

St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

CRITERION 4 Infrastructure and Learning Resources

SUPPORTING DOCUMENT

4.1.1 Infrastructure and Physical Facilities for Teaching-Learning:

Laboratories





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

S. No.	Content
1	List of the Laboratories
2	Geotagged photographs of Laboratories
3	Lab Stock Record: Physics Department
4	Lab Stock Record: Chemistry Department
5	Rules, Notices, and Instructions for Chemistry Lab
6	Rules and Instructions for Physics Lab
7	Rules and instructions for Computer Science Lab





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

1. List of the Laboratories

S. No.	Laboratory Name	ICT facility
1	Old physics lab (OPL)	Wireless internet networks, LMS, Two dark room
2	New physics lab (NPL)	Wireless internet networks, Projector, Remote, HDMI connector, Inbuild sound system, LMS
3	Dark room 1	Wireless internet networks, LMS
4	Dark room 2	Wireless internet networks, LMS
5	Dark room 3	Wireless internet networks, LMS
6	Old chemistry lab (OCL)	Wireless internet networks, LMS
7	New chemistry lab (NCL)	Wireless internet networks, LMS
8	Side lab chemistry	Wireless internet networks, LMS
9	Instrumentation lab	Wireless internet networks, LMS
10	Computer science lab	Wireless internet networks, Projector, Remote, HDMI connector, Inbuild sound system, LMS
11	Center for experimental physics	Wireless internet networks, Projector, Remote, HDMI connector, Inbuild sound system, LMS
12	Chemistry teacher research room (CTR)	Wireless internet networks, Projector, Remote, HDMI connector, Inbuild sound system, LMS
13	Chemistry balance room 1	Wireless internet networks, LMS
14	Chemistry balance room 2	Wireless internet networks, LMS
15	Chemistry Research Lab facility 1	Wireless internet networks, LMS
16	Chemistry Research Lab facility 2	Wireless internet networks, LMS
17	Chemistry Research Lab facility 3	Wireless internet networks, LMS

PRINCIPAL
ST. STEPHEN'S COLLEGE
DELHI-110007



Page 3 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

2. Geotagged photographs of Laboratories

1. OLD PHYSICS LAB (OPL)



① Date:

Wed 27th of April 2022

Address:

Delhi University (North Campus), G

C Narang Marg, Delhi ...

A City:

Delhi

S Country:

India

■Q Location: 28° 41' 13.89" N, 77° 12' 40.62" E

ST. STEPHEN'S COLLEGE DELHI-110007



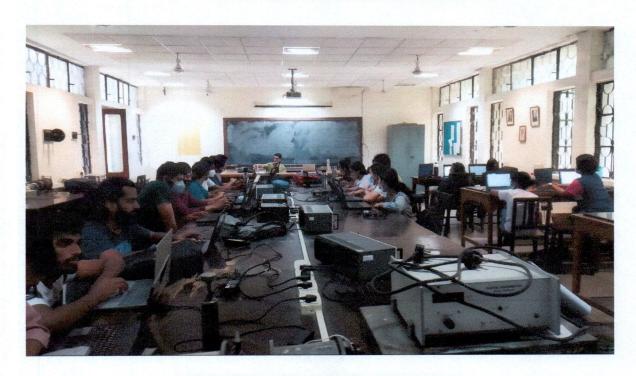


St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

2. NEW PHYSICS LAB (NPL)



① Date: Thu 21st of April 2022

Address: Delhi University (North Campus), G

C Narang Marg, Delhi ...

♣ City: Delhi

69 Country: India

₽ Location: 28° 41' 14.91" N, 77° 12' 38.62" E

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007

John Vmg





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

3. DARK ROOM 1



① Date: Wed 27th of April 2022

Address: Delhi University (North Campus), G

C Narang Marg, Delhi ...

♠ City: Delhi

S Country: India

Q Location: 28° 41′ 14.77″ N, 77° 12′ 40.80″ E





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

4. DARK ROOM 2









① Date:

Wed 27th of April 2022

Address:

Delhi University (North Campus), G

C Narang Marg, Delhi ...

A City:

Delhi

S Country:

India

■Q Location: 28° 41′ 14.77″ N, 77° 12′ 40.80″ E

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 7 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

5. DARK ROOM 3



① Date: Thu 21st of April 2022

Address: Delhi University (North Campus), Vishwavidyalaya Road, D...

