



**ST. STEPHEN'S COLLEGE  
DELHI**



**PROSPECTUS**  
**2018-19**

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# Message from the Principal



Dear Applicant,

Welcome to St Stephen's College. As you take the first steps towards trying to become a student of St. Stephen's College I wish you well. Applying to College may, perhaps, be one of the most significant decisions that you will make in your life. So, take your time to think and do it thoroughly, do it well. This Prospectus has been prepared to help you understand the College better; so take time to read it carefully and then start filling the online application form.

St. Stephen's College is an institution like no other; therefore, some things will, of necessity, be different. So, be prepared. The application that you will soon be filling out is detailed and you will be expected to provide information not just about your academic scores, but also about yourself and your family, your interests and why you want to come to St. Stephen's to do a particular course. Remember, we are genuinely interested in you and would like to know as much as possible about you, your environment, your interests and your preferences - therefore the questions. Education at St. Stephen's is not just about marks and grades. It is holistic growth that we at St. Stephen's are looking at.

Since we have only limited seats, we are forced to go through an extremely stringent process of selection. We begin with your Class XII grades (marks) and in some disciplines we wish to see the quality of your writing - so there is a written test for thirty minutes after which we would like to meet you and let you talk about yourself and why you'd like to join St. Stephen's College. Remember we are in this process of education together; so consider it an opportunity to put your best, natural self out on show to help us understand you better. As St. Stephen's is a constituent college of University of Delhi, you will also have to register with University of Delhi while filling out the online application. This means that the application

process is in two steps- one, you will register at the University of Delhi portal and receive a Registration/Form Number; two, you will then come to the College website and fill in the application form and include the Registration/Form Number from Delhi University. If the FAQs do not provide an answer to your queries while filling up the application, please call us on our helpline number 011 27666204 You are also welcome to mail us at [admissions@ststephens.edu](mailto:admissions@ststephens.edu) with your queries.

College encourages you to be responsible in matters both small and large. While College will provide every opportunity to you for growing into a more responsible adult, we also encourage you to gain that maturity by responsibly participating in the primary goal which is academic and associate goals which are the co and extra-curricular activities of the College, without losing sight of your primary objective.

If you are among those who eventually make it into the college, then, remember that you have a responsibility as much towards yourself as you do to those who did not make it. They lost out because of you - and so, you carry the double burden of justifying the sacrifice that they have made along with the responsibility towards yourself. We wish we could have taken you all, for both my faculty and I believe, that everyone has much that is good; but there are constraints and we work within these constraints. Nevertheless, know that both my faculty and I wish you, every one of you, the very best.

Prof. John Varghese

May 2018











## The College

The College Crest includes a gold martyrs' crown on a field of martyrs' red, within a five pointed star, edged with Cambridge blue. Around the five pointed star which stands for India, is the Cambridge blue border. The College, founded in 1881 by the members of the Cambridge Mission to Delhi is named after St. Stephen, the first Christian martyr.



## 1. THE COLLEGE

### 1.1 COLLEGE PRAYER

"O God, the Eternal Wisdom who didst call Thy servant Saint Stephen to be in life and death a witness to Thy Truth, bless, we beseech Thee, this College named in his honour, that it may ever stand for what is true and beautiful and good. Fill it with Thy Holy Spirit, that by its life and learning it may lead men and women both into the knowledge of Thee and of Thy handiworks and into the love of Thee and of their fellow beings; and so fit them for their citizenship alike of earth and heaven."

ST. STEPHEN'S COLLEGE is a minority educational institution of the Church of North India (CNI), Delhi Diocese. It draws its inspiration from the life and teachings of Jesus Christ and seeks to foster the intellectual, spiritual and ethical development of its members. The essence of the College is contained in its motto: ***Ad Dei Gloriam***, or "to the Glory of God".

### 1.2 OVERVIEW

St. Stephen's College is much more than a premier educational institution of national standing. As a 'Stephanian', you become part of a vibrant space with a 137-year old tradition which is rich in culture and continuity. The College—named after St. Stephen, the first Christian martyr—was founded on 1st February, 1881, by a Christian Mission from Cambridge (the Cambridge Mission to Delhi). The College crest, officially adopted in 1926, combines such various elements as the martyr's crown of gold ("Stephanos" means crown), placed on a field of martyr's blood-red and Cambridge blue, with the five-pointed Star of India. The Rev. Samuel Scott Allnutt was the first Principal of the college, whose death anniversary is observed in the college as the **Founder's Day** on the 7<sup>th</sup> of every December.

St. Stephen's College is the oldest college in continuous existence in Delhi. In the beginning, it was affiliated to the Calcutta University, but shifted its affiliation in 1882 to the University of Punjab in Lahore—an examining University established in October 1882 out of the Lahore University College of Calcutta University. St. Stephen's College became forty-years later in 1922 one of the three, original constituent colleges of the University of Delhi, when it was established by an Act of the Legislature.

The functioning of the College began with five students and three teachers in a house at Katra Khushal Rai, near Kinari Bazar in Chandni Chowk. In 1891, the College moved to a site at the Kashmere Gate, and from 1891 to 1941, it was housed in the building which is now occupied by the office of the Election Commissioner, NCT of Delhi, near St. James' Church. It moved to its present site at the University Enclave in 1941. The first sod at the new site was cut in a ceremony on 26 February, 1939 and the foundation stone was laid on 27 March, 1939 by Rev. C.F. Andrews. With the exception of some later additions, the present beautiful buildings of the College, in red brick and Delhi quartzite, were designed by the distinguished architect, Walter Sykes George.

### **1.3 ACADEMIC SYSTEM**

The College is known for its highly rigorous work culture. Every single course in the College is taught by highly qualified members of faculty whose lectures are complemented by the rigorous tutorial sessions that also help customize the University of Delhi syllabus according to the needs and demands of the courses/texts. The tutorial system requires the students to go into the reading lists that are specially prepared by the course-tutor by taking into account the University syllabi and examinations, course objectives and the methodologies required for teaching a particular course. This not only enriches the course but allows the tutor to pay closer attention to the intellectual needs of the junior members. The various departmental societies in the College add to the intellectual growth of students by organizing international/national conferences, extension lectures, discussions and debates. Each year the College awards a number of prizes to students for high achievements in both academic and extracurricular activities. Scholarships and various categories of financial aid are also given to deserving students on a need-cum-merit basis.

St. Stephen's College actively cultivates research attitude in students through their participation in innovation projects. The college has research projects in which the faculty and the students work together. An important aspect of the College is its collaborations with some of the leading universities in the United States of America, United Kingdom and Japan which facilitate student exchanges and joint research possibilities, providing exposure to learning in a global environment.







## **1.4 SOCIETIES AND CULTURAL FORUMS**

The College has several societies, clubs and forums that add to its academic and cultural life. The various societies and clubs are integral to its unique vision of total education. The self-motivated and ceaseless activities of over two dozen clubs, societies and forums constitute a very important part of College life and offer a variety of avenues for self-expression. There are several subject-societies which organize discipline related academic events. In addition, there are societies of general interest which provide students an opportunity for interdisciplinary and cultural activities. Junior members from all disciplines are encouraged to attend events organized under the auspices of various societies.

The various Societies/Clubs/forums of the college include: Alumni Cell, B. A. Programme Society, Bazam-E-Adab, Bengali Literary Society, Chemistry Society, Choreography Society, Cine Club, Civil Services Forum, Computer Science Society, Debating Society, Economics Society, Electronics Society, Equal Opportunity Cell and Enabling Unit, English Literary Society, Environmental Society, Finance and Investment Cell, Fine Arts Society, Gandhi-Ambedkar Study Circle, Hiking Club, Hindi Sahitya Sabha, History Society, Informal Discussion Group, Leadership Cell, Malayalam Literary Society, Mathematics Society, Music Society, North East Society, Philosophical Society, Photography Society, Planning Forum, Physics Society, Poetry Society, Quiz Club, Sanskrit Sahitya Sabha, Sabha, Shakespeare Society, Spic Macay, Social Service League, The Stephanian, Consulting Club, Wodehouse Society, Kooler Talk, Gender Study Cell, and Year Book Team

## **1.5 LIBRARY**

The College has an exceptionally good Library, housed in a separate wing, with more than a hundred thousand books, and a separate archival section which holds the records pertaining to the history of the College. Having been built up over many decades and in more propitious times, the College Library is a resource unmatched by those of any undergraduate institution in Delhi. It has also moved with the times, and is now computerised and air conditioned. In the digital section, students can access various e-resources. To cater to visually handicapped students, the library has a separate section comprising a designated audio section, books in Braille, and on screen-reading software. Through the Library computer system students can access catalogues, online journals and online reference sources. A separate Enabling Unit offers assistance to students with special needs.







## **1.6 SPORTS**

In keeping with its tradition of all-round education, with an accent on sports and games, the College offers excellent sports infrastructure to the junior members. This includes a football ground on the College campus complete with a pavilion and a changing-room, a basket ball court, two all-weather synthetic tennis courts, and a well-equipped gymnasium (with facilities for indoor courts for badminton and squash racquets as well as weight training). Our cricket ground is located at Mori Gate. An outdoor artificial climbing wall is also attached to the gymnasium and the Hiking Club hosts an annual national artificial climbing competition on this wall. Besides these, the Junior Combination Room and the Ladies Common Room provide facilities for table-tennis and other indoor games.

## **1.7 THE CHAPEL**

The College Chapel, designed by Walter George and built in 1952, is located at the heart of the College campus. It symbolizes the spiritual focus of our vision for life and learning. It is open to all members of the College for prayer and meditation. Instructions in the life and teachings of Jesus Christ are imparted to the first-year Christian students, for whom attendance at these lectures is mandatory.

## **1.8 SOCIAL COMMITMENT**

St. Stephen's College considers education as a cultural enterprise with a social conscience. Responding to social issues outside is central to the vision of the life in college. The Social Service League in college, an organization with a history of over a century of selfless work, engages with the socially deprived inside and outside the campus in its attempt to work towards creating a more egalitarian future. Frequent visits to slums and locations of natural disasters, holding blood donation camps and taking classes for the weaker and disadvantaged sections of the society are some of the salient features of such work in college. In keeping with this spirit of social commitment, the College also offers junior members an opportunity to attend a series of lectures titled "Engaging with Unequal India".



## 1.9 CENTRES OF EXCELLENCE

St. Stephen's College has five centres of excellence that promote academic research and extra-curricular activities with the help of both students and faculty members. Some of these include the Centre for Experimental Physics, Centre for Theoretical Physics, Centre for Economic Excellence, Centre for the Study of Gender, Culture and Social Processes and Centre for Translation Studies. These centres take up projects and organize workshops, add-on courses and conferences.

The College also offers special supplementary courses on such themes as citizenship, social inequality as well as on the arts and cultures of India. Some of these courses are outreach programmes in which students from other colleges and universities or even general public can apply and participate, while others are exclusively for the junior members of the college.

The College also runs a Centre for Languages that offers part-time **Certificate, Diploma** and **Advanced Diploma** courses in the following languages for the students of the University of Delhi and the general public: **French, German, Spanish, Italian, Chinese, Japanese, Sanskrit, Arabic, Urdu and Persian. The regular students of St. Stephen's College can also enroll in these courses. Those who get admission to the regular courses for the 2018-19 session can simultaneously take admission, if they wish so, in the language courses as well.**

The Germanic and Romance Studies Department of the University of Delhi conducts the examination and awards Certificate, Diploma and Advanced Diploma for French, Spanish, Italian, and German languages. The Chinese and Japanese language courses are affiliated to the East Asian Studies Department of the University. Arabic, Urdu and Persian are affiliated to the respective Departments of the University. A student will be admitted to only one course at a time. The prospectus and admission forms will be available on the college website [www.ststephens.edu](http://www.ststephens.edu)

## 1.10 LIFE IN COLLEGE

St. Stephen's continuously strives to be a miniature India, reflecting its idea of unity-in-diversity. The College has an all-India, all-religious texture, and has students as well as teachers from almost all states and union territories. About a third of the students live on campus in the residence.

