



IQAC Meeting Minutes

2016-2017

Minutes of the IQAC meeting held on 26th September 2016 at 3.00 pm

1. The following members participated in the meeting:
 - i. Prof. John Varghese (Principal)
 - ii. Dr. Renish Abraham (Bursar)
 - iii. Dr. Rohit Wanchu (Senior Tutor)
 - iv. Dr. Tasneem Suhrawardy Member IQAC (Coordinator)
 - v. Sangeeta Luthra Sharma Member IQAC
 - vi. Dr. Sangeeta Sachdeva Member IQAC
 - vii. Dr. Aditya Pratap Deo Member IQAC
 - viii. Dr. Bikram Phokun Member IQAC
 - ix. Dr. Prashanto Chatterjee Member IQAC
 - x. Dr. Chinkhanlun Guite Member IQAC
 - xi. Dr. Vibha Sharma Member IQAC
 - xii. Nikhil Varghese SUS President
2. The meeting began with a power point presentation by the Principal on the importance of the IQAC committee. He informed that the IQAC was mandated by NAAC and that its report was essential for continued evaluation and assessment of the institution and necessary flow of funds.
3. He also discussed the composition of the committee and explained as to why there were four members from the industry i.e. the thrust on quality goes beyond academics and administration.
4. He also highlighted the vision of College which is to make quality institution by ensuring quality teaching and research. The need to undertake joint research projects, publications, to introduce innovation in education and to do periodic self assessments.
5. The need to organize quality research studies, consultancy and training programmes was emphasized. For this purpose it was important to collaborate with other stakeholders of higher education.
6. There was a general consensus to consider parents of students and the Karamcharis as important stake holders in the affairs of college.
7. There was a general agreement about the need to have audio-visual presentations in class and to have a quantified data about the academic performance of our students and faculty over the years. This data was important in order to assess the academic performance of the College.
8. A member also suggested the need to have a representative in the IQAC to guide the committee to which the others agreed.



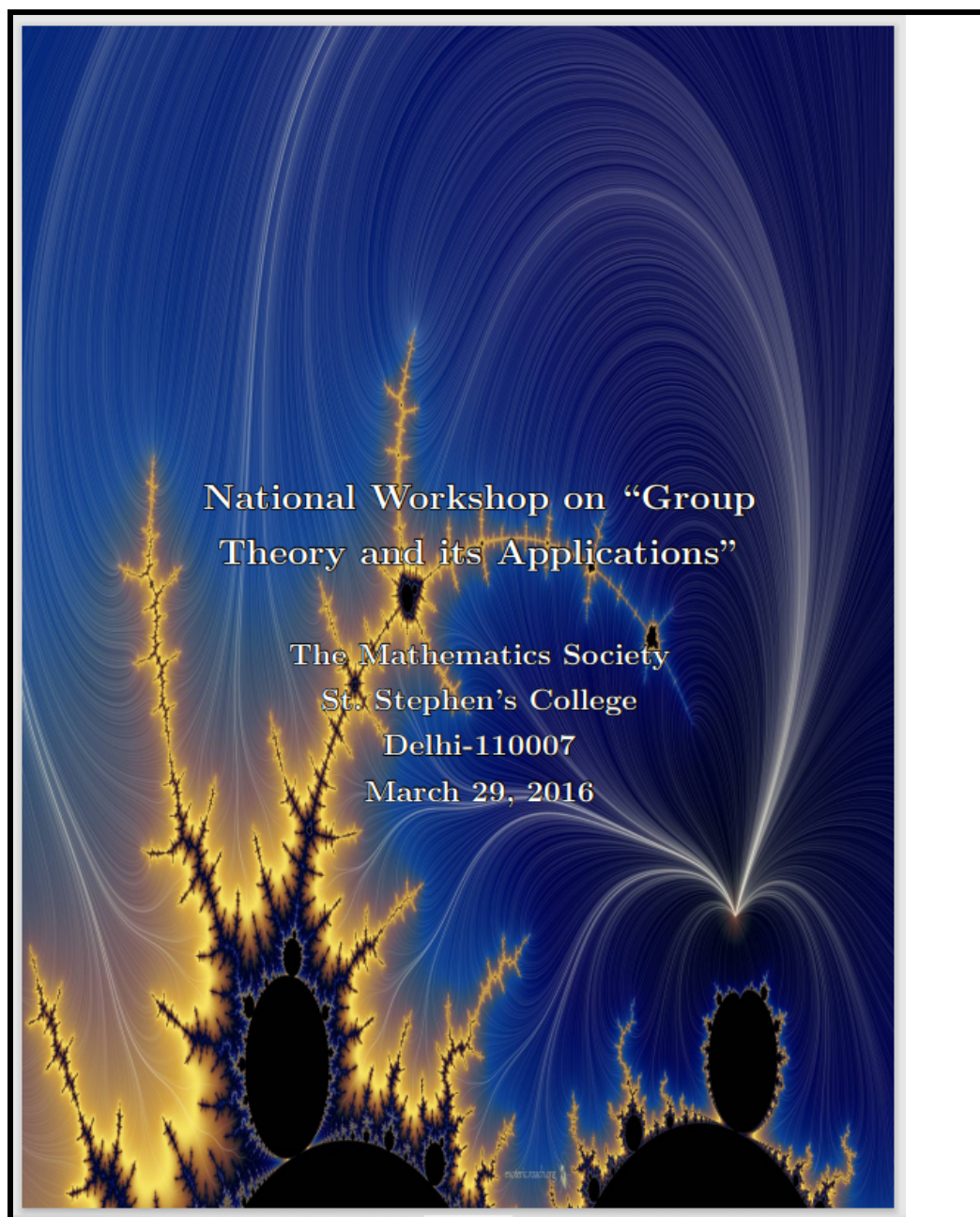
9. The committee also discussed the need to explore the reasons why the College received a lower grade in the NAAC report in comparison with the other colleges of the University. In this context the admission policy and the high cut offs were also discussed.
10. It was decided that in order monitor the performance of the College it was important to do periodic self assessment. For this regular feedback was important. While the College has a Student- Faculty committee for getting feedback but a need was felt for other means to receive feedback.
11. It was also decided that the faculty should, as soon as possible, fill up their Academic Profile as per a standardized form that would be sent to them. This then would be uploaded on the website.
12. It was also decided that while it was important to look for new avenues for doing academic work, at the same time we should concentrate, develop and project what we already are doing.
13. A member also suggested that in order to improve further it was important to invite suggestions. For this purpose suggestion boxes should be installed at different parts of college so that the different stake holders could give their suggestions.
14. Finally, it was decided that IQAC had to work hard to put together a report by the end of the year as the College had to send a report by beginning of next year.

