics Honours. In the case of foreign boards or schools, which do not offer mathematics at class XII level, candidates must have done a course in calculus (equivalent to Cambridge A level).

- **For B.A. (Hons) in English:** Aggregate percentage of marks in the Best Four Subjects is the basis for deciding the cut-off percentage. In addition, the candidate should have the prescribed marks (to be notified later) in English Core/Functional English, or Elective English/ Literature in English. Preference will be given to those who have done Elective English or Literature in English.
- **For B.A. (Hons) in History, Philosophy, Sanskrit and B.A. Programme:** Aggregate percentage of marks in the Best Four Subjects forms the basis of cut-off marks.
- **For B.A. (Hons) in Sanskrit:** The candidate must have studied Sanskrit at least up to class X and preferably up to class XII or equivalent.
- **For B. A. Programme (Urdu seats):** a candidate must have studied Urdu at least up to class X and preferably up to class XII or equivalent.
- For applicants from Boards that include class XI marks also into the final results, the BFS/PCM/PMC will be calculated by combining the marks obtained in class XI and XII.

Wherever there is a reference to the “Best Four Subjects” (BFS), at least one of these subjects must be a language (which may be English or any other language). More than one language may be included in the calculation of the BFS. All four subjects will be given equal weightage in the calculation of the BFS.

**Please note that the following subjects are not to be included in the calculation of the BFS: Environmental Education (ISC), Fine Arts, Graphic Design, Painting, Dance, Music, Engineering Drawing and all other vocational subjects.**

**Physical Education will be considered as part of the BFS only for candidates applying under Sports category for B.A. Programme.**

### **5.3 DIFFERENTLY ABLED (PWD) CATEGORY**

Procedure for filling online application forms for differently abled applicants (PWD) category is the same as that for anybody else. However, no application fee will be charged from applicants in this category. PWD candidates are required to upload a scanned copy of the disability certificate from a competent authority. Competent authorities are listed in 'Section 6.12 DOCUMENTS TO BE UPLOADED.

If any applicant in this category needs help they may call the following numbers between 10 am and 5 pm, Monday to Friday:

Admission helpline **+91 11 2766 6204 or + 91 9319243007.**

Those applicants who have registered on the College admission portal may seek clarifications by clicking the CONTACT US icon on their dashboard

## **5.4 CHILDREN OF MARTYRS**

Three supernumerary seats in all are reserved for children of martyrs. Martyr would include only personnel who

- died in action/line of duty and
- belonged to/served in one of the eight Defence forces.

Defence forces indicate the Army, Navy and Air branches and the Central Armed Police Forces (CRPF, BSF, ITBP, CISF and SSB).

Applicants who qualify under this category may apply in the centralized, online application form following all procedures and providing all the required information. The shortlisting is based on inter-se merit and will follow the standard procedure of BFS/PCM/PMC as the case may be with riders, if applicable.

Short-listed applicants will be called for the Online Interview and based on their performance the best three applicants will be selected. In the final outcome, if there is more than one candidate per course the Principal shall decide on allotment of the course. Applicants applying under the Defence category do so with an implicit agreement to this specific clause and will be governed by all other requirements of college.

## **5.5 CANDIDATES ENDORSED BY THE MINISTRY OF EXTERNAL AFFAIRS (MEA)**

A few seats have been kept apart for candidates from ASEAN, SAARC and African countries to support the Government of India's policy of friendly relations towards neighbouring countries. Such candidates will also fill in the application form in all respects, including a letter from their respective governments. Such candidates will also register themselves with the University of Delhi and the FSR.

## **5.6 CANDIDATES FROM FOREIGN BOARDS**

Candidates from foreign boards or schools are eligible to apply, provided the qualifications obtained are recognized by the University of Delhi or the Association of Indian Universities (AIU). BFS/PCM/PMC for these candidates shall be calculated on the basis of the relevant grade conversion scheme provided by the University of Delhi. If a foreign examining body is not on the AIU list, the candidate will have to get an equivalence certificate from the AIU. Their results should have been officially declared before the interview. Predicted grades/results are not acceptable.

## 5.7 FOREIGN NATIONALS

Foreign nationals are required to register themselves with:

Foreign Students Registry Office,

Room No. 11, Conference Center,

University of Delhi,

Delhi 110007

Phone No: 011-27666756

Email: [fsradmissions@du.ac.in](mailto:fsradmissions@du.ac.in)

More information is available at <http://fsr.du.ac.in>. Foreign nationals will have to bring proof of registration with Foreign Students Registry Office of Delhi University at the time of the interview.

## 5.8 APPLICATION FOR ADMISSION

Online application facility will be available from 5 August, 2021.

The Prospectus and Application Form are ONLY available on the official College website.