<u>A</u> City: Delhi

S Country: India

Q Location: 28° 41' 14.91" N, 77° 12' 38.62" E





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

6. OLD CHEMISTRY LAB (OCL)



① Date: Thu 21st of April 2022

Address: Delhi University (North Campus), G

C Narang Marg, Delhi ...

City: Delhi

S Country: India

Q Location: 28° 41′ 14.23″ N, 77° 12′ 33.98″ E



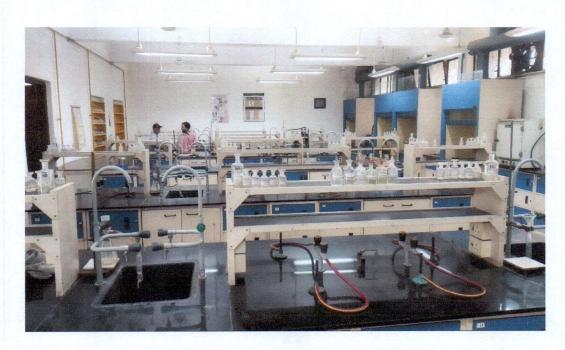


St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

7. NEW CHEMISTRY LAB (NCL)



① Date: Wed 27th of April 2022

Delhi University (North Campus), G Address:

C Narang Marg, Delhi ...

A City: Delhi

S Country: India

₽ Location: 28° 41' 15.37" N, 77° 12' 38.92" E

ST. STEPHEN'S COLLEGE DELHI-110007

shu Unighi





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

8: SIDE LAB CHEMISTRY



① Date: Thu 21st of April 2022

Delhi University (North Campus), G Address:

C Narang Marg, Delhi ...

A City: Delhi

S Country: India

■Q Location: 28° 41′ 14.23″ N, 77° 12′ 33.98″ E

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007

Elm Ohnegh





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

9. INSTRUMENTATION LAB



① Date: Thu 21st of April 2022

Address: Delhi University (North Campus), Vishwavidyalaya Road, D...

A City: Delhi

S Country: India

■ Location: 28° 41' 15.23" N, 77° 12' 39.11" E





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

10. COMPUTER SCIENCE LAB (CSL)



① Date: Thu 21st of April 2022

Address: Delhi University (North Campus), G

C Narang Marg, Delhi ...

∠ City: Delhi

S Country: India

Q Location: 28° 41' 15.38" N, 77° 12' 38.88" E

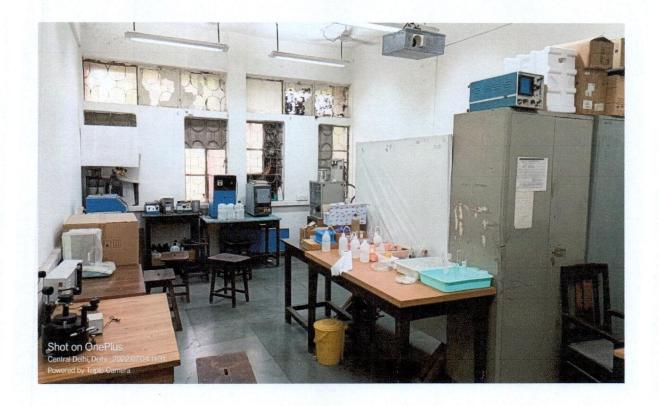




St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

11. CENTER FOR EXPERIMENTAL PHYSICS



① Date: Wed 27th of April 2022

Delhi University (North Campus), Address:

Vishwavidyalaya Road, D...

A City: Delhi

Country: India

₽ Location: 28° 41' 15.30" N, 77° 12' 38.92" E

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 14 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

12. CHEMISTRY TEACHER RESEARCH ROOM (CTR)



Date: Thu 21st of April 2022

Address: Delhi University (North Campus), Vishwavidyalaya Road, D...

visilwaviuyalaya Roau, D.

A City: Delhi

69 Country: India

<u>■Q</u> Location: 28° 41′ 15.23″ N, 77° 12′ 39.11″ E

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007

John Vmghi





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

13. CHEMISTRY BALANCE ROOM 1



① Date: Thu 21st of April 2022

Delhi University (North Campus), G Address:

C Narang Marg, Delhi ...