Dr. Tasneem Suhrawardy,
Coordinator, IQAC



Quality Initiative by IOAC

1. Workshop on Group Theory and Its Applications conducted by Mathematics Department





List of Selected Participants

There were a total of 59 students that took part in the workshop. Their names along with the colleges they study in are listed below:

NAME	COLLEGE
Inam Zaidi	Aligarh Muslim University
Gandharv Mishra	Cluster Innovation Centre, DU
Hiya Saharia	Daulat Ram College
Himanshi Bhatia	Daulat Ram College
Garima Bansal	Daulat Ram College
Tanya Garg	Delhi Technological University
Daevesh Singh	Hans Raj College
Rishabh Gupta	Hans Raj College
Nitin Tomar	Hans Raj College
Prashant Kumar	Hans Raj College
Samyak Jain	Hindu College
Rimisha Choudhury	Hindu College
Surbhi Arora	Hindu College
Shweta Baghel	Hindu College
Keshav Goel	IIT Delhi
Sonali Jain	Indraprastha College for Women
Jaya Sharma	Indraprastha College for Women
Anshul Jain	Kalindi College
Ayushi Pandey	Kalindi College
Akul Bansal	Kirori Mal College
Vineet Chhajta	Kirori Mal College
Priyanka	Kirori Mal College
Surbhi Tanwar	Miranda House
Vinay Saini	Rajdhani College
Drishti Rajput	Ramanujan College
Ratik Sharma	St. Stephen's College
Edgar Elizeche	St. Stephen's College
Rebecca Mary Job	St. Stephen's College
Pankaj Kapari	St. Stephen's College
Pragati Goel	St. Stephen's College