Applicants can seek clarifications between 10 am and 5 pm, Monday to Friday at:

Admission helpline **+91 11 2766 6204 or + 91 9319243007.**

Those applicants who have registered on the College admission portal may seek clarifications by clicking the CONTACT US icon on their dashboard

Application Forms can be submitted online with the following charges:

<b>1</b>	<b>Application fee per course</b>	<b>Rs. 300/-</b>
<b>2</b>	<b>Residence application fee</b>	<b>Rs. 500/-</b>
<b>3</b>	<b>Sports form per sport</b>	<b>Rs. 300/-</b>

## **5.9 ONLINE APPLICATION PROCEDURE**

### **FOR INDIAN NATIONALS**

- Sign-up with the University of Delhi on their admission portal <https://ugadmission.uod.ac.in>
- Complete the application process and pay the Delhi University registration fees.
- Obtain a University Form number (21XXXXXX).
- Go to the College undergraduate admission portal at (<https://ugadm.ststephens.edu>).
- Enter the DU Form number and the registered e-mail (used in Delhi University portal) in the registration section of the College application form.
- Now you will receive a verification e-mail from St Stephen's College.
- Verify and log in at (<https://ugadm.ststephens.edu>).
- Complete the College application form by making online payment.
- Please note that you will not be allowed to complete the application on the College portal without the payment details of the Delhi University registration.
- Save and take a printout of the payment receipt and application details.

## **FOR FOREIGN NATIONALS**

- Register with the Foreign Students' Registry (FSR), University of Delhi on their portal ([fsr.du.ac.in](http://fsr.du.ac.in)).
- Obtain an FSR Form number after the payment of applicable fees.
- Go to the College registration section at (<https://ugadm.ststephens.edu>) and register yourself.
- Now you will receive a verification e-mail from St Stephen's College.
- Complete the College Application Form by making the online payment.
- Save and take a printout of the payment receipt and application details.

## 5.10 IMPORTANT INSTRUCTIONS FOR FILLING UP THE FORM

There are six sections in the online form. After you have completed one section you can move to the next by clicking on the 'Save and Next' button at the end of each section. To go back, click the desired section on the main navigation bar on the top of the page.

Scan and keep your photographs, signature, and certificates ready.

Please ensure the following specifications –

SN	CONTENT	MAXIMUM SIZE	DIMENSION
1	Photograph	100 KB	4.5 cm (width) x 5.8 cm (height)
2	Signatures	50 KB	4.5 cm (width) x 3.5 cm (height)
3	<b>Certificate</b>	<b>1 MB</b>	

Make sure you decide beforehand the number of courses you wish to apply for and the categories (General/Christian/etc) and whether or not you wish to apply for Residence. No changes and additions can be made after submission and payment of fees.

- Use the Preview section to ensure that all the information you have given is correct and complete. Changes in the application form can be made ONLY BEFORE making the payment.

- Complete the process by clicking on ‘Make the Payment’ button to pay the required application fees.
- Applicants belonging to the PWD category do not have to make any payment. Their form will be accepted without a fee. The Admission Office will verify their documents and then send them an acknowledgement by email.
- All application fees can be paid by a credit card or a debit card issued by any bank, UPI and net banking. Gateway charges are extra.
- All application fees are non-refundable.
- An email confirming successful submission will be sent to the candidate after the application fee has been received.
- You can choose more than one category, if applicable. For example, if you belong to the General category and if you also wish to apply under the Sports category, you are free to do so.
- Sub-sections may open up, depending on the selections you make in the checkboxes provided. For example, if you select Sports category in the CATEGORY section, the sports form will open up.
- For class XII select the subjects from the drop-down list provided. Please remember to

select the checkbox given against a subject if you want it to be included in calculating the BFS. If you want to include a subject not listed in the dropdown list, you can manually enter the subject under 'Other'.

**Important: Make sure that you choose at least one language in the Best Four Subjects, otherwise your application will be rejected by the College during scrutiny.**

- You are free to choose any language you have studied in class XII and even to choose more than one language in the best four subjects. Only the academic subjects given in the dropdown list in the form are permitted. No vocational subjects are allowed.
- In case you have applied for B.Sc. (Hons.) in Mathematics, do include Mathematics among the four subjects that you have selected to calculate the BFS, in addition to at least one language, while selecting checkboxes under BFS (for Maths Hons.). Business Mathematics is not permitted.
- If you wish to apply for any B.Sc. (Hons.) or B. A. Hons or Programme course in addition to Mathematics Honours, you should also select four checkboxes under BFS. The selection of subjects under BFS for B. A. Hons. or B.A. Programme course need not be the same as what you have selected under BFS (for Maths Honours.).
- All students must upload a copy of their class X and class XII mark-sheets or equivalent thereof with their application form.

- Owing to the ongoing pandemic situation original certificates and self-attested photocopies will be required to be submitted in the College office at the time of commencement of regular face-to-face classes.
- On physical verification if the certificates and information provided are found to be false the College reserves the right to cancel the admission.
- Foreign board candidates should upload an equivalency certificate from the Association of Indian Universities, if their examining body is not included in the Association of Indian Universities/University of Delhi list.
- Sports quota candidates should upload scanned copies of certificates of their highest representations in each of the past three years as instructed in the sports section of the online form.
- Make sure you decide beforehand the number of courses you wish to apply for; the categories relevant to you (General/Christian/etc); and whether or not you wish to apply for residence. No changes or additions can be made after payment of fees and please complete your application in advance to avoid last minute rush.

## **5.11 INFORMATION FOR SPORTS CANDIDATES**

St. Stephen's College has a rich tradition of sports and participation in healthy outdoor activities which is deemed basic to the total education that the College imparts.