### 1.11 RESIDENCE

In St. Stephen's College, a comparatively large proportion of the entire student body is provided residence facility. Given the fact that the College reflects a pan-Indian character, it is only natural that a large number of students seek on-campus accommodation; however it is also natural that not everyone who wishes to stay on the campus will be successful in securing a place in the residence. All applicants are advised, in view of the limited residential facilities available, that they should be prepared to make safe and satisfactory arrangements for their stay outside the campus, in case they do not get on-campus accommodation. It is to be noted that admissions to residence are made annually **(Refer to the section on residence)**. In matters of the residence, the Dean of Residence is assisted by Block Tutors and Wardens (in the case of ladies' blocks).

### 1.12 IMPORTANT CEREMONIES

Morning assemblies, conducted from Mondays through Thursdays throughout the year, are unique to St. Stephen's. Generations of Stephanians have found this to be a cementing factor of the College fraternity and a guiding light in the journey of their life. All first-year students are required to attend the morning assembly. Attendance at assemblies is treated as a significant index to the attitude of a student and, hence, s/he is given due weightage for various purposes that include continuation of stay in residence. All Junior Members are, likewise, expected to attend the important functions and ceremonies in the college, the foremost among them being the Founders Day and the Dismissal Service.

The death anniversary of the Rev. Samuel Scott Allnutt, the first Principal of the college, is observed as the Founder's Day on the 7<sup>th</sup> of December every year. On this day, a special service is held in which the founder, his associates and all those who served the college in the past are commemorated. The Dismissal Service is held at the end of every year at which we bid farewell to all graduating Stephanians.

### 1.13 ALUMNI

The College has one of the most distinguished alumni networks in the country. Our alumni serve the nation at the highest levels in such diverse areas as governance, corporate sector, art and culture, science and technology, politics, media, policy planning, and academia. The College is fortified by the unreserved love and loyalty that all Stephanians, past and present, have for it. The alumni are involved in the life of the College by way of meeting its infrastructure needs, enriching its academic and co-curricular profile, interacting with the Junior Members and extending the frontiers for their multi-faceted training.



### **1.14 COLLEGE STUDENTS' UNION SOCIETY**

The Junior Members of St Stephen's do not belong to the Delhi University Students Union (DUSU). We, instead, have a separate College Students Union Society that serves as the umbrella organization for several other Societies and Clubs. The affairs of the SUS are conducted with institution-wide participation, and always in harmony with the ethos and culture of the College. The SUS organizes the annual college fest called Harmony, and coordinates several other events.

### **1.15 EQUAL OPPORTUNITY CELL AND ENABLING UNIT**

St. Stephen's College is committed to providing an enabling environment to all students with special needs as well as to those from deprived backgrounds. A significant number of our students hail from the SC/ST background or are persons with disabilities. They are entitled to the services provided by the Equal Opportunity Cell and Enabling Unit of the college. The ground-floor of the main building of the college and its rest rooms are wheel chair accessible, and every care is taken that all classes for differently-abled students are held in accessible areas. The Enabling Unit has specialized equipments such as Jaws-enabled computers and Zoom-Ex. The College Library has a large collection of e-books for visually challenged students. These students are also issued MP3s and Angel recording devices. These facilities are constantly updated and upgraded as the college attaches special significance to the participation of the visually challenged in its total life. The student volunteers of the Social Service League of the college provide regular reading assistances and scribe services. The SSL also organizes Drishtikon, an inter-college cultural festival for the students. For the past four years, the EOC has been organizing week-end treks for visually challenged students to help them experience outdoor adventure.

Perhaps more remarkable than the above mentioned formal institutional programmes is the informal community experience differently-abled students enjoy in college. They constitute a storehouse of knowledge among themselves about specialized software, e-books, and latest electronic gadgets, which regularly gets passed down from senior students to incoming students. The differently-abled students not only excel in studies, but they also win prizes in sports, music, debating and theatre.













## COURSES

## 2. COURSES

The College admits students to both undergraduate and postgraduate courses. However, all teaching for post graduate courses is provided in the respective departments of the University of Delhi. Postgraduate students continue to be part of the larger College family and have access to the College Library among other facilities.

### 2.1 UNDERGRADUATE LEVEL COURSES: CHOICE BASED CREDIT SYSTEM (CBCS)

Choice Based Credit System (CBCS) is an internationally acknowledged system of education, implemented by the UGC for higher education institutions in India. This system facilitates a cafeteria system of course selection for students, thereby enabling them to actively participate in the process of garnering knowledge. Under the CBCS, students will have, apart from Core papers, Elective courses wherein they get an opportunity to choose from a variety of allied or applied courses which are broadly categorized as Generic Elective Courses, Ability Enhancement Courses and Skill Enhancement Courses. Further, credits accumulated by students through these courses are transferable across various institutions, ensuring the opportunity for mobility to other academic institutions during the course of his/her study. This student-centric system thus allows junior members to be part of an educational system which is on par with an education of international standards.

As a constituent college of the University of Delhi, St. Stephen's abides by all the regulations of the University, other than those that affect its minority status and rights under Article 30 (1) of the Constitution of India. The University follows the semester system in all its undergraduate programmes. There are two semesters in an academic year and the University examinations are held *twice* a year, at the end of each semester. The College offers courses only in humanities and sciences. It has two kinds of courses—B.A./B.Sc. *Honours* courses and B.A./B.Sc. *Programme* courses. While 'Honours' Courses are more specialized and essentially focused on a single discipline, the 'Programme' Courses offer broader instruction in three or four disciplines. The College follows the University's Choice Based Credit System (CBCS) at the undergraduate level. The system has two components: Core Course and Elective Courses.

In all the **B.A. / BSc. Honours** courses, the students will be required to read **14 Core Courses**, apart from the **2 Ability Enhancement Compulsory Course, 2 Skill Enhancement Courses, 4 Discipline Specific Elective Courses, and 4 Generic Elective Courses.**



For **B.A. Programme Courses**, the students will be required to do **12 Core Courses**, besides **2 Ability Enhancement Compulsory Courses, 4 Skill Enhancement Courses, 4 Discipline Specific Elective Courses, and 2 Generic Elective Courses**.

For **B. Sc. Programme**, there are **12 Core Courses**, apart from the **2 Ability Enhancement Compulsory Courses, 4 Skill Enhancement Courses** and **6 Discipline Enhancement Elective Courses** which include two courses from each discipline of choice including a course of interdisciplinary nature.

Every student is required to work towards a degree with a specific choice of courses. The duration of a Bachelor's degree is three years. The following degree programmes are offered by the College in accordance with the regulations of the University of Delhi:

**B. A. (Honours)** in Economics, English, History, Philosophy and Sanskrit.

**B. A. (Programme)** with a range of subject combinations from the Humanities.

**B.Sc. (Honours)** in Chemistry, Mathematics and Physics.

**B.Sc. (Programme)** with a range of subject combinations from the Sciences.

The medium of instruction in the College is English. The following sections of the Prospectus (3 and 4) give details about the various subject-specific Honours and Programme courses.

## 2.2 POSTGRADUATE LEVEL

St. Stephen's College admits students to the following post graduate (M.A.) courses – Economics, English, History, Mathematics, Operational Research, Philosophy and Sanskrit. Admission to an M.A./M.Sc. course is subject to the applicant's securing admission in the concerned University of Delhi department, and an interview conducted by St. Stephen's College. Dates for these interviews will be notified later. For admission to a Master's programme, an applicant must have a recognized Bachelor's degree.







**HUMANITIES**

### 3. HUMANITIES

#### 3.1 B.A.Programme

The BA Programme course is meant to meet not only the need of an undergraduate programme that satisfies the requirements of the immediate environment of social opportunities but also gives the student the basic intellectual tools expected of a programme of higher education. It is a useful and attractive academic programme that enables a student to acquire thinking ability, linguistic skills and broad-based knowledge needed to enter the world of work. At the same time, this programme gives students enough knowledge in a discipline to pursue post-graduate studies. The Programme's focus is on interdisciplinarity, i.e. the students can choose from a vast array of papers offered from various disciplines with the specific specialisation choice in two core fields to be made at the beginning of the first year. In the Discipline Specific Core Courses, the choice has to be made for two disciplines at the beginning of their time of study from Economics, Political Science, English, History and Urdu.

The College admits fifty students to the BA Programme Course. Of these, six places are earmarked for those who opt for Urdu as their optional language. To be considered for these seats, applicants are required to have read Urdu as one of the languages at least up to Class X and preferably up to Class XII level in school, and to have passed an examination conducted by one of the recognized Examining Boards with Urdu as one of the subjects. The course's objective remains that the students who opt for the BA(P) major in two disciplines over a course of six semesters. It is thus conceived of both as a terminal degree with substantial intellectual content, and as an enabling degree for higher studies. The structure and contents of the course make it an integrated and inter-disciplinary programme with academic flexibility and choice.

The course provides the student a demanding but worthwhile and enjoyable experience in the form of a liberal education.

**Structure:** The structure of the B. A. Programme course under the CBCS (Choice Based Credit System) is spread over six semesters (Three Year Undergraduate Programme). Each semester, a student will have four papers from the courses mentioned below.



**Components:** The B. A. Programme course has five component courses:

1 Discipline Specific Core and Discipline Specific Elective Courses: A student has to choose two core disciplines in Semester I and she/he will continue with the same two disciplines in all six semesters (a total of six such semester-length courses in each of the two disciplines).

Discipline Specific Core papers will be taught for first four semesters (in both the core disciplines). In the last two semesters (Semester - V and VI), a student will be doing Discipline Specific Elective Courses from the same two disciplines that she/he opts for in the first semester, in the place of Discipline Specific Core papers. The College at present offers the following Discipline Courses: English, Economics, History, Philosophy and Political Science.

The students will also have the option of choosing from Generic Electives (GE--choice of a paper other than their Discipline Specific Core) in the last two semesters---V and VI semesters--and Skill Enhancement Courses (SEC) which is internally evaluated in the last four semesters (Semesters- III, IV, V and VI) with special emphasis on practical application and theoretical grounding in lateral fields of sub-interest, as part of their larger pedagogical training over the course of the three years.

### **3. 2 B. A. (Honours) ECONOMICS**

B.A. (Honours) degree in Economics from the University of Delhi is, without any exaggeration, the finest undergraduate course in the discipline available in India. The coverage and levels of academic sophistication are at par with undergraduate Economics taught anywhere in the world. It is important, therefore, for the prospective applicant to have a realistic idea of what the subject is. It is technically demanding and requires strong mathematical and "quantitative" skills. It is not a simple extension of the Economics that a student may have encountered in school, and it is not primarily descriptive in character. In many respects, it has more in common with the physical sciences in its reliance on model-building as a guide to the "real world"; and the empirical testing of models ("theories") requires sophisticated statistical tools. Students who want to apply to Economics Honours should have been very comfortable with Class XII mathematics and should be familiar with logical reasoning starting from clearly stated assumptions. There is no need to have done Economics at Class XII for the Honors course is entirely self-contained, provided the student has the basic mathematical skills and the ability to reason logically.

The major constituent units of the first two years (the first four semesters) of the Honours course are: (1) mathematical methods, (2) statistical methods, (3) microeconomic theory, and (4) macroeconomic theory. Semesters 5 and 6 in the third year build on the techniques developed over the first two years. Compulsory courses in these semesters include the Indian Economy and Development Economics. The student has also to choose two optional papers in economics in the fifth semester and two more in the sixth semester. The range of options for these papers is wide, and includes international economics, public economics, the economics of health and education, environmental economics, financial economics, money and finance, and applied econometrics, as well as more advanced courses in microeconomic and macroeconomic theory. Full details of the course structure are available on the College website.