Mareena Wilson	St. Stephen's College
Kopal Kapoor	St. Stephen's College
George Shaji	St. Stephen's College
Raghav Talwar	St. Stephen's College
Ritika Nair	St. Stephen's College
Annie Roy	St. Stephen's College
Deepa Antony	St. Stephen's College
Shivangi Saklani	St. Stephen's College
Akshita Sahni	St. Stephen's College
Anjana Tirkey	St. Stephen's College
Diksha Goel	St. Stephen's College
Arushi Vishwakarma	St. Stephen's College
Taru Tekriwal	St. Stephen's College
Aparna Misra	St. Stephen's College
Deepak Gothwal	St. Stephen's College
Vertika Singh	St. Stephen's College
Neelam Sangwan	St. Stephen's College
Jyoti Yadav	St. Stephen's College
Ankit Sheokhand	St. Stephen's College
Vivek	St. Stephen's College
Tony Mavely	St. Stephen's College
Naageswaran M	St. Stephen's College
Havisha Khurana	St. Stephen's College
Garima Agrawal	Shyam Lal College
Swati Setia	Thapar University
Madhuree Sharma	Vivekananda College
Arushi Garg	Vivekananda College
Manisha Binjola	Vivekananda College
Tushar Goel	Zakir Hussain College



Schedule

Monday, 28th March, 2016

Time Slot	Event Details
9:00 a.m - 9:30 a.m	Registration
9:30 a.m - 10:00 a.m	Principal's Address
10:00 a.m - 11:00 a.m	Introductory Lecture <i>by Prof. Geetha .V.</i>
11:00 a.m - 11:20 a.m	Tea Break
11:20 a.m - 1:30 p.m	Lecture I <i>by Dr. Amritanshu Prasad</i>
1:30 p.m - 2:15 p.m	Lunch Break
2:15 p.m - 3:15 p.m	Tutorial I
3:15 p.m - 4:30 p.m	Lecture II(Part 1) <i>by Prof. Jugal Verma</i>
4:30 p.m - 5:00 p.m	Tea

Tuesday, 29th March, 2016

Time Slot	Event Details
9:00 a.m - 10:00 a.m	Lecture II(Part 2) <i>by Prof. Jugal Verma</i>
10:00 a.m - 11:00 a.m	Tutorial II
11:00 a.m - 11:20 a.m	Tea Break
11:20 a.m - 1:30 p.m	Lecture III <i>by Prof. Sury</i>
1:30 p.m - 2:30 p.m	Lunch Break
2:30 p.m - 3:30 p.m	Tutorial III
3:30 p.m - 4:00 p.m	Distribution of Certificates
4:00 p.m - 4:30 p.m	Tea



**NAAC
Assessment
and
Accreditation 2021**



**St. Stephen's College
University of Delhi
Delhi 110007**

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu

Website: www.ststephens.edu





2. Workshop on "Computer Aided Molecular Modeling and Drug Discovery" hosted by Department of Chemistry, St. Stephen's College, Delhi University with participation from National and International Delegates.

13th July, 2016

To
The Principal
St. Stephen's College
University of Delhi
Delhi

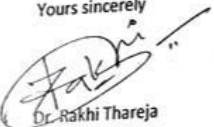
Sub: Request to conduct a Workshop on "Computer Aided Molecular Modeling and Drug Discovery"


Respected Sir

This is to bring to your kind notice that we wish to conduct a workshop on "Computer Aided Molecular Modeling and Drug Discovery" to provide a theoretical background as well as hand-on approach to Molecular Docking and Virtual screening. The workshop will also cover the use of different software and will focus on Chem-informatics methods for lead identification and optimization. We wish to conduct the Workshop in the Seminar Hall of our college on two days i.e. 25th and 26th of July (from 8:30am to 5:00pm). The maximum strength of the participants would not go beyond 30. This workshop will help us not only to interact with researchers, academicians and scientists working on similar topics but will also help us in our innovation research project which is on the study of "Insilico and Invitro studies of economically important Begomoviruses in Indian Fruits and Vegetables".

Awaiting a favorable response from you with regards.

Thanking You

Yours sincerely

Dr. Rakhi Thareja
Assistant Professor
Department of Chemistry
St. Stephen's College


Strongly recommended.
Approved.  14.7.16.




3. Library Organized department wise one hour library orientation programme for the first year junior members.

6/17/22, 1:36 PM

Library Orientation Programme - raajchd@gmail.com - Gmail




library orientation



409

Library Orientation Programme



Raj K Bhardwaj <raajchd@gmail.com>
to drmsfrank

Dear Sir,

This has reference discussion with you regarding the Library Orientation Programme. We have been org duration covering the various aspects of library resources and services.

We have been receiving the overwhelming response from junior members. Therefore, please suggest th

TENTATIVE DATES: 17 AUGUST 2016 OR 19 AUGUST 2016

Looking forward your response!!

