

College ICT Explainer

St. Stephen's College is dedicated to utilizing the latest developments in ICT to enrich and supplement the teaching-learning process and to facilitate communication and collaboration between the various stakeholders in the College. The Campus including the Residence blocks are Wi-Fi enabled. A brief summary of the ICT facilities in the College is as follows:

- 1. ICT Enabled Classrooms:** All classrooms are Wi-Fi enabled and equipped with projectors and audio-visual equipment to facilitate the use of ICT based teaching materials.
- 2. College Administrative Office:** All the offices in the College are furnished with computers and biometric systems to ensure the most efficient functioning of the administrative machinery.
- 3. Internet Resource Centre (IRC):** The IRC has over fifty computers connected to high-speed internet that can be used by students and teachers who wish to use them for academic and official work.
- 4. Digital Library:** The College library allows access to thousands of electronic resources through N-LIST. The University of Delhi intranet also allows students and teachers to access a large number of e-resources that are subscribed by the Delhi University Library System (DULS).
- 5. Laptops for Students and Teachers:** Students and teachers who do not have laptops are provided with the same on request from the College free of cost.
- 6. Academic Management Portal (AMP):** All formal intra-college communications, payment of fees, permissions, leave management, attendance management, internal assessment management etc. are done through the Academic Management Portal accessible through the College website.
- 7. Google Workspace for Education:** The College utilizes several Google products such as GMeet, Gmail, Google Drive, Google Classroom etc., through a special educational account for Google Suite on Education, in order to meet the challenge of taking classes online due to the COVID-19 pandemic. For information on how to use the same, click on this link: <https://edu.google.com/products/workspace-for-education/education-fundamentals/>
- 8. Other Platforms:**
 - (a) The College has a Zoom account available for official college functions and on request for other academic and administrative purposes. For this, please contact the Principal's Office. For how to use Zoom, click on this link: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Zoom-video-call>

(b) For how to use Webex, click on this link: <https://help.webex.com/en-US/article/nrebr3c/Get-started-with-Webex-Meetings-for-hosts>

(c) For how to use Google Colab, click on this link: https://colab.research.google.com/?utm_source=scs-index

(d) For how to use Overleaf, click on this link: https://www.overleaf.com/learn/how-to/How_do_I_use_Overleaf%3F

(e) For Github, click on: <https://docs.github.com/en/get-started/quickstart/hello-world>

9. In case of any difficulty in relation to the above, please contact Mr. Arnold or Mr. Ravi in the IT Department (for Points 6 and 8 (a)); Library (for 4); and Mr. Rakesh Kumar Pal (for the rest).