Outstanding sports persons, who have played at the international, national or state level or have secured the first or second place in zonal school games, are eligible to apply under the Sports Category. The College will consider only the following games for admission of students on sports basis:

Women and Men – Swimming, Badminton, Football, Basketball, Lawn Tennis, Shooting (10-meter Air Rifle and Air Pistol) and Table Tennis.

Only Men – Cricket and Squash Rackets.

- There are no printed forms for applying under this category. The sports application is integrated into the main online application form on the College website.
- You can fill in the details by selecting the appropriate fields provided in the sports drop-down section in the online form. You are free to apply for more than one sport/game.
- Owing to the ongoing pandemic situation there will be no sports trials this year.
- They are required to check the schedule for online Interviews, to be announced later, and ensure that they are present well in time.

## **CERTIFICATE CRITERIA FOR SPORTS SELECTIONS**

Not everyone who applies for Sports Merit Admission is shortlisted for the Sports interviews. Those applicants who are shortlisted will have to meet Qualifying certificate criteria to be eligible for Sports Interviews.

Applicants should note that the marks awarded for certificates, academic performance and interviews at St. Stephen's College will be proportioned at 45%, 40% and 15% respectively.

Admissions under the sports category at St. Stephen's does not include any direct admissions. Please note:

1. Criteria for Marking of Merit/Participation Sports Certificate display the Marks for different levels of Game/Sport Competitions.
2. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking Competitions will not be considered. Letter/Letterhead of Merit/Participation in Sports Competition will also be not considered.
3. Applicant is required to upload Self-Attested copies of three Merit/ Participation Sports Certificate. However, only the Highest Merit/ Participation Sports Certificate will be considered for Marking.

4. Merit/Participation Sports Certificate of preceding three years will be considered from 01st May, 2018 to 30th April, 2021.
5. Level of competency of the applicant will be determined only for those who have achieved distinction during the preceding three years in the Games/Sports.
6. The applicant must secure minimum 08 Marks in the Marking of the uploaded Highest Merit/Participation Sports Certificate to be eligible for Admission on the basis of Sports.
- 7) Clarifications related to award of marks for the uploaded Merit/Participation Sports Certificate shall be directed to the [sportsadmissions@ststephens.edu](mailto:sportsadmissions@ststephens.edu).
- 8) The details of the candidates shortlisted for interview at St. Stephen's College will be uploaded on the College website after final scrutiny.
- 9) The applicant must submit an Undertaking at the time of admission stating that s/he will practice and participate for the College and if selected will represent the University in sports competitions as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

## Criteria for Marking of Merit/Participation Sports Certificate

Category	Level of Game/ Sport Competition(s)	Certificate Issuing Authority	Maximum Marks (100)			
			1st Position	2nd Position	3rd Position	Participation
<b>D</b>	Position in District/ Zonal Competition/ CBSE Cluster/ Zonal, KVS/ NVS Regional, DAV/ Vidya Bharti Zonal, Subroto Cup/ School Sports Boards Competition	District Sports Association/ District/ Zonal/ Regional Directorate of Education/ District School Boards	28	18	08	Not Eligible

Please note that there are no **direct admissions** in the Sports Category at St. Stephen's College.

## 5.12 THE INTERVIEW

Owing to the ongoing pandemic situation the interviews will be conducted online. Broadly, the interview has the following components:

- a) **Academic:** The candidate's academic potential and suitability for the subject chosen, beyond what is indicated by marks alone.
- b) **Co-Curricular:** The potential to participate in the co-curricular activities of the College and to contribute to its total life. The College does not have a separate "ECA" (extra-curricular activities) quota, but proficiency in ECA is taken into account during the interview.
- c) **General Awareness and Sense of Values:** A candidate's personal outlook, sense of values, level of awareness and motivation. The candidate can be asked questions about the statements on the admission form about himself or herself, his or her interests, goals etc.

The lists of short-listed applicants along with their interview schedules will be put up on the College Website. Applicants are advised to regularly check the College website for updates.

Applicants who have been shortlisted will receive an interview call letter at their registered email address. They can also generate the interview call letter from the College website.

Applicants shortlisted for the interview are required keep a copy of the call letter at the time of interview.

## 5.13 INTERVIEW SCHEDULE

Please check with the college admissions website for updates.

Programmes	Days
Chemistry	
Sanskrit	
English	
Physics	
History	
Economics	
Mathematics	
Philosophy	
B.A. programme	
B.Sc. Programme	
Sports	

## 5.14 DOCUMENTS REQUIRED AT THE TIME OF THE ONLINE INTERVIEW

Applicants appearing for the online interview should keep the following documents handy with them:

- 1) A printout of the interview call letter.
- 2) The following documents, in original should be kept handy at the time of interview:
  - a) Certificate of the date of birth of the applicant (normally the Secondary School Certificate).
  - b) Mark-sheet of the qualifying examination.
  - c) **For Candidates from Christian Category:** All Christian candidates will be required to submit the following:
    - i) A copy of the Certificate of Baptism/ Certificate of Confirmation (valid from at least two years prior to the last date fixed for receipt of applications). If the candidate belongs to a Church which practices Adult Baptism then a Certificate of Dedication of the candidate at childhood.
    - ii) A letter of recommendation from the Parish Priest, duly endorsed by the

Bishop of the Church or a person of equivalent/higher authority.