A significant proportion of the graduating class pursues higher studies in Economics in India or abroad. There is a very distinguished list of former students of Economics in the College who have gone on to senior positions as economists in Government, in the World Bank or Asian Development Bank, the IMF and so on; many are in teaching positions at Universities in India (the Delhi School of Economics, Indian Statistical Institute, JNU, etc.) or abroad (Oxford, Cambridge, Columbia, Cornell, Carnegie-Mellon, Brown, Michigan, the London School of Economics—the list is very long). But it is far from the case that studying Economics in St. Stephen's College leads only to academic or research careers. A very large number of students have chosen careers in the civil services and some have reached the highest levels of policy making in the government as officers or ministers. Many students go on to do management studies at one or the other of the business schools, and thence to the corporate sector. A very large number of top executives of leading multinational companies and many captains of Indian industry studied Economics at St. Stephen's College. Many former students have distinguished themselves in the field of Law. A fair proportion of students get jobs immediately after the undergraduate degree in a variety of private sector firms and in the print and electronic media.

### **3.3 B. A. (Honours) ENGLISH**

Applicants to the English Honours course at St. Stephen's are advised to consider carefully the rigorous demands of the programme as a whole. The English course offered under CBCS is several notches higher than the English that is read at the school level. The performance expected of a student who opts for English Literature is correspondingly higher. The website descriptions of individual courses offered will give applicants an idea of what precisely to expect over the three years. At the same time, the information there also aims at providing a sense







of the exciting intellectual experience that awaits an applicant who is accepted into the Department.

English Studies today is trans-disciplinary in the texts, authors and genres it comprises and in the analytical or theoretical approaches it employs. You will read Shakespeare, Romantic poetry, Victorian poetry, and the novel, besides exploring the Hellenic and Indic classics in translation. You will have ample space to delve into Nobel award winning postcolonial authors from Africa, Asia, North and Latin America, and Modern Europe. At the same time, you will explore different schools of theory and develop a sensitive alertness to a wide range of contextual frames—political, sociological and philosophical. You will also share in the discovery, in translation, of what has, over time, become somewhat ‘foreign’ to many of us: Indian literature in regional languages. To do so, the incoming first year student is expected to have read widely, and be intellectually curious in a way that transcends the rather limited ambit of syllabi and examinations. Prospective students are also required to have reasonably well-developed writing skills.

Our faculty is uniquely qualified to challenge the student and develop these aptitudes. With advanced degrees from prestigious American, British, European and Indian universities and in a range of specializations, they bring into classes and tutorials pedagogical approaches as extensive and variegated as the works you are expected to enjoy and master. The tutorial practices in the department are both rigorous and exciting. Extra- and co-curricular contacts between faculty and students are an accepted and valued part of the learning experience at St. Stephen’s. The Poetry Society, English Literary Society, Shakespeare Sabha, Shakespeare Society and Fine Arts Society are only some of the avenues where the extra-curricular lives of our faculty and students take shape.

### **3.4 B. A. (Honours) HISTORY**

The study of History as an academic discipline is valued by those who want to learn lessons from the past. Equally, it is valued for its own sake by those who believe it has no lessons to offer! The three years History Honours course at Stephen’s provides a wide range of ideas and concepts that cut across disciplinary boundaries. The emphasis on economic history that was once the benchmark for rigorous scholarship has been steadily whittled away by the rise of social history. Lately, the emphasis on literary and cultural developments, referred to as the ‘cultural turn’, has added another valuable dimension to the study of History. New areas of historical specialization on environment, gender and science and technology have carved a niche for themselves in the BA Honours syllabus. Almost all the courses deal with economic, social and cultural history but the proportions in which these elements feature vary considerably. Students need to combine wide reading with skills in writing essays with clarity and precision. The ability to express oneself clearly in one’s own words is valuable in any academic discipline but particularly so in a subject like history.



Under the Choice Based Credit System, there are fourteen Core courses. The Discipline Specific Elective papers are optional courses that students can choose from among those offered by the History department. A set of papers titled Skill Enhancement Courses- with fewer credits than that of the core-Discipline Specific Elective and Generic Elective papers, have been designed to offer greater choice to students. The Generic Electives are papers that students of History can choose from among those offered by other departments. Students from other departments can also opt for courses offered by the History department.

The core courses constitute the bedrock of the History Honours course. In the first year, students are taught the economic and social history of the ancient world—about Greece and Rome, and the rise of major religions over two separate semesters. The history of ancient India is also taught on the basis of literary, epigraphic and archaeological evidence. In the second and third year students do a variety of courses in Indian and non-Indian history. The courses on Indian history cover the Early Medieval, Medieval and modern colonial periods. Political history, a study of revenue systems, popular religious movements, peasant rebellions and cultural developments are the subject of study. The papers on European history cover themes like the rise of capitalism, the Renaissance, the Reformation, the French revolution, industrial revolution, nationalism and provides an overview of developments upto the rise of fascism and the onset of World War II. From the discipline-specific elective courses offered on East and South -East Asia, students can opt for a paper on China, Japan and Korea or South-East Asia. These courses provide a valuable introduction to a region that has become of immense interest to a wide range of scholars today. Students can choose to study the history of either the USA or the USSR. The economic, social and cultural developments of the places are dealt with in both these courses. The themes range from the rise of big business in America to the assessment of socialist industrialization in the USSR.

Over the years, history has emerged substantially as a social science discipline, drawing upon the intellectual resources of economics and anthropology and of literary and feminist theory. Although historians have been influenced by Marxist, structuralist, postmodernist and liberal democratic thought, the study of history, over large stretches of time, does not lend itself to any single paradigm or perspective. The empirical concerns of professional historians always tend to deny or undermine the overbearing claims of any single ideology or perspective. Students are hence encouraged to study and evaluate different schools of thought and develop a perspective of their own.

### 3.5 B. A. (Honours) PHILOSOPHY

Philosophy is one of the smaller departments at St. Stephen's. As such, classes are organized more in the mode of interactive group discussions than following the traditional lecture format. The department maintains a friendly and somewhat informal classroom atmosphere. It has, in recent years, enlarged its academic repertoire to offer an exciting range of general courses. The first year introduces the student to the elements of formal reasoning, an essential tool for deciphering and unravelling some of the complex arguments that will be analysed over the next three years. Also in the first year, important philosophical strands in classical Indian philosophy, including the 'Vedic' and the 'non-Vedic' schools, are studied. The second semester opens the door to early Greek thought, to Plato and Aristotle. Ethics, the History of Western philosophy, Political philosophy, Feminism are some of the other courses that will enrich the students' understanding of the world. The third year offers a wide range of elective subjects from the philosophy of language to philosophy of law, with readings of philosophical classics from range of elective subjects from the philosophy of language to philosophy of law, with readings of philosophical classics from the Indian and Western traditions.

Given that philosophy is not taught at the high school level, it is not surprising that prospective students wonder 'what it is all about?' The department believes that nothing is outside the pale of philosophy, and during the three years there will indeed be opportunity to discuss a large number of theoretical and practical problems. So what is philosophy? Very briefly, it is an invitation to think. Indeed philosophy is as much the asking of questions as it is mulling over their answer. We believe that we provide an environment where you can learn to think logically and critically. The weekly meetings of the **Philosophical Society** are an additional forum wherein students and faculty present papers for discussion on a variety of issues. For an interested student, the undergraduate program in philosophy may prove to be a turning point. As one philosopher remarked, rather than ask what you can do with philosophy, you should consider what philosophy will do with you. Apart from the 14 core courses that the students are expected to read during the course of the three years of their Undergraduate programme in Philosophy, they will also do Skill Enhancement Courses (SEC) in Critical Thinking and Art and Film Appreciation. The department also offers the following Generic Elective (GE) courses in Ethics in Public Domain, Formal Logic, Feminism and Bio-Ethics.

### 3.6 B.A. (Honours) SANSKRIT

The Sanskrit Honours programme seeks to introduce various genres of Sanskrit literature: from the early Vedic to Classical prose, poetry and drama, to the contemporary. Traditional disciplines like *vyakarana*, *darshana* and *kavyashastra* also form a part of the curriculum. The detailed



CBCS syllabus followed by the department is available on the Delhi University website.

Short modules on Indian science, linguistics and philosophy of language, reasoning and ontology, aesthetics and Indian theatre, mathematics and astronomy have been introduced. Further, to equip Sanskrit students for the study of Indian history, courses in epigraphy, palaeography and chronology have also been added to the programme.

The main strength of the programme is that it not only offers multiple opportunities to students interested in Indian history, society, culture, philosophy, language studies and literature, but also allows them to get first-hand information from original sources. Further, the programme familiarises students with various discursive elements of India's intellectual tradition, which are relevant in various other disciplines in humanities as well as sciences. To pursue this course a person must be sufficiently familiar with the basics of the Sanskrit language and also be willing to work hard and consistently. While our students do well at the University examinations, our focus is on helping students develop better linguistic and analytical skills. We expect our students to participate in beyond-the-syllabus programmes, including a variety of co-curricular activities and inter-college Sanskrit competitions for which the department trains them.

### **3.7 Non - Honours Departments:**

#### **Department of Urdu**

Those who opt for Urdu in the College will have exposure to not only the richness of the language but also to the rich history of its literary expressions. As evidenced by its literary history, Urdu is a language full of beauty and grace, a language that seems to have been custom-built for literature, a language that adds meaning to prose and charm and beauty to poetry, a language that might have passed the zenith of its splendor, but is still spoken by a many and cherished by all.

The College offers Urdu to those BA Program students who have passed Urdu in class XII or X. This course is a valuable preparation for a whole host of courses and careers after graduation. The training in the study of Urdu is a lifelong asset. Students who have studied Urdu have excelled in various walks of life: the civil services, journalism, academics, social service, film and theatre etc.

Under the Choice Based Credit System, students will study such core papers as Modern Urdu Prose and Poetry, Modern Urdu Fiction, Novel and Short Story, and Medieval Urdu Prose and Poetry, besides an Ability Enhancement Compulsory Course (AECC) in Urdu. Students will also be required to do a Skill Enhancement Course (SEC) on Translation and its Process, apart from a couple of Generic Elective Courses on the Short Story and Poetry. The detailed syllabus is available on the University of Delhi website.

### **Department of Hindi**

Hindi is spoken in many parts of the world; not to mention the fact that it is even being used as a link language by many Asian countries. It is also a language with a rich history of philosophy, song, and literature. With the immense popularity and international importance of Hindi, there is also a growing vista of employment in the field of Hindi. In different departments of the Central government and State governments (in Hindi speaking states), it is mandatory that one should work with Hindi language. There are various posts like Hindi Officer, Hindi Translator, Hindi Assistant, Manager (Official language) in different departments and units of Central/ State governments. Also, the scope of teaching Hindi language and linguistics at foreign universities is increasing tremendously after the language has been recognized as a language of business by many foreign countries. Hindi, hence, has acquired a significant position not just in India but across the world, and is a language that is evolving today.

Under the Choice Based Credit System, College is offering Hindi to B.A.Hons. and B.A. Programme students. This course is a valuable preparation for a whole host of courses and careers after graduation. Students who have studied Hindi have excelled in various fields of social, academic & public life. Apart from the core courses, the students who opt for Hindi are required to do Ability Enhancement Compulsory Course (AECC) in Hindi and Skill Enhancement Course (SEC) in Rachnatmak Lekhan. The department also offers the following Generic Electives (GE): Hindi Rangmanch, Janpadiya Sahitya for B.A. Programme and Lok priya Sahitya, Rachnatmak Lekhan, Bhashaaur Samaj and Hindi kavaishvik Paridrishya.

**Note:** As per government regulations, those who have not studied Hindi after class VIIth are required to appear for a Compulsory Test in Hindi in order for them to be eligible to graduate at the end of three years of their studies.



## Department of Political Science

Political Science courses are among the most popular academic choice throughout the world, and it is no different at St. Stephen's. The Department of Political Science was established in the College in 2007, and it, under the current Choice Based Credit System (CBCS), aims to facilitate multi-disciplinary study by offering courses both to the BA Programme as well as the Honours Courses.

