

## Action Taken Report for meeting held on 30.07.21

1. On the basis of the concept notes prepared by the IQAC Committee of Dr. A. D. Mathur, Dr. Karen Gabriel and Dr. Chinkhanlun Guite on Departmental requirements for feedback on syllabus, teaching learning, internal assessment, response was sought from all the Departments. The BSc, Chemistry, Mathematics and Economics Departments responded by giving there feedback.
2. On the basis of the concept note on Mentorship Programme prepared by the Sub-Committee on Teaching, Learning and Evaluation (Dr. A. D. Mathur, Dr. Naina Dayal, Dr. Sudipto Basu), response was sought from all the Departments. Feedback was received from the BSs, Chemistry, Economics, History, Mathematics, Sanskrit and Urdu Departments. On the basis of these, the Sub-Committee produced a final paper. The Coordinator has prepared a final note.
3. The Soft Skills initiative is being pursued for this academic year. So far three talks, one by Mr. Deepak Mukarji, Ms. Soofia Siddiqui and Mr. Aditya Arora have been held on the 7<sup>th</sup>, 8<sup>th</sup> and 29<sup>th</sup> of October. Several other talks are planned for this semester.
4. All the MPS/CAS cases of promotion have been approved by the Governing Body and are in the next stage of the process.
5. The following policy documents have been prepared: 1. Code of Conduct (7.1.10) 2. Policy and Handbook for Differently-abled Students (7.1.5) 3. Green Campus Policy (7.1.7) 4. Handbook for Use and Maintenance of Infrastructure (4.4.2) 5. E-Governance Policy (6.2.3) 6. Policy for Promotion of Research (6.3.2). The Admission Policy is available in the College brochure (2.1.2). Policy for Financial Support to Teachers (3.1.1-2) and Mobilization of Funds (6.4.3) are being prepared. IT Policy (4.3.1) which is optional, has not been prepared.
6. We are in the process of pursuing Green Audit.

Dr. Aditya Pratap Deo, Coordinator IQAC, 2021-22