- iii) A letter of membership of the candidate in a Church; the membership of the candidate must have been active for at least two years prior to the last date fixed for receipt of applications.
- iv) A letter of membership of both of the parents in a Church; the membership of at least one of the parents must have been active for at least seven years prior to the last date fixed for receipt of applications.
- d) **For Candidates from SC/ST Category:** SC/ST Certificate from a competent authority\*
- e) **For Candidates from PWD Category:** Physical Disability Certificate\*\*
- f) **For Candidates from Foreign Boards:** Equivalence Certificate from AIU, only if the examination conducted by their board/ examining body is not mentioned in the list of examinations regarded as equivalent to the CBSE class 12 examination by the University of Delhi/the Association of Indian Universities (AIU).
- g) **For Children of Martyrs:** Educational concession certificate from a competent authority.

*\* Officers competent to issue Scheduled Caste/Scheduled Tribe certificates:*

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.*
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.*
- (iii) (iii)Revenue Officers not below the rank of Tehsildar.*
- (iv) Sub-divisional Officer of the area where the candidate and/or his family normally reside(s).*
- (v) (v)Administrator/Secretary to Administrator/Development Officer (Lakshadweep Island).*

*\*\*The Physical Disability Certificate has to be issued by a Government Hospital. In the event of any doubt as to the genuineness of the certificate, or the extent of the disability of the candidate concerned, or in regard to the entitlement of the candidate to seek admission under the category of PwD, it is the Principal's discretion to refer the candidate to a Medical Board to be constituted by the University, and/or take such other steps as may be required to ascertain the correct facts and entitlement of the candidate concerned. If the candidate is to be found not eligible or not entitled to the admission under this category, it is also under the Principal's discretion to cancel the admission after issuing a show cause notice to the candidate concerned, giving him/her 15 days' time to reply.*

**Certificates issued by any non-competent authorities will not be accepted.**

## **5.15 IMPORTANT DATES**

5 August 2021 : Online application facility opens

31 August 2021 : Online application facility closes

Please check regularly on our website for updates. Dates will be announced soon for the following:

: Declaration of cut-offs for interviews

: Publication of Online Interview Lists.

: Online Interviews begin.

: Online orientation for selected Junior Members

: Academic Session opens

## **5.16      SELECTED CANDIDATES AND WAITING LISTS**

Once the interviews for a particular course have been completed, the list of applicants selected for admission will be put up on the College website. A Waiting List, in order of merit, for different categories will be put up alongside.

The selected candidates will have three days' time, from the date of the announcement of the list, to pay the fees and confirm their admission.

Please note that those who do not pay the fees and confirm their admission will forfeit the offer for admission at St. Stephen's College.

Depending on the availability of seats, admissions from the Waiting List for the relevant category will be activated accordingly in order of merit. These subsequent admission lists will be displayed on the College website.

Applicants are advised to regularly update themselves and check the College website.

## **5.17      ORIENTATION AND REGISTRATION**

To be announced.

Please check the College website for further information.

## 6. APPENDIX

### Fees 2021 – 2022

	COLLEGE FEE 2021-2022 (in INR)								
	I Yr Humanities			I Yr Phys, Chem &BScP			I yr Maths		
	Sem I	Sem II	Total	Sem I	Sem II	Total	Sem I	Sem II	Total
non-Res	23040	18980	<b>42020</b>	24240	20195	<b>44435</b>	23220	19160	<b>42380</b>
Res	66840	47180	<b>114020</b>	68040	48395	<b>116435</b>	67020	47360	<b>114380</b>

Residence Fee 2021-2022 I Yr Students				
	Freq Sem 1	Freq Sem II	Fee Sem I	Fee Sem II
Res. Admission Fee	1		600	0
<b>Res. Caution Money (Refundable)</b>	1		3000	0
<b>Initial Mess Deposit(Refundable)</b>	1		12000	0
Electricity and Water	1	1	9200	9200
Room Rent	1	1	7000	7000
Establishment	1	1	12000	12000
Res. Facility Fee ***				
	Total		<b>43800</b>	<b>28200</b>

NOTE: Students belonging to PWD category are exempted from all fees except college admission fee (Rs.100/-) and Identity Card charges (Rs. 50/-). They are, however, to bear 50% of the mess charges, if staying in residence.

This fee structure is tentative and subject to revision if the post-Covid 19 academic requirements are different from those at present.

*\*Payable by all students.*

*\*\*Payable only by resident students including College fee. The Residence fee includes a refundable deposit of Rs. 3000.*

- The amounts above are for undergraduate students.
- The College fee includes Rs. 1000/- as caution money that is refundable when the student leaves College.
- University examination fee is not included.
- Mess charges will be based on actual expenses.
- The initial mess deposit will be refunded when the student leaves College.

Fees are to be paid, at the event of the applicant's final selection, through online transactions only. Net Banking or Credit/Debit cards may be used to carry out fee payment.

Students are required to pay the fees at the commencement of each semester. A student whose fees are not paid in time is liable to have his or her name removed from the rolls of the College.