To study 'politics' or to refer to the notion of 'political' does not imply the simplistic understanding of governmental institutions and its functions. In fact, the Political Science courses help discard a narrow, descriptive view of the world and make students lean towards critical and independent thinking, a way to engage with contemporary socio-political issues. The courses are designed and taught in a manner that inculcate such analytical skills and facilitate students to open-up to new ways of thinking and question patterns which are otherwise easily accepted in society.

In the BA Programme, students, who opt for Political Science as one of their disciplines, are taught the concepts and modern political thinkers in Political Theory; analysis of institutional rationale and themes in Indian Government and Politics; theories and critical enquiry into international events in International Relations; an understanding of different political systems in Comparative Government and Politics; introduction to Public Administration and an assessment of international organization like United Nations, World Trade Organization, NGOs in undertaking a study of Globalization. Along with this the Department also offers the Delhi University prescribed Skill Enhancement Courses (SEC) and Generic Electives (GE) within the BA Program course.

For the Honours students, the Political Science Department offers four GE optional papers over the course of four semesters in the first two years. These electives remain the most sought-after papers each semester. The papers offered include a range of debates in Feminism, Nationalism; thinkers such as Ambedkar and dalit politics in India as well as an understanding of the processes and politics of Globalization. The objective is to enable and broaden holistic pedagogical training in line with other disciplinary courses that they read as core papers in their first four semesters.

Since its inception, the Department of Political Science has organized talks, seminars and workshops to build an interactive environment and bring perspective on various issues, not just for the students but for faculty members as well. To understand complex political-social ideas, the department has also invited activists and field researchers to give first-hand insight and knowledge to students. The Department also runs

a mentorship program for students of B.A. Program which provides them an opportunity to interact with the former students who have excelled in various fields.

The Department of Political Science continues to strive towards excellence in various ways and has much to be proud about having an excellent record of alumni placements in various fields such as NGOs, the corporate world, mass media, Civil Services, and of acquiring degrees in Law, Developmental Studies and other higher studies programs. The details of course structure, syllabi, reading material and examination scheme under CBCS is available on the University of Delhi website..











**SCIENCES**



## **4. SCIENCES**

### **4.1 B.Sc. Programme (Physical Sciences)**

B.Sc Physical Sciences is a course designed to provide a broad foundation in sciences, with a special thrust on multi-disciplinarity. The College offers two streams in this course, one with Computer Science and the other with Chemistry. Students in both the streams need to take core and discipline specific courses in Physics and Mathematics in addition to the papers of their respective stream. Besides these, all students take four skill enhancement courses offered by Mathematics, Physics, Chemistry and Computer Science departments. All theory papers in Physics, Chemistry, and Computer Science are supplemented by laboratory courses that help students learn essential experimental techniques. B.Sc Programme, also has a society which allows students to learn and explore outside the classroom learning through talks by eminent people from various fields, seminars, workshops, visits and trips to different labs etc.

B.Sc Physical Sciences is a rigorous and extensive course wherein students spend around thirty class room hours per week, the same as in any BSc Honours course. It is ideal for students who do not wish to confine themselves to one particular subject, but would like to have an understanding of diverse physical sciences up to a level from which they can not only pursue their Master's degree programmes in subjects Physics, Mathematics, Chemistry and Computer Science but also specialize in any of the applied areas of their choice. Many of the emerging technologies and sciences like the study of nano-materials, cognitive sciences and biophysics are multidisciplinary in nature, for which the exposure gained by B.Sc. Physical Sciences students is ideal. Many of the brightest students take this route to careers in research and academics. Up to one half of the Computer stream students go on to do a Master's in Computer Applications. Students of B.Sc. Physical Sciences enjoy a high reputation for employability, with up to one third of the graduating students getting direct placements in the recent past.

### **4.2 B.Sc. (Honours) CHEMISTRY**

The three-year integrated BSc (Honours) Chemistry degree course follows the semester system. The CBCS (Choice Based Credit System) provides an opportunity for the students to choose courses from prescribed courses, comprising Core, Elective/Minor or Skill based courses. Students majoring in Chemistry have to study 14 papers of the Core course i.e. Chemistry, both theory and practical, 8 papers of discipline specific elective theory, 4 papers of discipline specific elective practical, 4 papers of Generic elective (interdisciplinary), 4 papers of Generic Elective (interdisciplinary) practical, 2 papers of ability enhancement courses and 2 papers of skill based ability enhancement courses.

Complete information about the courses and syllabi to be covered in each paper, is displayed on the Delhi University website.

In the entire curriculum, heavy emphasis is laid on building of strong fundamentals both in theory and practice. The Chemistry Laboratories in the Department are well-equipped, with modern equipment and instruments, facilitating independent and original work. The college library has an excellent collection of Chemistry books, reference materials and academic journals subscribed by the Delhi University Library System. The college also has a state of the art Internet Resource Centre. It is a consequence of this, that many of our students' secure top ranks in various entrance examinations and proceed for higher studies in prestigious Institutions such as IITs, IISc, TIFR, IISER etc.

The course offers activities that promote academic and professional development of students, thereby enabling them to take up research in diverse fields such as Biochemistry, Nanotechnology, Chemo informatics, Environmental Science, Geosciences, Genomics and Chemical Biology. During the course of their studies, students also participate in various seminars and informal discussions in and outside the classrooms. This course equips the students to pursue higher studies in prestigious institutions and universities in India and abroad. Many of our former students have availed of scholarships to study at Oxford and Cambridge. Some of our graduate students from the last batch (2015) have been selected in Universities of repute such as Yale University, Tübingen University (Germany) etc. Every year a large number of undergraduate students of chemistry department are chosen to work in summer projects by institutions like Indian Academy of Sciences, Bangalore, POCE programme JNCASR Bangalore, IISER Trivandrum, BARC, NCL Pune and various IITs. Many of them later continue integrated M.Sc. - PhD courses in the same institutions. A large number of our students are placed in various private sector undertakings of Indian and foreign origin, during campus placement. Finally, it is heartening to mention that many of our alumni are in faculty positions in prestigious institutions in India and abroad.

#### **4.3 B.Sc. (Honours) MATHEMATICS**

Although the course is titled BSc Honours, Mathematics is a discipline in its own right, falling both in the category of Science and that of Humanities. That is why students of all streams - Science, Commerce, Humanities -are eligible to apply for it, as long as Mathematics was one of their subjects in Class XII. (The BFS calculated for this purpose must include Mathematics and at least one language). Mathematics has rich potential as a platform for interdisciplinary study as well as application in almost all fields. Students can opt for any combination of 'generic



elective ' courses, i.e. courses other than the main subject, to be chosen from a variety of disciplines such as Economics, Philosophy, Political Science, History, Physics, Chemistry, Computer Science and English/Hindi Literature subject to the approval of the concerned department in offering the particular paper.

The subject itself has more to do with a way of thinking rather than an assimilation of 'facts;' with the authenticity of processes, rather than with conclusions. Less than half of the course content is similar to that of the mathematics studied in school. It is the remaining part, broadly classified as modern, pure, abstract mathematics that defines the core of the course, comprising modern algebra and analysis, the main requirement for which is an aptitude for logical reasoning, much the same as that required for the 'logic' papers of Philosophy (Honours). On the other hand, there are a number of courses in applied mathematics and modelling, which draw on examples from diverse fields, including theoretical physics. Applicants who appear for the written test and interview will be tested on their understanding of basic mathematical concepts studied in school as well as their reasoning ability.

The course offers eighteen papers in Mathematics, which include four to be chosen from a list of options, along with two ability enhancement compulsory courses, four generic elective courses and two skill enhancement courses. These are distributed over six semesters, with semester end University examinations taking place in November and May every year. 75% weightage is given to these examinations, and 25% to internal assessment. A lot of emphasis is given to 'hands-on' exposure to software such as Mathematica and Matlab through practicals. The details about the papers offered along with the reading lists prescribed can be found on the Delhi University website [www.du.ac.in](http://www.du.ac.in).

Students who graduated from the department have, in the past, pursued a variety of careers, and excelled in their chosen fields that include teaching and research, management, law and the civil services. Every year, a reasonable number opt for pursuing higher studies in pure or applied mathematics in institutions such as TIFR (Mumbai and Bangalore), IISc. (Bangalore), CMI (Chennai), Oxford, Cambridge and the London School of Economics. A popular option is graduate studies in Economics, which is extremely mathematical, giving our students a comparative advantage over Economics graduates. Finance, Risk Management, Actuarial Sciences, Operations Research, Statistics are other graduate options leading to decent career opportunities. In the recent past, toppers of competitive examinations such as CAT and Joint Admission Test (JAM) for M.Sc. in IITs have been students of Mathematics (Hons) from college.





#### 4.4 B.Sc. (Honours) PHYSICS

Physics Honours at Stephen's is a rigorous six-semester programme designed to train students to become physicists. What makes the physics experience at St Stephen's special, over and above the syllabus, are the dedication of its teachers, the quality of its students, and the unique atmosphere of the college. At their best our teachers require their students to learn honestly, think independently, recognize quality, and develop the confidence to create rather than merely reproduce.

Teachers use innovative methods in their classrooms and update their knowledge regularly. The quality of the students and the atmosphere of the college inspire the teachers to go beyond the confines of the syllabus.

The physics programme here under the CBCS has the following core courses: mechanics, electricity & magnetism, waves & optics, thermal physics, digital systems & applications, elements of modern physics, analog systems & applications, quantum mechanics & applications, solid state physics, electromagnetic theory, statistical mechanics, and three semesters of mathematical physics. Each course has a corresponding lab; the labs corresponding to the mathematical physics courses cover computational methods. In addition, in the first year, there are compulsory ability enhancement courses in English and environmental science, and generic electives (GE) to be chosen from a range of programmes such as mathematics, chemistry and economics. In the second year, the students will be required to do two skill-based ability enhancement courses, in technical drawing and electrical circuits, and choose another round of generic electives. In the third year, the students will be required to choose four discipline-specific elective courses, such as in advanced theoretical physics, experimental methods, biological physics, astronomy & astrophysics, and embedded systems. Theory courses offer us the opportunity to explore the combination of mathematical and intuitive thinking. The Lab courses include the usual physics experiments, and in addition, electronics, microprocessors, and numerical methods. The students are encouraged not just to perform experiments but also to connect them with theory, to carry out error analysis, and sometimes to design them too. The students also use required projects to explore areas outside the curriculum. In keeping with Stephanian tradition, physics students also get rigorous personal attention from teachers, an important source of encouragement and guidance. We recently started a mentorship programme in which students in the third year guide and help their juniors, and it has been very well received! The department now has a Centre for Theoretical Physics, wherein undergraduates have the opportunity to do year-long projects. Two batches have completed their tenure successfully, and their experience has been intense and deeply formative. The department

also has a Centre for Experimental Physics with similar goals. The Stephanian physics experience also reaches beyond the College into the research institutes outside –IISc, IMSc, HRI, SINP, NCRA, JNCASR and others, wherein many of our students get a taste of real research through summer projects. Outside the classroom, we have the Physics Society which organizes Lecture Series such as Popli Memorial Lecture Series by a distinguished scientist and conduct Popli Memorial Aptitude test. The Society runs a forum called the Feynman Club at which students, old students, and visitors present their ideas and discoveries in physics. It has an Astronomy Club, which uses a couple of small telescopes to gaze at stars. It organizes trips to national labs and observatories (and hill stations!).

At the end of three years at St Stephen's, students are better equipped, after the rigorous training, than most of the other fresh graduates. A significant number of our students get the opportunity to go for further studies at Cambridge, Harvard, Yale, Cornell Universities, the Bonn-Cologne Graduate School, IISc, TIFR, and UIUC, and go onto become scientists. The analytical skills learnt by our students prove useful also to those who move into fields like computer science, engineering, geophysics, economics, and finance. Those who wish to join BSc (Honours) Physics at Stephen's need to have done physics, chemistry, and mathematics at the higher secondary level. Familiarity with differentiation and integration is required, as all first-year courses are calculus-based.

