

**NAAC  
Assessment  
and  
Accreditation 2021**



**St. Stephen's College  
University of Delhi  
Delhi 110007**  
Phone: +91-11-27667200  
E-mail: pstoprincipal@ststephens.edu  
Website: www.ststephens.edu

## **CRITERION 7**

### **SUPPORTING DOCUMENT**

**7.1.10 Circulars and Photographs of Events  
Organized Under the Metric for Teachers,  
Students, Administrators and Other Staffs for  
2020-21**







## 1. Details of Monitoring Committee Composition

The various statutory college bodies like the Grievance Redressal Committee (GRC), Internal Complaints Committee (ICC), and the Anti-Ragging Committee (ARC), carry out regular sensitization of the members of the College community through the general processes of the college like the College Assembly, classroom outreach through teachers and Class Representatives, etc. These bodies receive and deal with complaints as per the provisions of the relevant legal framework and as per such framework, maintain records of its activities confidential.

### 1. DETAILS OF THE COMPOSITION OF THE GRC AS PROVIDED ON THE COLLEGE WEBSITE

#### GRIEVANCE REDRESSAL CELL/TRIBUNAL

The following members shall constitute the Grievance Redressal Cell/Tribunal of the College:

1. Prof. John Varghese (Principal) – Chairperson
2. Dr. Chinkhanlun Guite (Bursar) – Convener
3. Dr. A.D. Mathur
4. Ms. Leema Mohan Paliwal
5. Dr. Shamim Ahmed

**The scope and functions of the Cell are the following:**

1. To address the grievances other than sexual harassment complaints of the teaching, non-teaching staff and the junior members of the College.
2. To initiate measures for promoting a better understanding of the culture and mission of the College.
3. To address issues pertaining particularly to the welfare of the non-teaching staff.
4. To assist the Principal in dealing with matters related to the discipline of the College; the Principal being the ultimate authority as per the Constitution of the College.
5. To undertake such other activities as the committee might consider desirable with the prior consent of the Principal.

To register your complain or grievance, kindly email at [grc@ststephens.edu](mailto:grc@ststephens.edu)

For more details: <https://www.ststephens.edu/grievance-redressal-cell/>

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**2. DETAILS OF THE COMPOSITION OF THE ICC AS PROVIDED ON THE  
COLLEGE WEBSITE**

**INTERNAL COMPLAINTS COMMITTEE**

The Internal Complaints Committee of St. Stephen's College constituted under the Sexual harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 is as follows:

1.	Dr. Karen B Gabriel	Chairperson	9810567570
2.	Dr. Shamim Ahmed	Faculty Member	9811320531
3.	Dr. Vibha Sharma	Faculty Member	9873919891
4.	Mr. Mukul Kumar	External Member	9891766002
5.	Mr. Sanjeev Kumar	Non-Teaching Member	9868846824
6.	Ms. Parul Arthur	Non-Teaching Member	9213997937

The following students have been elected to the Internal Complaints Committee of the College. They will participate in the deliberations of the Committee in matters involving a student/ students only.

7.	Ms. Evita Rodrigues	Student	9354602517
8.	Ms. Maitreyi Jha	Student	8527015716
9.	Ms. Nanditha	Student	
10.	Ms. Elizabeth Roy	Student	

To view the complete Act – [CLICK HERE](#)

For more details: <https://www.ststephens.edu/icc/>

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3. DETAILS OF THE COMPOSITION OF THE ARC AS PROVIDED ON THE COLLEGE WEBSITE

ANTI RAGGING COMMITTEE (2020-21)

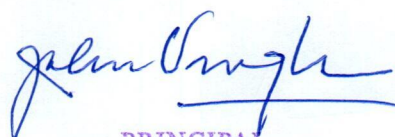
The following members shall constitute Anti Ragging Committee of St. Stephen's College for the academic year 2020-21:

S. No.	Name	Designation	Email
1.	Dr. Karen Gabriel	Senior Tutor	gabriel.karen@gmail.com
2.	Dr. Jacob Cherian	Head, Department of Physics	jacob1.cherian@gmail.com
3.	Revd. Dr. Monodeep Daniel	Dean, Residence	monodeepdaniel173@gmail.com
4.	Dr. Chinkhanlun Guite	Associate Dean, Residence	ckguite@ststephens.edu
5.	Mr. Dias Mario Antony	Block Tutor (AN)	diasmarioantony@gmail.com
6.	Dr. Violet R. Macwan	Block Tutor (RN)	violetrm@gmail.com
7.	Mr. George Thomas	Estate Officer	eo@ststephens.edu

Ragging in any form is strictly prohibited within the premises of the College, Departments and Residence.

