

Action Taken Report for Meeting of 09.03.22

1. The IQAC continued to organize activities related to **Soft Skills**. Two workshops were held in this series with the collaboration of the Leadership Cell:
 - (a) Kenneth Khalkho spoke on 'Emotional Intelligence' in a workshop organized in collaboration on 18.03.22.
 - (b) On the 19th, there was a student led workshop on 'Effective Writing Skills'.
2. For the **Mental Health Initiative**, two events were organized along with the Social Service League:
 - (a) College alumni Rahul Roy and Tarini Mehta spoke about their work regarding mental health on the 9th of March 2022.
 - (b) On the 8th of April, there was an interaction with the College counsellor Dr. Malar Suresh on 'Handling Procrastination'.
3. As part of the IQAC's own **Seminar Series**, there was a Preview of Dr. Eswaran's book 'Essays Binding Chemistry with Life' on the 8th of June 2022. In this the IQAC collaborated with the Chemistry Department.
4. The IQAC continued its practice of **collaborating with and helping other societies with their activities**. In this set, the following events were held:
 - (a) with History Society, on the 9th of April 2022, 'Family Histories', a talk by Samrata Salwan Diwan
 - (b) with Environmental Society, seminar on 'Sustainable Development Goals and Agenda 2030, with Kenneth Khalkho, on 20th April 2022.
 - (c) with Mathematics Department and Society, international symposium on 'Real Life Application of Mathematical Concepts' with Harris Dela Cruz, Satyanarayana Reddy, Siva Athreya and Abhijeet Chandra on the 23rd-24th of June 2022.
 - (d) with Computer Science Department and Society, national workshop on 'Git and Github' with Arjoonn Sharma and Ratik Sharma on 23rd April 2022.
5. The IQAC began the process of **Green Audit** required by NAAC but also, a good practice the College was committed to adopt, with Green Rating for Integrated Habitat Assessment (GRIHA) c/o TERI (The Energy and Resource Institute). A Feasibility visit was conducted by GRIHA/TERI on the 24th of May 2022. Dr. Pankaj Mishra (Convener Infrastructure), Ms. Divya Singh (Staff Adviser, Environmental Society), Mr. Thomas (Estate Officer) and Ms. Reena Yadav (Secretarial Assistant, IQAC) met the visiting team of experts. We have now received a Feasibility Report from GRIHA/TERI and are preparing for the audit.
6. Extended the **Student Satisfaction Survey to all students** in the College.
7. For purposes of receiving **feedback on the syllabus and its transaction** as required by NAAC, Dr. A. D. Mathur (Convener, Teaching-Learning) and Dr. Sudipto Basu (Member, Sub-committee for Teaching-Learning), have created Google Forms for Employers, Alumni and Teachers. These forms are now being sent to the respective stakeholders: Employers (Regular recruiting organizations as per the Campus Placement Cell), Alumni (randomly chosen from across all subjects for last 2 years) and teachers (all).
8. Assisted in the formation of and then helping the **NAAC Steering Committee** under its Coordinator Dr. Vibha Sharma

9. Assisted website in-charge Ms. Apoorva Dimri in **updating the College website** for faculty profiles and Departmental and Societies information.
10. Prepared a **dossier of College infrastructure for repairs** in preparation for NAAC process.

Dr. Aditya Pratap Deo (Coordinator, IQAC, 2021-22)

26.06.22