Thanking you,













Sincerely yours,

Dr. Raj Kumar Bhardwaj
Librarian

--
Dr. Raj Kumar Bhardwaj

Reply

Forward



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4. Environmental Health Workshop: Chemistry department and Public Health Foundation of India in collaboration with Wellcome Trust-DBT India Alliance conducted its first in the VOICES FOR HEALTH series of workshops conducted nationwide.

PUBLIC ENGAGEMENT CORNER
#YOURENVIRONMENT YOURHEALTH
Environmental Health Sensitization Workshops

According to WHO, 25% of the global burden of disease is due to modifiable environmental risk factors. These risk factors which include air pollution, unsafe water and chemical contamination contribute significantly to India's disease burden. Additionally, given there is scientific evidence that low-level environmental exposures during early life can predispose individuals to adverse health outcomes later in life, it is important to raise awareness of this looming public health problem. Our ongoing Public Engagement programme, **#OurEnvironment OurHealth**, in the **Voices for Health** series jointly organized by the Wellcome Trust/DBT India Alliance and Public Health Foundation of India (PHFI) is focusing on various environmental health issues that India and the world in general is grappling with today, which includes, climate change, air pollution, e-waste, soil and water pollution etc.

#OurEnvironment OurHealth awareness programme is bringing together local community-based organisations, private organisations, area schools and colleges and other key stakeholders with an interest in environmental health and offer a platform for conversation/activities to raise awareness of relevant environmental health topics. Through this programme, we are currently organising Environmental Health sensitization workshops at undergraduate colleges and schools in New Delhi.

Environmental Health researchers engage with college students

"Youth is the hope of our future" – acting on this thought, researchers from PHFI held half-day environmental health sensitization workshop at St Stephen's College, New Delhi on 1st October. At the workshop researchers engaged with the students on various EH issues, such as, climate change, e-waste, pesticides, air pollution, water pollution, through lectures, discussions, factsheets and hands-on-activities. During the workshop students were split into groups and asked to develop and present a community and social media awareness campaign which were judged for content, presentation and impact. Students proposed various creative and innovative ways to engage with communities about environmental health. Through the workshop, researchers urged the students to educate themselves on public health issues, spread awareness and become champions for environmental health.

The second workshop was held at Indraprastha Institute of Information Technology-Delhi on 12 November 2016. A report on this and the other workshops in this series will be shared in our next newsletter.

16.





5. Two days skill development programme for library staff on theme "Library Automation".



ST. STEPHEN'S COLLEGE Ph 011 27667271
(North Campus, University of Delhi Fax 2766 2324
Delhi-110007 Ph.no: 011- 27667271

Program Schedule of Training Programme

Venue: Seminar Room

October 13, 2016


- | | | |
|------------------|---|---|
| 9.00 - 9.20 a.m. | - | Introduction of the Programme and welcome address by Dr. Raj Kumar |
| | - | Address by Hon'ble Principal, Prof. John Varghese |
| 9.20 - 10.30 | - | Introduction of integrated Library Management System (ILMS), Metadata and AACR 2 (Dr. Shiva K Shukla, Deputy Librarian, JNU, New Delhi) |
| 10.30 - 11.00 | - | Overview of Troodon 5.0 (Mrs. Sunita) |
| 11.00 - 11.30 | - | Online Public Access catalogue (OPAC), Web OPAC and Search Techniques (Mrs. Sunita) |
| 11.30 - 11.45 | - | Tea Break |
| 11.45 - 12.30 | - | Circulation Modules Functionalities (Mr. T. Richnold) |
| 12.30 - 1.30 | - | Q & A |

October 14, 2016

- | | | |
|---------------------|---|---|
| 9.00 am to 10.30 am | - | Functionalities of Cataloguing Module (Mrs. Sunita) |
| 10.30 to 11.00 | - | Maintenance Modules (Mr. Parveen Mahajan) |
| 11.00 to 11.30 | - | Serial Control Modules (Mr. Parveen Mahajan) |
| 11.30 to 11.45 | - | Tea Break |
| 11.45 to 12.15 | - | Tools and Data Flow between different modules (Mr. Parveen and Mrs. Sunita) |
| 12.15 to 1.30 | - | Q & A (Problems and issues faced by Staff members) |



6. St Stephen's College library organized the two days Book Exhibition.

 **St. Stephen's College
Library**

**cordially invites you
to**

Annual Book Exhibition-2016

on 20 & 21 October 2016

Venue : Library Lawn

Timings : 9.00 am to 5.00 pm

Suggestions & Feedback : librarian.ststephens@gmail.com