## **FINANCIAL ASSISTANCE**

Financial assistance to students is provided by the College on the basis of need and academic merit. Ad hoc grants for books, stationery, towards mess charges etc. are given from the Students' Aid Fund. A large number of merit-cum-means scholarships of varying amounts are also available and are awarded each year. Continuation of these scholarships is subject to satisfactory academic progress. In the last financial year 2019-2020, more than Rupees 35 lakhs were disbursed over around 200 scholarships, benefitting close to 15% of the total students of the college.

## DISCIPLINE

Every student is required to attend all the lectures, tutorials and practicals, except for a good reason for which due leave should be obtained. Applications for leave on medical grounds, countersigned by the parent (or by the concerned Tutor/Warden and Dean for resident students) and duly supported by a medical certificate, must be submitted within seven working days of returning to College; thereafter such applications shall not be accepted. Resident Scholars should submit medical certificates only from the College doctor and the certificate should be countersigned by the Block Tutor/Warden/Dean. The Principal may consider condoning the attendance requirement in exceptional cases of serious illness or accident.

No undergraduate Junior Member will be permitted to take the University examinations at the end of every semester, unless he or she has attended at least two-thirds of lectures and



*Nicy Yadav - Alumna. Now at the University of Cambridge*

tutorials/practicals, taken separately, in that semester. In addition to this attendance

requirement, every student must perform satisfactorily at all oral and/or written assignments/tutorials/tests that may be held during the academic year.

Students are expected to dress and conduct themselves in a dignified manner when they attend lectures, tutorials and practicals, eat in the College Mess/Café or are in the library. Speaking in a moderate voice, keeping silence in quiet zones such as the library and main corridors and being generally respectful of fellow students, faculty and karamcharis in all the College spaces is standard behavior practiced by all Stephanians.

All first-year Junior Members are required to attend the Assembly which is held each morning from Monday to Thursday at 9 AM. **Attendance is marked at the assemblies and the record of it is considered as an important parameter for awarding scholarships and prizes.**

All first-year Christian students are required to attend the classes for Religious Studies held every Friday.

Smoking is strictly prohibited on the College campus.

**Students who invite disciplinary action against them will not be eligible for special recognition from college. This recognition includes prizes, scholarships, financial assistance, nominations within the students' exchange programmes with foreign Universities, College colours and sports certificates.**

# **ZERO TOLERANCE POLICY TOWARDS RAGGING AND SEXUAL HARASSMENT**

St. Stephen's College is an institution with "zero-tolerance" for ragging and sexual harassment.

Ragging in any form will be treated as a criminal offence. If it occurs an F.I.R. is required to be filed with the police in every instance – this is a statutory obligation. All Junior Members are expressly warned to steer clear of the anti-social and inhuman practices of ragging. Those found ragging or abetting ragging will be punished severely even to the extent of expulsion from College. An abridged version of the Ordinance XV– C of the University of Delhi is attached to the Annexure at the end of this Prospectus. This sets out what will be construed as ragging, and lays down the punishments.

## **Sexual Harassment**

St. Stephen's College is committed to upholding the dignity of all members of the College community, especially the lady members. The policy against Sexual Harassment enshrined in the Sexual Harassment of Women in the Workplace Act of 2013 seeks to create and

maintain an academic and work environment free of sexual harassment for students, academic and non-teaching members of the University. The Act applies to outsiders and residents alike while on the College or University campus. Sexual harassment includes any unwelcome sexually determined behaviour, whether directly or by implication, and includes physical contact and advances, a demand or request for sexual favours, sexually-coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

An Internal Complaints Committee (ICC) constituted at St. Stephen's College is responsible for the implementation of the policy against sexual harassment. The Committee takes cognizance of complaints about sexual harassment, conducts enquiries, provides assistance and redressal to the victims, recommends penalties and takes action against the offender, if necessary.

On receiving any complaint of sexual harassment, if a prima facie the case is established by the ICC, an enquiry committee shall be set up which will go onto frame and submit a report. The committee is bound to maintain confidentiality during the time of the enquiry. After the report has been finalized, confidentiality will be maintained, if the complainant so desires, by withholding the complainant's name and other particulars that would identify him or her. On the basis of the report, appropriate disciplinary action will be taken against the offender.

Extracts from the Act are included in the Annexure at the end of this Prospectus. All students should read this carefully and be aware of what amounts to “sexual harassment” and what the penalties could be, if found guilty, for harassing anyone.

## **ANNEXURE 1: DISCIPLINE, RAGGING AND SEXUAL HARASSMENT**

Abridged extracts from the Ordinance of the University of Delhi are provided here. For the full texts the applicant is referred to the University Calendar or the website of University of Delhi website ([www.du.ac.in](http://www.du.ac.in))

### **MAINTENANCE OF DISCIPLINE AMONG STUDENTS OF THE UNIVERSITY**

1. All powers related to discipline and disciplinary action are vested in the Principal.
2. The following shall amount to acts of gross indiscipline:
  - (a) Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi
  - (b) Carrying of, use of, or threat to use of any weapons

- (c) Any violation of the provisions of the Civil Rights Protection Act, 1976
- (d) Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
- (e) Any practice, whether verbal or otherwise, derogatory of women
- (f) Any attempt at bribing or corruption in any manner
- (g) Willful destruction of institutional property
- (h) Creating ill-will or intolerance on religious or communal grounds
- (i) Causing disruption in any manner of the academic functioning of the University system;
- (j) Ragging as per Ordinance XV-C.

3. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Principal.

## **DISCIPLINE, RAGGING AND SEXUAL HARASSMENT**

1. Ragging in any form is strictly prohibited within the premises of College as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging, for the purposes of this Ordinance ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which:
  - (a) Involve physical assault or threat to use of physical force
  - (b) Violate the status, dignity and honour of women students
  - (c) Violate the status, dignity and honour of students belonging to the scheduled castes and tribes
  - (d) Expose students to ridicule and contempt and affect their self esteem
  - (e) Entail verbal abuse and aggression, indecent gestures and obscene behaviour.

4. The Principal shall take immediate action on any information of the occurrence of ragging. The punishment may range from expulsion from the College to suspension for a period of time.
5. The University has the power to withdraw the degrees issued to those who are found guilty of ragging.
6. Abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.

## **SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION, AND REDRESSAL) ACT, 2013.**

1. Sexual harassment is considered as a violation of the fundamental right of a woman to equality as guaranteed under Articles 14 and 15 of the Constitution of India and her right to life and to live with dignity as per Article 21 of the Constitution. It has also been considered as a violation of a right to practice or to carry out any occupation, trade or business under Article 19(1)(g) of the Constitution, which includes a right to a safe environment free from harassment.
2. The objective of Sexual Harassment Act is to provide protection to women against sexual harassment at the workplace and for the prevention and redressal of complaints of sexual harassment.
3. The definition of sexual harassment in the Sexual Harassment Act includes any unwelcome sexually determined behaviour (whether directly or by implication), such as physical contact and advances, demand or request for sexual favours, sexually coloured remarks, showing pornography, or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

4. The Sexual Harassment Act stipulates that a woman shall not be subjected to sexual harassment at any workplace. As per the statute, presence or occurrence of circumstances of implied or explicit promise of preferential treatment in employment; threat of detrimental treatment in employment; threat about present or future employment; interference with work or creating an intimidating or offensive or hostile work environment; or humiliating treatment likely to affect the lady employee's health or safety may amount to sexual harassment.
5. Internal Complaints Committee and Local Complaints Committee: The Sexual Harassment Act requires an employer to set up an 'Internal Complaints Committee' ("ICC") at each office or branch, of an organization employing at least 10 employees. The government is in turn required to set up a 'Local Complaints Committees' ("LCC") at the district level to investigate complaints regarding sexual harassment from establishments where the ICC has not been constituted on account of the establishment having less than 10 employees or if the complaint is against the employer. The Sexual Harassment Act also sets out the constitution of the committees, process to be followed for making a complaint and inquiring into the complaint in a time bound manner.

6. **Interim Reliefs:** The Sexual Harassment Act empowers the ICC and the LCC to recommend to the employer, at the request of the aggrieved employee, interim measures such as (i) transfer of the aggrieved woman or the respondent to any other workplace; or (ii) granting leave to the aggrieved woman up to a period of 3 months in addition to her regular statutory/contractual leave entitlement.
7. **Process for Complaint and Inquiry:** A written complaint has to be made to the internal complaints committee within 3 months of the incident. The inquiry has to be completed within 90 days of receiving the complaint. An inquiry report has to be filed within ten days of the completion of enquiry and the employer must act on the recommendations of the committee within 60 days. In the event of the employer not acting on the recommendations within the period, the complainant can approach the court/tribunal.
8. **Action against Frivolous Complaints:** So as to ensure that the protections contemplated under the Sexual Harassment Act do not get misused, provisions for action against "false or malicious" complainants have been made.

The full text of the act can be accessed at:

[http://egazette.nic.in/WriteReadData/2013/E\\_18\\_2013\\_214.pdf](http://egazette.nic.in/WriteReadData/2013/E_18_2013_214.pdf)

## **ANNEXURE II: INTERNAL ASSESSMENT**

The University of Delhi at present operates a scheme of “Internal Assessment”, with marks awarded for such Assessment constituting a part of the total marks of the final degree award (Students are advised to find out the University regulations as they are in a transition phase at the moment).

The Central Information Commission has ruled in March 2010 that the Ordinance VIII-E of the University of Delhi relating to Internal Assessment, and the rules governing the latter, fall under the categories of information defined under Section 4(1)(b) of the Right to Information Act; and that, therefore, this Ordinance and the corresponding rules must be readily available in the public domain, and particularly to students of the University of Delhi.

In keeping with this, all applicants, and especially those among them who are successful in obtaining admission to St. Stephen's College, are informed that:

- (i) The contents of Ordinance VIII-E of the University of Delhi have been placed on the website of the College ([www.ststephens.edu](http://www.ststephens.edu)) and that of the College Library
- (ii) They are also available in the College Library in hard copy and may be obtained for consultation there from the Librarian on request.

- (iii) They are included in the College Handbook, a copy of which will be given to the selected candidates.

Students of the College must regularly visit the College website and that of the University ([www.du.ac.in/du/ORDINANCE\\_VIIIE.pdf](http://www.du.ac.in/du/ORDINANCE_VIIIE.pdf)) to check for important information related to Internal Assessment.