#### **4.5 Non - honours Departments:**

##### **Department of Computer Science**

The Department of Computer Science offers an interdisciplinary course called B.Sc. Physical Science with Computer Science being taught along with Physics and Mathematics. The intake of the students to this course is limited to only 25. Being a pervasive discipline to all science courses, this course encourages students to pursue various interdisciplinary interests. Students can pursue various post graduate courses such as M.Sc., M.C.A. and M.B.A after the completion of the undergraduate course. The students will also get offers from various companies as expertise in computer science. The well



qualified and dedicated faculty provides guidance in higher studies, research and placements to our students. The teachers also make use of ICT for effective teaching and learning. The department has a spacious laboratory with around thirty computers connected via LAN. Following one machine- for- one student- policy for hands-on training, the department works towards enhancing the programming and debugging skills of the students. Further, to enrich the learning experience of students, the department organizes several events throughout the year. Apart from that, various talks, workshops, training sessions and seminars on upcoming technologies are also organized, over the course of their education, by the Computer Science Society with the aim of strengthening students' knowledge base on existing trends and technologies. Not only have our students enrolled themselves in various prestigious research institutes and internship programmes, but are also able to compete successfully at various entrance examinations for post-graduation courses. Several alumni of the department have also gone onto securing significant positions in various technology and management fields.

### Department of Physical Education

The Department of Physical Education offers courses to the B.A and B.Sc (Hons) and B.A and BSc. Programme students. The department is an integral part of the college and is an attestation to its commitments to the intellectual as well as physical growth and well being of its pupils. Beginning from an Introduction to Physical Education in Contemporary India and Health Education in Anatomy, to helping students to develop a career out of Athletics in such fields as Sports Journalism and Sports Industry & Marketing, the department offers varied courses to all three years' students (the details of the courses offered could be found on the University website).

The department encourages athletic excellence amongst its students who, as teams, compete in various competitions including Delhi University games, All India University Games, and in various International Games. The Sports-Merit Students, as well as the general students who form a large proportion of the college teams, have gone onto not only captaining the National Teams at Commonwealth Games, Asian Games and the Olympics but also participating in multiple World Championships in various items. The College also has a long distinction of fetching awards and trophies such as the Arjuna Award, Rajiv Gandhi Khel Ratna and the Padmashree. Some of the events at which our teams have won championships include **Shooting (Pistol)** - Men and Women, **Shooting (Rifle)** - Men and Women, **Swimming** - Men and Women, **Basketball** - Men and Women, **Table Tennis** - Men and Women, **Football** - Men, **Squash** - Men, **Cricket** - Men, and **Lawn Tennis** - Men and Women.







## **ADMISSIONS**

## 5.1 ADMISSION GUIDELINES FOR 2018

1. All admissions shall be based on inter-se merit.
2. The weightage for admissions shall be
  - a. For all B.A. Honours courses, the B.A. Programme course, and B.Sc Honours Mathematics  
Class XII marks: 85 %  
Written Exam: 5 %  
Interview: 10 %
  - b. For all B.Sc Honours courses (except Mathematics) and the B.Sc. Programme course  
Class XII marks: 85 %  
Interview: 15%
3. The merit differential between any category of reservation and General Merit Category shall not normally exceed 15% with respect to admissions. The merit differential between the General Category and those who come under the CNI-D and the CNI shall be relaxed upto 20%. Where necessary, the cap on merit differential may be relaxed by the Principal for admissions falling under the following category:

“Supernumerary” admissions under

  - i.Sports quota
  - ii.Children of working/retired/deceased employees of St Stephen’s College. However, they will not have the right to choose courses – this will rest solely on the Principal, after having ascertained if the applicant will be in a position to cope with the course.
  - iii.Those who opt for Urdu as their optional language in BA programme - with a cap of 6 candidates.
  - iv.PWD category (mandatorily 5% across all categories)
  - v.Children of defence personnel who have lost their lives in the line of duty. (3 candidates only, across all disciplines)
4. Subject to the provisions as set out in item 3, above, 50% of the seats shall be set apart exclusively for Christian Candidates and they shall be filled as follows:
  - a) 17% of the seats (or 8.5% of the total seats) for Christian applicants under ST
  - b) 5% (or 2.5 % of the total seats) for Christian Persons With Disabilities (CPWD) students



- c) Upto 45% (or upto 22.5% of the total seats) for the Church of North India. Out of this 50 % (ie 11.25 % of the total) shall be earmarked for applicants from the Delhi Diocese which manages the college.
  - d) The remaining 33% (ie, 16.5% of the total seats) shall be filled with candidates from all other Christian denominations, to be referred to as "non CNI churches".
  - e) Certificate of Baptism should be valid from at least 2 years prior to the last date of receipt of applications.
  - f) Applicants from CNI and CNI-D are required to also produce a letter from the Parish priest duly certified by the Bishop.
  - g) All Christian candidates will be required to submit a letter of recommendation from the Parish priest.
  - h) In the event of there being insufficient number of candidates in any of the Christian category(ies) the Principal reserves the right to fill up such seats from other Christian denominations.
5. The remaining seats in the non-Christian category will be filled as follows:
- i. 17% (8.5% of the total) for SC/ST
  - ii. 5 % (2.5 % of the total) for the PWD.
  - iii. Remaining 78 % (39% of the total) for General Merit category
6. 5% of all seats shall be reserved horizontally, across all categories, for the PWD candidates. In case 5% seats in the Christian category cannot be filled by PWD candidates the same shall be shifted to the General PWD category so as to ensure that the PWD candidates admitted do not fall below 5% of the total admissions.
7. Candidates shall be shortlisted for the written exam and the interviews in the ratio of 1:4 approximately for Humanities and 1: 6 approximately, for Science subjects (for Christian candidates it shall be in the ratio 1:6 and 1:8 approximately, for Humanities and Sciences respectively).
8. The cutoffs for each of the courses shall be determined by the Principal accordingly. The Principal, if he deems it necessary, may adjust these ratios, provided that the departments concerned make a compelling case for doing so. The decision of the Principal shall be final in this regard.
9. In order to ensure that sanctioned seats and students admitted against them match as far as possible, category-wise patterns of drop-out rates may be taken into account in finalizing the Admission List and the Waiting List in respect of each course.

10. Admissions from the Sports category shall be 5% (or 21 seats) of the sanctioned seats. They shall be supernumerary. A Committee chaired by the Principal shall oversee, organize admissions to this category. The selection procedure shall comprise
- i. Selection trials conducted by the Physical Education department
  - ii. Interview

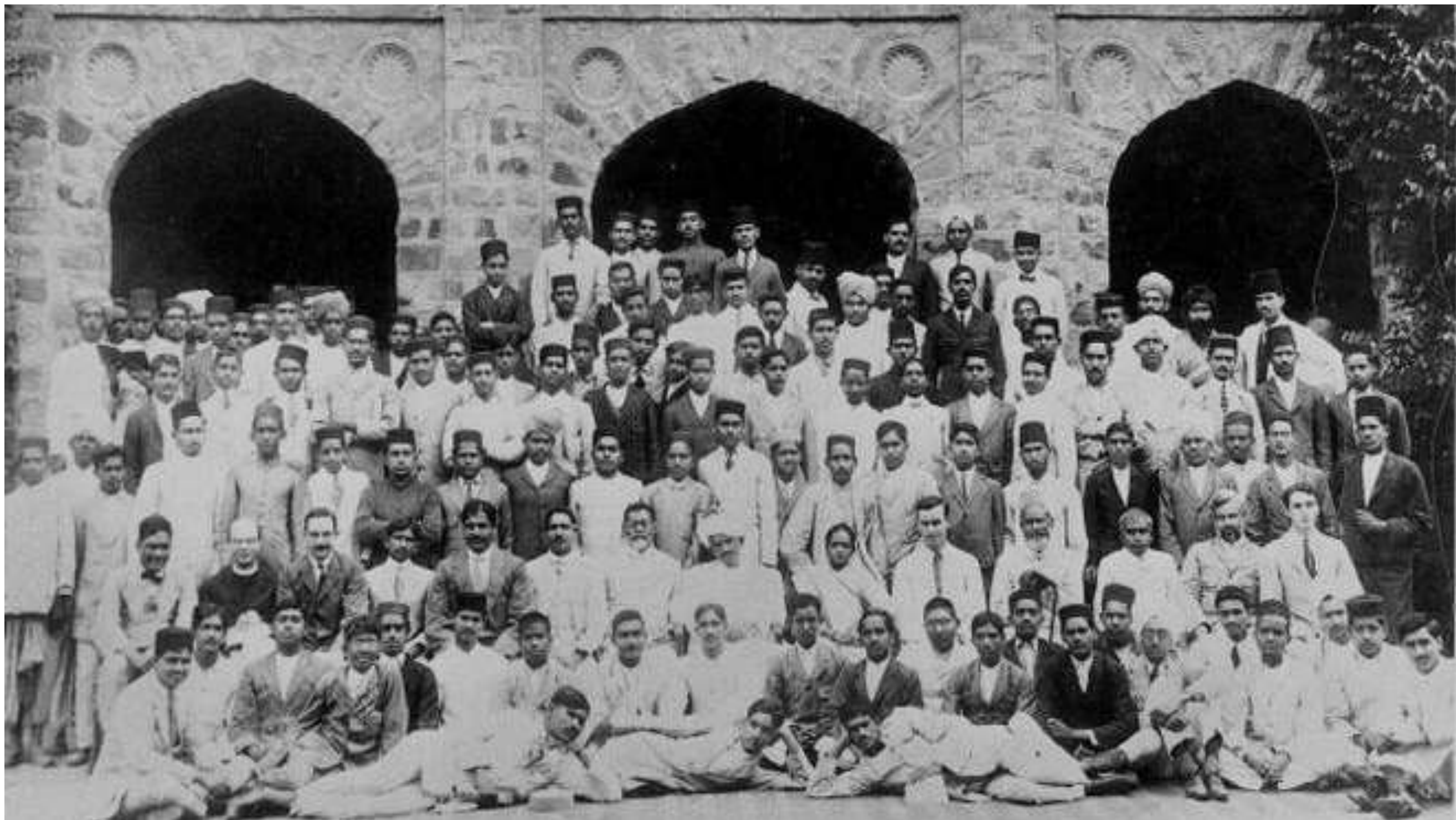
The composite merit of the Sports candidate, on the basis of which they shall be admitted comprises the following weightage:

- I. Certificate Marks: 28%
  - II. Sports Trials: 42%
  - III. Academic Percentage (BFS/PCM): 15%
  - IV. Sports Interview: 15%
- TOTAL: 100%









Mahatma Gandhi and Kasturba with the faculty and students at St. Stephen's College, Kashmiri Gate Campus, April 15, 1915

## 5.2 REQUIREMENTS FOR ADMISSION

The applicant must satisfy the eligibility conditions laid down by the University of Delhi. Admission is given on the basis of the candidate's academic record and performance at the aptitude test and the interview (that is, composite merit), keeping in mind her/his all-round competence, capacity to benefit from being in this College and potential to contribute to the life of the College. The previous academic record should be of a very high quality.

For admission to the first year of the Bachelor's programme an applicant must have passed the Senior School Certificate Examination conducted by the CBSE or an examination regarded as equivalent to it. The College admits students only to the first year of the courses of study offered. Migration from other institutions is not allowed at any stage.