- Guidelines
- UGC Regulations, 2009 on curbing the menace of ragging in Higher Educational Institutions, 2009
- Hon'ble Supreme Court of India order - Curbing Ragging in Educational Institutions as issued by UGC.

For more details: <https://www.ststephens.edu/anti-ragging/>

  
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## 2. Notices and Circulars for 2020-21

**INTERNAL COMPLAINTS COMMITTEE  
St. Stephen's College  
University of Delhi**

**Minutes of the Meeting of the Internal Complaints Committee (ICC): 17 May 2021, 2 PM**

The Internal Complaints Committee met on 17 May, 2021 at 2 PM for the first time in a virtual setting since the pandemic began. The platform used for the meeting was Google Meet.

The following members were present during the meeting:

1. Dr. Karen Gabriel (Chairperson)
2. Dr. Shamim Ahmed
3. Dr. Vibha Sharma
4. Mr. Mukul Kumar
5. Ms. Parul Angelina
6. Ms. Nanditha Elizabeth Roy (Student Representative)

The committee agreed to meet again on 22 May, 2021.

**Dr. Karen Gabriel**  
Chairperson, ICC  
Associate Professor, Dept. of English  
St. Stephen's College  
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**INTERNAL COMPLAINTS COMMITTEE  
St. Stephen's College  
University of Delhi**

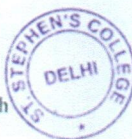
**Minutes of the Meeting of the Internal Complaints Committee (ICC): 22 May 2021, 2 PM**

The Internal Complaints Committee met on 22 May, 2021 at 2 PM on Google Meet as was decided in the previous meeting.

The following members were present during the meeting:

1. Dr. Karen Gabriel (Chairperson)
2. Dr. Shamim Ahmed
3. Dr. Vibha Sharma
4. Mr. Mukul Kumar
5. Ms. Parul Angelina
6. Ms. Evita Rodrigues (Student Representative)
7. Ms. Nanditha Elizabeth Roy (Student Representative)

**Dr. Karen Gabriel**  
Chairperson, ICC  
Associate Professor, Dept. of English  
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**INTERNAL COMPLAINTS COMMITTEE  
St. Stephen's College  
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**Minutes of the Meeting of the Internal Complaints Committee (ICC): 29 May 2021, 2 PM**

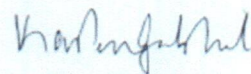
The Internal Complaints Committee met on 29 May, 2021 at 2 PM on Google Meet.

The following members were present:

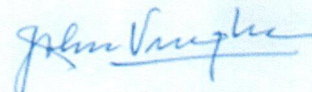
1. Dr. Shamim Ahmed
2. Dr. Vibha Sharma
3. Mr. Mukul Kumar
4. Ms. Parul Angelina
5. Ms. Nanditha Elizabeth Roy (Student Representative)

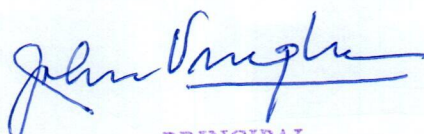
It was brought to the Committee's attention that the Chairperson had a serious health emergency in the morning and was indisposed for the next few days.

The Committee unanimously decided to wait till the Chairperson's health was better.

  
**Dr. Karen Gabriel**  
Chairperson, ICC  
Associate Professor, Dept. of English  
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**INTERNAL COMPLAINTS COMMITTEE  
St. Stephen's College  
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**Minutes of the Meeting of the Internal Complaints Committee (ICC): 19 June 2021, 2 PM**

The Internal Complaints Committee met on 19 June, 2021 at 2 PM on Google Meet.

The following members were present:

1. Dr. Karen Gabriel (Chairperson)
2. Dr. Shamim Ahmed
3. Dr. Vibha Sharma
4. Mr. Mukul Kumar
5. Ms. Parul Angelina
6. Ms. Evita Rodrigues (Student Representative)
7. Ms. Nanditha Elizabeth Roy (Student Representative)

**Dr. Karen Gabriel**  
Chairperson, ICC  
Associate Professor, Dept. of English  
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JUNE 22, 2021

On the basis of securing maximum number of votes, Neinomching Haokip, B. A. Programme is declared elected as a Member to the college ICC from among the first year junior members in college. In all, 349 votes were cast in today's elections (85% polling).

ICC Elections 2021 - Results

S.no.	Candidate Name	Total
1	Neinomching Haokip	62 ✓
2	Khushi Anupriya Dudi	60
3	Tarvi Singal	53
4	Sophia Sara Mathew	52
5	Manasvi Frazer James	39
6	Muskaan Saxena	36
7	Akanksha Shahi	23
8	Gabriel Stephen R Samuel	20
9	Lakshiya Nicholson	4

Total Votes 349

*S. R. Ayde*  
S. R. Ayde

Returning Officer  
ICC Elections, 2021

*Congratulations to all  
candidates and to  
the organising team.*

*John Vaughn*  
22.06.2021.