All information related to the procedures for Internal Assessment followed by the College, the implementation of the same at the level of the College, and the decisions of departmental Moderatio Committees and the College Monitoring Committee—which are not already specifically covered in Ordinance VIII-E and which fall within the purview of the College—may be obtained from the Public Information Officer of the College, Dr. A. D. Mathur of the Department of Sanskrit.

However, some rules governing the Internal Assessment, in particular the procedures adopted by the University of Delhi for final moderation of the marks for Internal Assessment awarded in colleges, which flow from but are not themselves included in Ordinance VIII-E, are decided from time to time by the University and not by the College. For information regarding such details, including especially information on the University's procedures for moderation of Internal Assessment marks, the University of Delhi website should be consulted, or the Public Information Officer of the University should be approached.

## **ADMINISTRATIVE POSITIONS**

<b>Principal</b>	<b>Prof. John Varghese, M.A, M. Phil. (Madras), Ph.D. (EFLU, Hyderabad)</b>
<b>Bursar</b>	<b>Dr. Chinkhanlun Guite, M.S. Ph.D. (IISc Bengaluru)</b>
<b>Chaplain</b>	<b>Rev. Fr.Monodeep Daniel, Ph.D. (Amsterdam)</b>
<b>Dean (Academics)</b>	<b>Dr. Amrita Tulika, MA, M.Phil. (JNU), PhD (Delhi)</b>
<b>Dean (Residence)</b>	<b>Rev. Fr.Monodeep Daniel, Ph.D. (Amsterdam)</b>
<b>Senior Tutor</b>	<b>Dr. Karen Gabriel, M.A. (Hyderabad), M.Phil. (JNU), Ph.D. (ISS)</b>
<b>Public Information Officer</b>	<b>Dr. Chinkhanlun Guite, M.S. Ph.D. (IISc Bengaluru)</b>
<b>Foreign Students Advisor</b>	
<b>Registrar of Societies</b>	<b>Dr. A. D Mathur, M.A., L.L.B., M.Phil., Ph.D. (Delhi)</b>

## **FACULTY**

### **DEPARTMENT OF CHEMISTRY**

Dr. Vibha Sharma, M.Sc, Ph.D. (Delhi) - Head

Dr. Shabnam Johry, M.Sc., Ph.D. (Delhi)

Dr. Rene Saksena, M.Sc., M.Phil., Ph. D. (Delhi)

Dr. Ekta Arora, M.Sc., Ph.D. (Delhi)

Dr. Satish Kumar, M.Sc. (Delhi), Ph.D. (IIT Delhi)

Dr. Rakhi Thareja, M.Sc. (Delhi), Ph.D. (Delhi)

Dr. Violet Rajeshwari Macwan, M.Sc., M.Phil. PhD. (Delhi)

### **DEPARTMENT OF COMPUTER SCIENCE**

Ms. Sunita Prasher, M.Sc. (Delhi), M.Phil. (JNU) - Head

Ms. Sangeeta Sethi, M.Sc. (IARI, Delhi)

## **DEPARTMENT OF ECONOMICS**

Mr. Sanjeev K Grewal, M.A. (Delhi), M.A. (Princeton), LL.B. (Delhi) - Head

Ms. Poonam Kalra, M.A. (Delhi)

Ms. Leema Mohan Paliwal, M.A. (Delhi), M.Phil. (Delhi)

Mr. Anurag Malhotra, M.A. (Houston), M.Phil. (Delhi)

Dr. Manjula Singh, M.A. (Delhi), Ph.D. (Boston)

Mr. Abhishek Singh, M.A. (JNU), M.Phil. (JNU)

Mr. Benston John, M.A. (Delhi) (On Study Leave)

## **DEPARTMENT OF ENGLISH**

Dr. Karen Gabriel, M.A. (Hyderabad), M.Phil. (JNU), Ph.D. (ISS) – Head

Prof. John Varghese M.A. (Loyola College), M.Phil (Madras Christian College), Ph.D (CIEFL)

Dr. Soofia Siddique, M.A., M.Phil (Delhi), Ph.D. (SOAS, London)

Dr. Smita Gandotra, M.A., M. Phil., Ph.D (Chicago)

Dr. N.P. Ashley, M.A., M. Phil., Ph.D (Hyderabad)

Dr. Renish Geevarghese Abraham, M.A., M.Phil, Ph. D (Delhi) (On Study Leave)

Ms. Hannah Varkey, M.A., M.Phil. (Delhi) (On Extraordinary Leave)

Mr. Themeem T. M.A (Calicut), M. Phil (Hyderabad) (On Study Leave)

## **DEPARTMENT OF HINDI**

Dr. Ajay Ranjan Tripathi, M.A., M.Phil., Ph.D. (Delhi) - Head

## **DEPARTMENT OF HISTORY**

Dr. Malay Neerav, M.A., M.Phil., Ph.D. (Delhi) - Head

Dr. Rohit Wanchoo, M.A. (J.N.U.), Ph.D. (Cambridge)- (on Deputation)

Dr. Tasneem Suhrawardy, M.A. (JNU), M.Phil. (Delhi), Ph.D. (JNU)