Additional requirements to qualify for the aptitude test and the interview for different courses are as given below:

- **For B.Sc. (Hons) in Physics, B.Sc. (Hons) in Chemistry and B.Sc. Programme with Chemistry:** The candidate must have done Physics, Chemistry and Mathematics at the qualifying level. The "cut-off" for these courses is decided on the basis of the aggregate percentage of marks in Physics, Chemistry and Mathematics (PCM). All three subjects will be given equal weightage in the calculation of the PCM.
- **For B.Sc. Programme with Computer Science:** The candidate must have done Computer Science/Informatics Practices or Chemistry in addition to Physics and Mathematics. The PCM or the aggregate percentage of marks in Physics, Mathematics and Computer Science/Informatics Practices (PMC) form the basis for deciding the "cut-off". An applicant who has studied both Chemistry and Computer Science in Class 12 can choose either PCM or PMC, whichever is higher.
- **For B.Sc. (Hons) Mathematics:** The candidate must have done Mathematics at the qualifying level. The cut-off is decided on the basis of the aggregate percentage of marks in the best four subjects (BFS), but in calculating the BFS, marks in Mathematics must be included in addition to at least one language. All four subjects will be given equal weightage in the calculation of the BFS. Those who have done only Business Mathematics are not eligible for Mathematics Honours.



- **For B.A. (Hons) in Economics:** The cut-off is decided on the basis of the aggregate percentage of marks in the best four subjects (BFS). A candidate must also have done Mathematics at the Class XII level, and should have the minimum prescribed marks in Mathematics (which will be notified). However, Mathematics does not have to be included in calculating the BFS. Those who have done only Business Mathematics are not eligible for Economics Honours. In the case of foreign boards or schools, which do not offer mathematics at class XII level, candidates must have done a course in calculus (equivalent to Cambridge A level).
- **For B.A. (Hons) in English:** Aggregate percentage of marks in the Best Four Subjects is the basis for deciding the cut-off percentage. In addition, the candidate should have the prescribed marks (to be notified later) in English Core/Functional English, or Elective English/Literature in English. Preference will be given to those who have done Elective English or Literature in English.
- **For B.A. (Hons) in History, Philosophy, Sanskrit and B.A. Programme:** Aggregate percentage of marks in the Best Four Subjects forms the basis of cut-off marks.
- **For B.A. (Hons) in Sanskrit:** The candidate must have studied Sanskrit at least up to class X and preferably up to class XII or equivalent.
- **For B. A. Programme** (Urdu seats) a candidate must have studied Urdu at least up to class X and preferably up to class XII or equivalent.
- For applicants from Boards that include class XI marks also into the final results, the BFS/PCM/PMC will be calculated by combining the marks obtained in class XI and XII.

Wherever there is a reference to the “Best Four Subjects” (BFS), at least one of these subjects must be a language (which may be English or any other language). More than one language may be included in the calculation of the BFS. All four subjects will be given equal weightage in the calculation of the BFS.

**Please note that the following subjects are not to be included in the calculation of the BFS: Environmental Education (ISC), Fine Arts, Graphic Design, Painting, Dance, Music, Physical Education, Home Science, Engineering Drawing and all other vocational subjects.**

### **5.3 PERSONS WITH DISABILITIES (PwD) CATEGORY**

Procedure for filling online application forms of applicants belonging to the PwD category is the same as that for anybody else. However, no application fee will be charged from them. If any applicant from the PwD category needs help in filling up the online application form or in scanning and uploading the documents, she/he can come to the Admissions Office of St. Stephen's College between 10 am to 1 pm (Monday to Friday) with her/his photographs and certificates. PwD candidates are required to upload a scanned copy of the disability certificate from a competent authority. Competent authorities are listed in 'Section 6.12 *DOCUMENTS TO BE BROUGHT AT THE TIME OF THE INTERVIEW*'.

### **5.4 CHILDREN OF MARTYRS**

Three supernumerary seats in all are reserved for children of martyrs. Martyr would include only personnel who

- died in action/line of duty and
- belonged to/served in one of the eight Defence forces.

Defence forces indicate the Army, Navy and Air branches and the Central Armed Police Forces (CRPF, BSF, ITBP, CISF and SSB).

Applicants who qualify under this category may apply in the centralized, online application form following all procedures and providing all the required information. The short listing is based on inter-se merit and will follow the standard procedure of BFS/PCM/PMC as the case may be with riders, if applicable. Short-listed applicants will be called for the Aptitude Test and Interview and based on their performance the best three applicants will be selected. In the final outcome, if there is more than one candidate per course the Principal shall decide on allotment of the course. Applicants applying under the Defence category do so with an implicit agreement to this specific clause and will be governed by all other requirements of college.

## 5.5 CANDIDATES FROM FOREIGN BOARDS

Candidates from foreign boards or schools are eligible to apply, provided the qualifications obtained are recognized by the University of Delhi or the Association of Indian Universities (AIU). BFS/PCM/PMC for these candidates shall be calculated on the basis of the relevant grade conversion scheme provided by the University of Delhi. If a foreign examining body is not on the AIU list, the candidate will have to get an equivalence certificate from the AIU. Their results should have been officially declared before the interview. Predicted grades/results are not acceptable.

## 5.6 FOREIGN NATIONALS

Foreign nationals are required to register themselves with:

Foreign Students Registry Office,

Room No. 11, Conference Center,

University of Delhi, Delhi 110007

Phone No : 011-27666756

Email : fsr\_du@yahoo.com, fsr@du.ac.in

More information is available at <http://fsr.du.ac.in>. Foreign nationals will have to bring proof of registration with Foreign Students Registry Office of Delhi University at the time of the interview.

## 5.7 APPLICATION FOR ADMISSION

Only online application facility will be available. Online application form is available on the College website:

<http://www.ststephens.edu/online-application/>. There are no printed forms or prospectus.

Please call us on our helpline number **011 27666204** or mail us at [admissions@ststephens.edu](mailto:admissions@ststephens.edu) with your queries.

Online applications will be available from 5.00 pm on **May 21, 2018**.

Online applications will close on **June 10, 2018**.

Application Forms can be submitted online with the following charges:

1	Application fee per course	Rs. 150/-
2	Residence application fee	Rs. 350/-
3	Sports form	Rs. 300/- per trial



## **5. 8 ONLINE APPLICATION PROCEDURE**

### **FOR INDIAN NATIONALS**

- Sign-up with the University of Delhi on their admission portal (<https://ug.du.ac.in/app2k18/>).
- Complete the application process and pay the Delhi University registration fees.
- Obtain a university 9-digit registration number (18XXXXXXX).
- Go to the College registration section at (<https://ugadm.ststephens.edu>).
- Enter the DU registration number and the registered e-mail (used in Delhi University portal) in the registration section of the College application form.
- Please note that you will not be allowed to register on College portal if the Delhi University registration fee is not paid.
- Now you will receive a verification e-mail.
- Verify and log in at (<https://ugadm.ststephens.edu>).
- Complete the College application form.

### **FOR FOREIGN NATIONALS**

- Register with the Foreign Students' Registry (FSR), University of Delhi on their portal ([fsr.du.ac.in](https://fsr.du.ac.in)).
- Obtain an FSR registration number.
- Go to the College registration section at (<https://ugadm.ststephens.edu>).
- Enter the FSR registration number and the registered e-mail in the registration section of the College application form.
- Now you will receive a verification e-mail.
- Verify and log in at (<https://ugadm.ststephens.edu>)
- Complete the College application form.

## 5.9 IMPORTANT INSTRUCTIONS FOR FILLING UP THE FORM

There are six sections in the online form. After you have completed one section you can move to the next by clicking on the 'Save and Next' button at the end of each section. To go back, click the desired section on the main navigation bar on the top of the page.

Scan and keep your photographs, signature, and certificates ready. Please ensure the following specifications –

SN	CONTENT	MAXIMUM SIZE	DIMENSION
1	Photograph	100 KB	4.5 cm (width) x 5.8 cm (height)
2	Signatures	50 KB	4.5 cm (width) x 3.5 cm (height)
3	Certificate	1 MB	

- Make sure you decide beforehand the number of courses you wish to apply for and the categories (General/Christian/etc) and whether or not you wish to apply for Residence. No changes and additions can be made after submission and payment of fees.
- Use the Preview section to ensure that all the information you have given is correct and complete. You can edit it **ONLY BEFORE** making the payment.
- Complete the process by clicking on 'Make the Payment' button to pay the required application fees.
- Applicants belonging to the PwD category do not have to make any payment. Their form will be accepted without a fee. The Admission Office will verify their documents and then send them an acknowledgement by email.
- Application fees can be paid only by a credit card or a debit card issued by any bank. Net-banking facility is not available. Gateway charges are extra. Rupay or American express card will be not accepted.
- Application fee is non-refundable.
- An email confirming successful submission will be sent to the candidate after the application fee has been received.

- You can choose more than one category, if applicable. For example, if you belong to the General category and if you also wish to apply under the Sports category, you are free to do so.
- Sub-sections may open up, depending on the selections you make in the checkboxes provided. For example, if you select Sports category in the CATEGORY section, the sports form will open up.
- In the section EDUCATIONAL RECORD, you have to select the subjects from the drop-down list provided. Please remember to select the checkbox given against a subject if you want it to be included in calculating the BFS. If you want to include a subject not listed in the dropdown list, you can manually enter the subject under 'Other'. Important: **Make sure that you choose at least one language in the Best Four Subjects, otherwise your application will be rejected at the review stage.**
- You are free to choose any language you have studied in class 12 and even to choose more than one language in the best four subjects. Only the academic subjects given in the dropdown list in the form are permitted. **No vocational subjects are allowed.**
- **In case you have applied for B.Sc. (Hons.) in Mathematics, do include Mathematics among the four subjects** that you have selected to calculate the BFS, in addition to at least one language, while selecting checkboxes under BFS (for Maths Hons.). Business Mathematics is not permitted.
- If you wish to apply for any B.Sc. (Hons.) or B. A. Hons or Programme course in addition to Mathematics Honours, you should also select four checkboxes under BFS. The selection of subjects under BFS for B. A. Hons. or B.A. Programme course need not be the same as what you have selected under BFS (for Maths Honours.).
- **All students must upload a copy of their class XII mark-sheet or equivalent thereof with their application form.** Original certificates and self-attested photocopies of certificates are required at the time of the interview and admission.
- Foreign board candidates should upload an equivalency certificate from the Association of Indian Universities, if their examining body is not included in the Association of Indian Universities/University of Delhi list.



- Sports quota candidates should upload scanned copies of certificates of their highest representations in each of the past three years as instructed in the sports section of the online form.

### **5.10 INFORMATION FOR SPORTS CANDIDATES**

St. Stephen's College has a rich sports tradition and participation in healthy outdoor activities is deemed basic to the total education that the college imparts. Outstanding sports persons, who have played at the international, national or state level or have secured the first or second place in zonal school games, are eligible to apply under the Sports Category. The college will consider only the following games for admission of students on sports basis:

**Women and Men** – Swimming, Badminton, Basketball, Lawn Tennis, Shooting (10 meter Air Rifle and Air Pistol) and Table Tennis.

**Only Men** – Cricket, Football and Squash Rackets.

- There are no printed forms for applying under this category. You can fill in the details by selecting the appropriate fields provided in the sports drop-down section in the online form. You are free to apply for more than one sport/game.
- Candidates applying for admission under the sports category are called for sports trials only if they meet the subject specific riders wherever applicable.
- They are required to check the Schedule of Trials and Interviews, to be announced later, and ensure that they are present well in time.

**Request for retrial will not be entertained. Candidates are strongly urged to regularly consult the College Website and Notice Boards for the latest announcements.**

**Those shortlisted at the trials are required to appear for an academic interview for the subject applied for, where the final decision on their admission is taken.**







### 5.11 THE APTITUDE TEST

The Written Aptitude Test will be conducted at 7.30 am for candidates called for interview in the pre-lunch sessions (that is interview sessions scheduled to start before 1.00 pm) and at 1.30 pm for candidates called for interview in the post-lunch sessions (that is interview sessions scheduled to start on or after 2.00 pm).

A brief description of the nature of Aptitude Tests for the various courses is as follows;

**B.Sc. (Hons.) in Mathematics:** The syllabus for the written test broadly involves topics such as Calculus; Coordinate Geometry; Probability; Matrices and Determinants; Polynomials; Sets, Functions and their Graphs; Arithmetic Aptitude and Logical Reasoning. Candidates will be tested for their conceptual understanding of the above mentioned topics.