*John Vaughn*  
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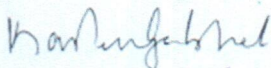
**INTERNAL COMPLAINTS COMMITTEE  
St. Stephen's College  
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**Minutes of the Meeting of the Internal Complaints Committee (ICC): 26 June 2021, 2 PM**

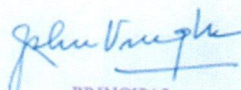
The Internal Complaints Committee met on 26 June, 2021 at 2 PM on Google Meet.

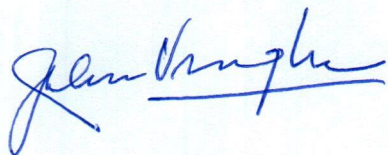
The following members were present:

1. Dr. Karen Gabriel (Chairperson)
2. Dr. Shamim Ahmed
3. Dr. Vibha Sharma
4. Mr. Mukul Kumar
5. Ms. Parul Angelina
6. Ms. Evita Rodrigues (Student Representative)
7. Ms. Nanditha Elizabeth Roy (Student Representative)

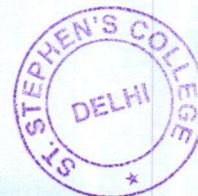
  
**Dr. Karen Gabriel**  
Chairperson, ICC  
Associate Professor, Dept. of English  
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10 August 2020

**Anti-Ragging Committee 2020-2021**

The following members shall constitute the Anti-Ragging Committee for the academic year 2020-2021:

1	Dr. Karen Gabriel	Senior Tutor	<a href="mailto:gabriel.karen@gmail.com">gabriel.karen@gmail.com</a>
2	Dr. Jacob Cherian	Head, Department of Physics	<a href="mailto:jacob1.cherian@gmail.com">jacob1.cherian@gmail.com</a>
3	Revd. Dr. Monodeep Daniel	Dean, Residence	<a href="mailto:monodeepdaniel173@gmail.com">monodeepdaniel173@gmail.com</a>
4	Dr. Chinkhanlun Guite	Associate Dean, Residence	<a href="mailto:ckguite@ststephens.edu">ckguite@ststephens.edu</a>
5	Mr. Dias Mario Antony	Block Tutor (AN)	<a href="mailto:diasmarioantony@gmail.com">diasmarioantony@gmail.com</a>
6	Dr. Violet R. Macwan	Block Tutor (RN)	<a href="mailto:violetrm@gmail.com">violetrm@gmail.com</a>
7	Mr. George Thomas	Estate Officer	<a href="mailto:eo@ststephens.edu">eo@ststephens.edu</a>

Ragging in any form is strictly prohibited within the premises of the College, Departments, and Residence.

**Prof. John Varghese**  
Principal



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**St. Stephen's College  
Delhi 110 007  
India**

27 February 2020

**NOTICE**

**COMMITTEE TO COMBAT HOLI-HOOLIGANISM**

The Holi festival will be celebrated on 10<sup>th</sup> March 2020. The following constitute the Committee to combat Holi-Hooliganism. Any incidents concerned with Holi-Hooliganism may be reported to this committee.

- Revd. Dr. Monodeep Daniel, Dean, Residence
- Mr. Sanjay R. Ayde, Staff Advisor, SUS
- Dr. Karen Gabriel, Senior Tutor
- Mr. Dias M. Antony, Block Tutor, Allnutt North
- Dr. Chinkhanlun Guite, Block Tutor, Mukarji East
- Dr. Walter Menezes, Block Tutor, Mukarji West
- Dr. Violet R. Macwan, Block Tutor, Rudra North
- Ms. Yiphyolo Kikon, Warden, Rudra North
- Ms. Alphy Geever, Block Tutor, Rudra South
- Ms. Veronica Bor, Warden, Rudra South
- Ms. Ann Susan Aleyas, Block Tutor, Allnutt South
- Ms. E. Felicita Lawrence, Warden, Allnutt South

**Prof, John Varghese  
Principal**

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Notice  
29<sup>th</sup> March 2021  
TEAM TO COMBAT HOOLIGANISM

In order to combat hooliganism in the name of Holi, during the forthcoming festival in the college on 29<sup>th</sup> March 2021, a Team has been constituted as directed by the Proctor. In case of any untoward incidence or breach in security please contact the following members of the team:

**JUNIOR MEMBERS**

1. Somya Harris	6388023570	hsomya1211@gmail.com
2. Neelam Firdous Khan	9682603442	neelamkhan37@gmail.com
3. Taha Firdous Shah	9596438634	tahafirdous@gmail.com
4. Tilak Bhardwaj	8863992807	tilakbhardwaj@gmail.com
5. Jesvin Joseph	9947293099	jeswinjoseph121@gmail.com
6. Hritic Gautam	8299835190	hriticgautam@gmail.com
7. Amal T Kuriappan	9667776175	linikurian1975@gmail.com
8. Schulu Duo	8130160985	schulduo@gmail.com

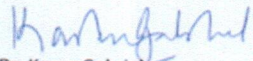
**SENIOR MEMBERS**

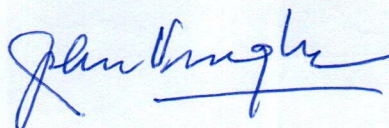
1. Dr. Violet R Macwan	9810130909	violetrm@gmail.com
2. Ms. Yiphylo Y Kikon	9654617041	yykikonstephen@gmail.com
3. Ms. Veronica Bor	9650165064	veronica.st.stephens@gmail.com
4. Dr. Mahesh Gopalan	9899585388	maheshgopalan@ststephens.edu
5. Mr. Sanjay Rao Ayde	9899768883	aydesanjayrao@gmail.com
6. Ms. Felicita Lawrence	8929406143	icacefl@ststephens.edu
7. Mr. George Thomas	9811856164	eo@ststephens.edu
8. Mr. Dias Mario Antony	8921591697	diasmarioantony@gmail.com

**ASSOCIATE DEAN**

9. Dr. Chinkhanlun Guite	9717733405	cguite@gmail.com
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Wishing the whole college community a very happy festival of holi.

  
Dr. Karen Gabriel  
24/3/21



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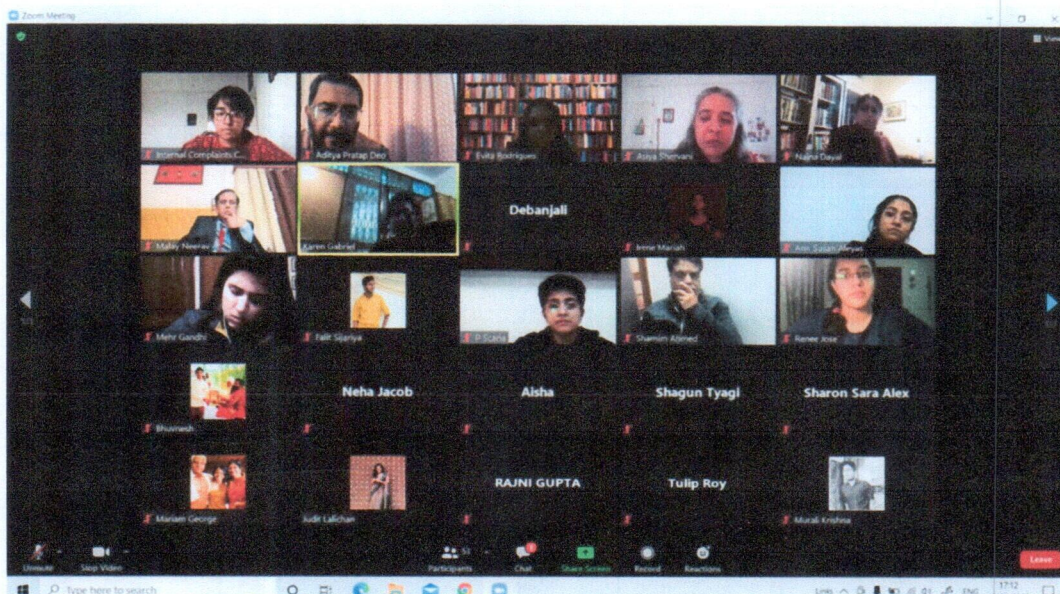


### 3. Events Held 2020-21

The IQAC in association with the Internal Complaints Committee held a webinar on the topic “Unboxing Sexism and Sexual Harassment in Educational Spaces’ by Asiya sherwani on 5 February 2021, which was attended by more than 60 students and teachers. The geo-tagged photographs are not available as the event was held in the online mode due to the COVID-19 pandemic. The screen shot of event is provided below:

THE INTERNAL COMPLAINTS COMMITTEE  
IN COLLABORATION WITH THE  
INTERNAL QUALITY ASSESSMENT CELL  
PRESENTS

AN INTERACTIVE SESSION ON  
“Unboxing Sexism and  
Sexual Harassment in  
Educational Spaces”  
5 FEB | 5 PM  
WITH  
ASIYA SHERVANI

EVITA: 9353602517  
NANDITHA: 8547985725



*John Vaughn*  
PRINCIPAL  
ST. STEPHEN'S COLLEGE  
DELHI-110007