Ms. Sangeeta Luthra Sharma, M.A, M.Phil. (Delhi)

Dr. Aditya Pratap Deo, M.A., M.Phil. (Delhi), Ph.D. (Emory)

Dr. Amrita Tulika, M.A., M.Phil. (JNU), Ph.D.(Delhi)

Dr. Mahesh Gopalan, M.A., M.Phil., Ph.D. (JNU)

Dr. Naina Dayal, M.A., M.Phil., Ph.D.(JNU)

**DEPARTMENT OF MATHEMATICS**

Dr. Sonia Davar, M.A., M.Phil., Ph.D. (Delhi) - Head

Dr. Radha Mohan M.S. (IIT, Powai), Ph.D. (Purdue)

Ms. Nandita Narain, M.A. (Delhi)

Ms. Archana Chopra, M.A, M.Phil. (Delhi)

Dr. Prashanto Chatterjee, M.A., M.Phil., Ph.D. (Delhi)

Mr. Kashif Ahmed, M.A., M.Phil. (Delhi) (On Study Leave)

Ms. Jaspreet Kaur, M.A., M. Phil. (Delhi)

## **DEPARTMENT OF PHYSICS**

Dr. P. Jacob Cherian, M.Sc., Ph.D. (Jadavpur) - Head

Dr. Bikram Phookun, M.Sc (Delhi), Ph.D. (Maryland)

Dr. Sanjay Kumar, M.Sc. (Delhi), Ph.D. (Purdue)

Dr. Sangeeta Sachdeva, M.Sc. (Delhi), Ph.D. (IIT, Delhi)

Dr. Abhinav Gupta, M.Sc., Ph.D. (Delhi)

Dr. Geetanjali Sethi, M.Sc., Ph.D. (Delhi)

Dr. Harish Kumar Yadav, M.Sc., Ph.D. (Delhi)

Dr. Anu Malhotra, M.Sc., Ph.D. (Delhi)

Dr. Chinkhanlun Guite, M.Sc., Ph.D. (IISc, Bangalore)

Dr. Sanil Unnikrishnan, M.Sc., Ph.D. (Delhi)

## **DEPARTMENT OF PHILOSOPHY**

Prof. John Varghese – Head / In-charge

## **DEPARTMENT OF POLITICAL SCIENCE**

Mr. Sanjay Rao Ayde, M.A., M.Phil. (Delhi) – Head

## **DEPARTMENT OF PHYSICAL EDUCATION**

Mr. S. K. Chakravortty, B.P.E., M.P.E. (Gwalior) – Head

Mr. Sujoy K John M.P.E (Delhi)

## **DEPARTMENT OF SANSKRIT**

Dr. A. D Mathur, M.A., L.L.B., M.Phil., Ph.D. (Delhi) - Head

Dr. Chandra Bhushan Jha, M.A., M.Phil., Ph.D. (Delhi)

Dr. Pankaj Kumar Mishra, M.A., Ph.D. (Delhi)

## **DEPARTMENT OF URDU & PERSIAN**

Dr. Shamim Ahmed, M.A., M.Phil., Ph.D. (Delhi)

## **LIBRARIAN**

Dr. Raj Kumar Bhardwaj, MCA (Rohtak), M.L.I.Sc (Kurukshetra), M.Phil., Ph.D. (Delhi)  
(On Extraordinary Leave)

## **IT DEPARTMENT**

Mr. Arnold R. Milton (IT Administrator)

Mr. Ravi Prakash Rai (IT System engineer)

## **NETWORK ADMINISTRATOR**

Mr. Rakesh K Pal

## **SENIOR TECHNICAL ASSISTANTS**

Mr. Arun Kumar (Computer Science)

Mr. Sojkumar Dominic (Computer Science)

## **SPECIAL ACCOUNTS OFFICER**

Ms. Sabiya Jafri

## **OFFICE STAFF**

Mr. Subha K. Dash (Administrative Officer)

Mr. Kishori Lal (Sr. Assistant)

Mr. Mahender Singh (Assistant)

Mr. Hem Raj Joshi (Assistant)

Mr. Khim Singh (Jr. Assistant)

Mr. Moon R Waqar (Jr. Assistant)

Mr. Mahender Kumar (Daftari).

Mr Rohit (JACT)

Mr.Kamal (Office Attendant)

Mr. Biju Balan (Office Secretary)

Ms Felicita Erna Lawrence (PA to the Principal)

## **ESTATE OFFICER**

Mr. George Thomas

## **MESS**

Rev. Samuel Shekar (Mess Steward)

Mr. Shekhar Prakash (Mess Manager)

## **LABORATORY ASSISTANTS:**

### **Chemistry:**

Mr. Ajay Lazar, Mr. Rajbir Singh, Mr. Sanjeev Kumar, Mr. Radhey Shyam Yadav, Mr. Jiwan Singh Negi, Ms. Rajni Kant, Mr. Vijay Pal, Mr. Vinay Panwar, Mr. Sandeep, Mr. Arvind K. Bansal.

### **Physics:**

Mr. Rajan, Mr. Sunil Kumar, Mr. Nishant Manral, Mr. Lalit Kumar, Mr. Rajiv Ranjan Kumar, Mr. Ankit Verma, Mr. Vijay Pal.



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