**B.A. (Hons.) in Economics:** The test will have questions based on the eleventh and twelfth standard Mathematics syllabus. It will focus on the following areas: Sets, functions and graphs; calculus; logical reasoning; matrices and determinants; probability and elementary statistics; and maximization and minimization techniques.

**B.A. (Hons.) in English:** The test seeks to gauge the candidate's writing, analytical and critical skills.

**B.A. (Hons.) in Philosophy:** Applicants can expect a test of their reading writing and thinking abilities. No questions specific to any discipline will be asked.

**B.A. (Hons.) in History:** The comprehension abilities and writing skills of students will be tested in the aptitude test. Candidates are expected to answer a few questions based on a particular text or passage in half an hour. A sense of history will help in writing the test.

**B.A. (Hons.) in Sanskrit:** In the aptitude test, students are tested on their knowledge of Sanskrit language (Sanskrit grammar, Class X level).



**B.A. Programme:** The aptitude test for candidates seeking admission to the B. A. Programme course would have the following two sections:

Section – A: There would be five objective type/multiple choice based questions on current affairs, each carrying half a mark, This section would carry 2.5 marks.

Section – B: Candidates would be expected to write a small paragraph (not more than 200 words) on a topic concerning current social, political or economic issues in India. This section would carry 2.5 marks.

**Important Note: During Admissions 2018 the following applicants will not have a written Aptitude Test:**

- 1. All applicants to B.Sc. (Honours) Physics, B.Sc. (Honours) Chemistry, and B.Sc. Programme**
- 2. All applicants belonging to Persons with Disability (PwD) Category**
- 3. All applicants seeking admission in the Sports Category**

**Class XII marks will carry 85% weightage and the Interview will carry 15% weightage in determining the composite merit for all the above listed.**

## 5.12 INTERVIEW

Broadly, the interview has the following components:

- a) **Academic:** The candidate's academic potential and suitability for the subject chosen, beyond what is indicated by marks alone.
- b) **Co-Curricular:** The potential to participate in the co-curricular activities of the College and to contribute to its total life. The College does not have a separate "ECA" (extra-curricular activities) quota, but proficiency in ECA is taken into account during the interview.
- c) **General Awareness and Sense of Values:** A candidate's personal outlook, sense of values, level of awareness and motivation. The candidate can be asked questions about the statements on the admission form about himself or herself, his or her interests, goals etc.

The lists of short-listed applicants along with their interview schedules will be put up on the College Website and Notice Boards on **June 14 2018**. Applicants called for the interview will get an interview call letter at their registered email address. They can also generate the interview call letter from the College website.

Applicants called for interview are required to bring a printout of the call letter at the time of appearing for the interview

### 5.13 INTERVIEW SCHEDULE

The interviews for admission to the first-year undergraduate courses will be held according to the following **TENTATIVE SCHEDULE**. Candidates, especially those from outside Delhi, are advised to make suitable travel arrangements to be available in Delhi at least a day before their Interviews. Please regularly check the College website for the latest information.

Discipline	Date/s
Mathematics	June 18,19, 20
Economics	June 18,19, 20
Sanskrit	June 18
Physics	June 21, 22, 23, 24
English	June 21, 22
History	June 23, 25, 26
Chemistry	June 25, 26, 27
Philosophy	June 26
B.A. Programme	June 27, 28, 29
B. Sc. Programme	June 28, 29, 30
Sports	July 5 & 6



### 5.14 DOCUMENTS REQUIRED AT THE TIME OF THE INTERVIEW

Applicants appearing for the interview should bring the following documents with them:

- 1) Two recent passport photographs.
- 2) The printout of the interview call letter.
- 3) The following documents, in original and one set of self-attested copies:
  - a) Certificate of the date of birth of the applicant (normally the Secondary School Certificate).
  - b) Mark-sheet of the qualifying examination.
  - c)
  - i) **For Candidates from Christian Category:** Baptism Certificate and a letter of recommendation from the parish priest concerned. Candidates who have not undergone baptism for being members of churches that practice adult or believer's baptism may submit the baptism certificates of either of their parents and a certificate from the pastor concerned that the candidate is a practicing Christian.
  - ii) **For Candidates from SC/ST Category:** SC/ST Certificate from a competent authority\*
  - iii) **For Candidates from PwD Category:** Physical Disability Certificate\*\*
  - iv) **For Candidates from Foreign Boards:** Equivalence Certificate from AIU, only if the examination conducted by their board/ examining body is not mentioned in the list of examinations regarded as equivalent to the CBSE class 12 examination by the University of Delhi/the Association of Indian Universities (AIU).
  - v) **For Children of Martyrs:** Educational concession certificate from a competent authority.

\* Officers competent to issue Scheduled Caste/Scheduled Tribe certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-divisional Officer of the area where the candidate and/or his family normally reside(s).

(v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep Island).

\*\* The Physical Disability Certificate has to be issued by a Government Hospital. In the event of any doubt as to the genuineness of the certificate, or the extent of the disability of the candidate concerned, or in regard to the entitlement of the candidate to seek admission under the category of PwD, it is the Principal's discretion to refer the candidate to a Medical Board to be constituted by the University, and/or take such other steps as may be required to ascertain the correct facts and entitlement of the candidate concerned. If the candidate is to be found not eligible or not entitled to the admission under this category, it is also under the Principal's discretion to cancel the admission after issuing a show cause notice to the candidate concerned, giving him/her 15 days time to reply.

Certificates issued by any non-competent authorities will not be accepted.

The self-attested copies will be retained while the originals will be returned after scrutiny.

Applicants should make sure that they take back their original certificates after their interview.

In exceptional cases a candidate may be permitted to produce the original certificates at a later stage.

### **5.15 IMPORTANT DATES**

May 21: Online application facility opens

June 10: Online application facility closes

June 11: Declaration of cut-offs for interviews

June 14: Publication of Interview Lists.

June 18: Interviews begin.

July 19: Orientation Assembly for the newly inducted First Year batch

### **5.16 ACCOMMODATION IN COLLEGE DURING INTERVIEWS**

Non- AC accommodation on campus with facilities for dining is available, to a limited extent, to outstation candidates called for interviews and their parents/guardians during the interview period. The College does not, however, guarantee the availability of accommodation for all. Those who wish to avail this facility should apply at [accommodation@ststephens.edu](mailto:accommodation@ststephens.edu). Those candidates who will be allotted accommodations will be required to pay, at the time of room allotment, the prescribed tariffs for food and/ lodging.

### **5.17 ADMISSION SCHEDULE**

Once the interviews for a particular course have been completed, the list of applicants selected for admission will be put up on the College website as well as on the Notice Boards on the next working day after 4:00 pm. A Waiting List, in order of merit for different categories will be put up at the same time.



Those selected for admission should submit their original certificates and two passport photographs at the time of paying their fees and completing admission formalities. If it is not possible, for unavoidable reasons, to submit the original certificates at the time of admission, they should be submitted as soon as possible thereafter, but **not later than 31 July 2017; failing which their admission shall be cancelled.**

The original certificates will be retained by the College till the time the student finishes her/his course or leaves the College.

### **5.18 ACTIVATION OF THE WAITING LISTS**

Depending on the availability of seats, admissions from the Waiting List for the relevant category will be made strictly in the order of merit. These subsequent admission lists will be displayed on the College notice boards. Every effort will be made to inform applicants individually, but applicants are advised to consult the College Notice Boards and keep in touch with the College. **All admissions will close on the date notified by the University of Delhi.**

### **5.19 ORIENTATION AND REGISTRATION**

All first-year students are required to attend the Orientation Assembly in the College Hall on July 19 (schedule to be confirmed on website after the interviews). After the assembly, they will meet their teachers in their respective departments and fill in the registration forms. This will be followed by the Freshers' Lunch in the Dining Hall.









## 5.20 POST-GRADUATE ADMISSIONS

The College admits students to the following master's degree courses, However, all teaching is conducted by the respective departments in the University of Delhi.

- 1.M.A. Economics
- 2.M.A. English
- 3.M.A. History
- 4.M.A. Philosophy
- 5.M.A. Sanskrit
- 6.M.A./M.Sc. Mathematics
- 7.M.A./M.Sc. Operations Research
- 8.M.Sc. Chemistry
- 9.M.Sc. Physics

Admission to an M.A./M.Sc. course is subject to the applicant's securing admission in the concerned University Department, and the interview conducted by St. Stephen's College. Dates for these interviews will be notified later. For admission to a Master's programme, an applicant must have a recognized Bachelor's degree.

Post-graduate application forms will be available on the College website (The college admits students for postgraduate studies only if they are cleared for admission to the University Department concerned. Therefore, besides applying to St. Stephen's College, the applicant is also required to apply to the corresponding department in the University. Further information in this regard should be obtained from the office of the University of Delhi department concerned.









## APPENDIX



## 6. APPENDIX

### 6.1 Fees 2018-2019

Particulars	<i>Semester I</i> Fee payable within four days of admission			<i>Semester II</i> Fee payable by the last Friday in January 2018			<i>Total fee for the year</i> <i>2018-19</i>		
	Humanities & BA. Program	Physics, Chemistry & B.Sc. Prog	Mathematics	Humanities & B.A. Program	Physics, Chemistry & B.Sc. Prog	Mathematics	Humanities & B.A. Program	Physics, Chemistry & B.Sc. Prog	Mathematics
College Fee*	Rs 20940	Rs. 22140	Rs.21120	Rs.16980	Rs.18195	Rs.17160	Rs.37920	Rs.40335	Rs 38280
Residence Fee**	Rs.29050			Rs 25500			Rs.54550		

Initial Mess deposit/ Actual MessCharges**	Rs12000	Actual Mess charges of the first semester	Actual Mess charges for the year
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NOTE: STUDENTS BELONGING TO PwD CATEGORY ARE EXEMPTED FROM ALL FEES EXCEPT COLLEGE ADMISSION FEE (Rs.100/-) AND IDENTITY CARD CHARGES (Rs.50/-). THEY ARE, HOWEVER, TO BEAR 50% OF THE MESS CHARGES, IF STAYING IN RESIDENCE.

This fee structure is tentative and subject to change if the Seventh Central Pay Commission regulations are implemented.

\*Payable by all students.

\*\*Payable only by resident students including College fee. The Residence fee includes a refundable deposit of Rs. 3000.

- The amounts above are for **undergraduate** students. The fees for **MA/MSc** students are similar, though there are minor differences in the University fee and other charges.
- The College fee includes Rs. 1000 as caution money that is refundable when the student leaves College.
- University examination fee is not included.
- Mess charges will be based on actual expenses.
- The initial mess deposit will be refunded when the student leaves College.

Fees is to be paid only online.

Students are required to pay the fees at the commencement of each semester. A student whose fees are not paid in time is liable to have his or her name removed from the rolls of the College.

## 6.2 Financial Assistance

Financial assistance to students is provided by the College on the basis of need and academic merit. Ad hoc grants for books, stationery, towards mess charges etc. are given from the Students' Aid Fund. A large number of merit-cum-means scholarships of varying amounts are also available and are awarded each year. Continuation of these scholarships is subject to satisfactory academic progress. In the last financial year 2017-2018, close to Rupees 38 lakhs were disbursed as scholarships.

### 6.3 Discipline

Every student is required to attend all the lectures, tutorials and practicals, except for a good reason for which due leave should be obtained. Applications for leave on medical grounds, countersigned by the parent (or by the concerned Tutor/Warden and Dean for resident students) and duly supported by a medical certificate, must be submitted within seven working days of returning to College; thereafter such applications shall not be accepted. Resident Scholars should submit medical certificates **only** from the College doctor and the certificate should be countersigned by the Block Tutor/Warden/Dean. The Principal may consider condoning the attendance requirement in exceptional cases of serious illness or accident.

No undergraduate Junior Member will be permitted to take the University examinations at the end of every semester, unless he or she has attended at least two-thirds of lectures and tutorials/practicals, **taken separately**, in that semester. In addition to this attendance requirement, every student must perform satisfactorily at all oral and/or written assignments/tutorials/tests that may be held during the academic year.

Students are expected to dress and conduct themselves in a dignified manner when they attend lectures, tutorials and practicals, eat in the College Mess/ Café or are in the library. Speaking in a moderate voice, keeping silence in quiet zones such as the library and main corridors and being generally regardful of fellow students, faculty and karamcharis in all the College spaces is standard behavior practiced by all Stephanians.

All first-year Junior Members are required to attend the Assembly which is held each morning from Monday to Thursday at 9 AM. **Attendance is marked at the assemblies and the record of it is considered as parameter for awarding scholarships and prizes.**

All first-year Christian students are required to attend the classes for Religious Studies held every Friday.

Smoking is strictly prohibited on the College campus.

**No student who invites any disciplinary action shall be eligible for special recognition from college. This recognition includes prizes, scholarships, financial assistance, nominations within the students' exchange programmes with foreign Universities, College colours and sports certificates.**



## 6.4 Zero Tolerance Policy Towards Ragging and Sexual Harassment

**St. Stephen's College is an institution with "zero-tolerance" for ragging and sexual harassment.**

**Ragging** in any form will be treated as a criminal offence. If it occurs an F. I. R. is required to be filed with the police in every instance – this is a statutory obligation. All Junior Members are expressly warned to steer clear of the anti-social and inhuman practices of ragging. Those found ragging or abetting ragging will be punished severely even to the extent of expulsion from College. An abridged version of the Ordinance XV-C of the University of Delhi is attached to the Annexure at the end of this Prospectus. This sets out what will be construed as ragging, and lays down the punishments.

### **Sexual Harassment**

St. Stephen's College is committed to upholding the dignity of all members of the College community, especially the lady members. The policy against Sexual Harassment enshrined in the **Sexual Harassment of Women in the Workplace Act** of 2013 seeks to create and maintain an academic and work environment free of sexual harassment for students, academic and non-teaching members of the University. The Act applies to outsiders and residents alike while on the College or University campus. Sexual harassment includes any unwelcome sexually determined behaviour, whether directly or by implication, and includes physical contact and advances, a demand or request for sexual favours, sexually-coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

**An Internal Complaints Committee (ICC)** constituted at St. Stephen's College is responsible for the implementation of the policy against sexual harassment. The Committee takes cognizance of complaints about sexual harassment, conducts enquiries, provides assistance and redressal to the victims, recommends penalties and takes action against the harasser, if necessary.

On receiving any complaint of sexual harassment, if a *prima facie* the case is established by the ICC, an enquiry committee shall be set up which will go onto frame and submit a report. The committee is bound to maintain confidentiality during the time of the enquiry. After the report has been finalized, confidentiality will be maintained, if the complainant so desires, by withholding the complainant's name and other particulars that would identify him or her. On the basis of the report, appropriate disciplinary action will be taken against the offender.

Extracts from the Act are included in the Annexure at the end of this Prospectus. All students should read this carefully and be aware of what amounts to "sexual harassment" and what the penalties could be, if found guilty, for harassing anyone.

## **ANNEXURE I: DISCIPLINE, RAGGING AND SEXUAL HARASSMENT**

Abridged extracts from the Ordinance of the University of Delhi are provided here. **For the full texts of the Ordinances XV-B, XV-C the applicant is referred to the University Calendar or the website of University of Delhi website ([www.du.ac.in](http://www.du.ac.in))**

### **ORD. XV-B. Maintenance of Discipline among Students of the University**

1. All powers related to discipline and disciplinary action are vested in the Principal.
2. The following shall amount to acts of gross indiscipline:
  - (a) Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi
  - (b) Carrying of, use of, or threat to use of any weapons
  - (c) Any violation of the provisions of the Civil Rights Protection Act, 1976
  - (d) Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
  - (e) Any practice, whether verbal or otherwise, derogatory of women
  - (f) Any attempt at bribing or corruption in any manner
  - (g) Willful destruction of institutional property
  - (h) Creating ill-will or intolerance on religious or communal grounds
  - (i) Causing disruption in any manner of the academic functioning of the University system;
  - (j) Ragging as per Ordinance XV-C.
3. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Principal.

### **ORD. XV-C. Prohibition of and Punishment for Ragging**

1. Ragging in any form is strictly prohibited within the premises of College as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging, for the purposes of this Ordinance ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which
  - (a) Involve physical assault or threat to use of physical force
  - (b) Violate the status, dignity and honour of women students
  - (c) Violate the status, dignity and honour of students belonging to the scheduled castes and tribes
  - (d) Expose students to ridicule and contempt and affect their self esteem
  - (e) Entail verbal abuse and aggression, indecent gestures and obscene behaviour.
4. The Principal shall take immediate action on any information of the occurrence of ragging. The punishment may range from expulsion from the College to suspension for a period of time.
5. The University has the power to withdraw the degrees issued to those who are found guilty of ragging.
6. Abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.



## **Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013**

1. Sexual harassment is considered as a violation of the fundamental right of a woman to equality as guaranteed under Articles 14 and 15 of the Constitution of India and her right to life and to live with dignity as per Article 21 of the Constitution. It has also been considered as a violation of a right to practice or to carry out any occupation, trade or business under Article 19(1)(g) of the Constitution, which includes a right to a safe environment free from harassment.
2. The objective of Sexual Harassment Act is to provide protection to women against sexual harassment at the workplace and for the prevention and redressal of complaints of sexual harassment.
3. The definition of sexual harassment in the Sexual Harassment Act includes any unwelcome sexually determined behaviour (whether directly or by implication), such as physical contact and advances, demand or request for sexual favours, sexually coloured remarks, showing pornography, or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.
4. The Sexual Harassment Act stipulates that a woman shall not be subjected to sexual harassment at any workplace. As per the statute, presence or occurrence of circumstances of implied or explicit promise of preferential treatment in employment; threat of detrimental treatment in employment; threat about present or future employment; interference with work or creating an intimidating or offensive or hostile work environment; or humiliating treatment likely to affect the lady employee's health or safety may amount to sexual harassment.
5. Internal Complaints Committee and Local Complaints Committee: The Sexual Harassment Act requires an employer to set up an 'Internal Complaints Committee' ("ICC") at each office or branch, of an organization employing at least 10 employees. The government is in turn required to set up a 'Local Complaints Committees' ("LCC") at the district level to investigate complaints regarding sexual harassment from establishments where the ICC has not been constituted on account of the establishment having less than 10 employees or if the complaint is against the employer. The Sexual Harassment Act also sets out the constitution of the committees, process to be followed for making a complaint and inquiring into the complaint in a time bound manner.
6. Interim Reliefs: The Sexual Harassment Act empowers the ICC and the LCC to recommend to the employer, at the request of the aggrieved employee, interim measures such as (i) transfer of the aggrieved woman or the respondent to any other workplace; or (ii) granting leave to the aggrieved woman up to a period of 3 months in addition to her regular statutory/ contractual leave entitlement.

7. **Process for Complaint and Inquiry:** A written complaint has to be made to the internal complaints committee within 3 months of the incident. The inquiry has to be completed within 90 days of receiving the complaint. An inquiry report has to be filed within ten days of the completion of enquiry and the employer must act on the recommendations of the committee within 60 days. In the event of the employer not acting on the recommendations within the period, the complainant can approach the court/tribunal.
8. **Action against Frivolous Complaints:** So as to ensure that the protections contemplated under the Sexual Harassment Act do not get misused, provisions for action against "false or malicious" complainants have been made.

The full text of the act can be accessed at: [http://egazette.nic.in/WriteReadData/2013/E\\_18\\_2013\\_214.pdf](http://egazette.nic.in/WriteReadData/2013/E_18_2013_214.pdf).

## **ANNEXURE II: INTERNAL ASSESSMENT**

The University of Delhi at present operates a scheme of "**Internal Assessment**", with marks awarded for such Assessment constituting a part of the total marks of the final degree award (Students are advised to find out the university regulations as they are in a transition phase at the moment).

The Central Information Commission has ruled in March 2010 that the Ordinance VIII-E of the University of Delhi relating to Internal Assessment, and the rules governing the latter, fall under the categories of information defined under Section 4(1)(b) of the Right to Information Act; and that, therefore, this Ordinance and the corresponding rules must be readily available in the public domain, and particularly to students of the University of Delhi. In keeping with this, all applicants, and especially those among them who are successful in obtaining admission to St. Stephen's College, are informed that:

- (i) The contents of Ordinance VIII-E of the University of Delhi have been placed on the website of the College ([www.ststephens.edu](http://www.ststephens.edu)) and that of the College Library
- (ii) They are also available in the College Library in hard copy and may be obtained for consultation there from the Librarian on request.
- (iii) They are included in the College Handbook, a copy of which will be given to the selected candidates.

Students of the College must regularly visit the College website and that of the University ([www.du.ac.in/du/ORDINANCE\\_VIIIE.pdf](http://www.du.ac.in/du/ORDINANCE_VIIIE.pdf)) to check for important information related to Internal Assessment.

All information related to the procedures for Internal Assessment followed by the College, the implementation of the same at the level of the College, and the decisions of departmental Moderation Committees and the College Monitoring Committee—which are not already specifically covered in Ordinance VIII-E and which fall within the purview of the College—may be obtained from the Public Information Officer of the College, Dr. A. D. Mathur of the Department of Sanskrit.

However, some rules governing the Internal Assessment, in particular the procedures adopted by the University of Delhi for final moderation of the marks for Internal Assessment awarded in colleges, which flow from but are not themselves included in Ordinance VIII-E, are decided from time to time by the University and not by the College. For information regarding such details, including especially information on the University's procedures for moderation of Internal Assessment marks, the University of Delhi website should be consulted, or the Public Information Officer of the University should be approached.





*Members of the Cambridge Mission in Delhi 1890s: Standing (left to right) Rev. BPW French, Rev. WL Kelley, Rev G Hibbertware, Rev A Corre. Seated on chairs (left to right) Rev WJT Wright, Rev GA Lefroy, Rev HC Carlyon, Rev SS Allnutt. Seated on ground (left to right) Rev RB Westcott, Rev GA Purton*

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### Bursar

**Dr. Renish Geevarghese Abraham** M.A., Ph.D (Delhi)

### Dean (Academics)

**Dr. Amrita Tulika** MA, M.Phil. (JNU), PhD (Delhi)

### Dean (Residence) & Chaplain

**Rev. Fr. Monodeep Daniel** Ph.D (Amsterdam)

### Senior Tutor

**Dr. Rohit Wanchoo**, M.A. (JNU), Ph.D. (Cambridge).

### Public Information Officer

**Dr. A. D Mathur**, M.A., L.L.B., M.Phil., Ph.D. (Delhi)

### Registrar of Societies

**Dr. P. Jacob Cherian** M.Sc, PhD (Jadavpur)

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**Mr. Sujoy K John** M.P.E(Delhi)

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**Mr. Sojkumar Dominic** (Computer Science)

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**Mr. Rakesh K Pal**

### IT Administrator

**Mr. Abhinav Parashar**

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**Mr. Hem Raj Joshi** (Assistant)

**Mr. Khim Singh** (Jr. Assistant)

**Mr. Moon R Waqar** (Jr. Assistant)

**Mr. Mahender Kumar** (Daftari).

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**Ms. Anandita Joy Agarwal** (PA to Principal)

**Mr. Gamaniel Mathews** (Jr. Accounts Officer)

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**Mr. Rajesh Verma**

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**Mr. Kundan Lal, Mr. Rajan, Mr. Sunil Kumar, Mr. Nishant Manral, Mr. Lalit Kumar, Mr. Rajiv Ranjan Kumar, Mr. Ankit Verma, Mr. Vijay Pal.**



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