& City: Delhi

Country: India

₽ Location: 28° 41′ 14.23″ N, 77° 12′ 33.98″ E

John Vongh PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007

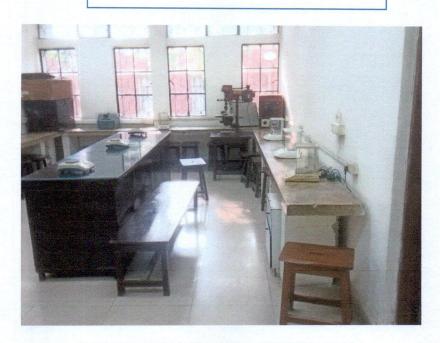




St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

14. CHEMISTRY BALANCE ROOM 2



① Date: Wed 27th of April 2022

Delhi University (North Campus), G Address:

C Narang Marg, Delhi ...

A City:

69 Country: India

₽ Location: 28° 41' 15.37" N, 77° 12' 38.92" E

ST. STEPHEN'S COLLEGE DELHI-110007





St. Stephen's College University of Delhi Delhi 110007

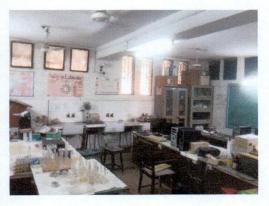
Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

15, 16, 17. Personal research Labs for chemistry faculties 1/2/3







Date: Wed 27th of April 2022

Address: Delhi University (North Campus), G

C Narang Marg, Delhi ...

♠ City: Delhi

S Country: India

■Q Location: 28° 41′ 14.77″ N, 77° 12′ 40.80″ E

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 18 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

3. Lab Stock Record: Physics Department

		Physics Departmen	t Stock	Reco	ord as	s on l	MAY,2019
S. No.	Sr.Pag e No.	Name of Apparatus	New Lab	Old Lab	Store	Total	Remarks
						8	
1	1	Ammeter DC Analog	2	0	6	10	1 Extra in Store
2	5	Ammeter AC Analog	4	5	3	12	1 Extra in Store
3	9	Milliammeter AC & DC Analog	22	12	7	41	
4	11	Milliammeter AC & DC Digital	15	9	0	24	2 extra in NL
5	13	Microammeter AC & DC Analog	8	5	6	19	
6	15	Microammeter AC & DC Digital	0	3	0	3	
7	17	Voltmeter DC Analog	20	12	12	44	9 extras in store
8	19	Voltmeter AC Analog	7	5	6	18	
9	21	Millivoltmeter Analog	10	3	3	16	
11	25	Millivoltmeter/ Microammeter	10	0	1	11	1 Extra in Store and 1 extra in NL
12	27,28	Multimeter	25	15	25	65	20 to be disposed
14	31	RC Amplifier	8	0	0	8	1 extra in NL(tube based)
16	35	Battery Charger	1	1	0	2	
17	37	Cell Acid Accumulator	20	3	0	23	
19	41	calendar & Barnes	0	3	0	3	
20	43	Counter Digital	0	0	1	1	
21	45	Dimmer Stat	3	0	0	3	1 extra in NPL
22	49	e/m Apparatus, Bar/ Focusing	0	11	0	11	
23	51	Galvanometer	10	4	5	19	1extra in store

John Bright

ST. STEPHEN'S COLLEGE DELHI-110007



Page 19 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

24	53	Tangent Galvanometer	0	0	11	11	1 each with HKY, GS and SK from store
25	55,44 4	Galvanometer Mirror Type (BG)	9	11	16	36	
26	57	Spot Galvanometer	0	5	0	5	1 untraceable from store
27	59	Hysteresis coil	0	0	1	1	
28	61	Jockey	13	2	13	28	1extra came with setup
29	63	One way key	14	6	0	20	1 extra in NL
30	65	Two Way Key	8	5	1	14	
31	67	Reversing key	2	0	8	10	
32	69	Charge discharge key	7	3	12	22	1 Extra
33	71	Four-way Key	1	4	1	6	1 Extra
34	73	Tapping Key	25	23	0	48	
35	75	Rayleigh's Key	2	6	6	14	
36	77	Kohlrausch Conductivity Bridge	0	0	1	1	
37	79	Lamp & Scale	5	6	2	13	1 complete set and 1 lamp only in Store
38	83	Meter Bridge	7	0	4	11	1 less/missing
39	85	Millikan's App.	0	0	1	1	
40	87	CRO	30	5	0	35	
41	93	Oscillator	25	6	18	49	18 to be disposed
43	105	Frequency Counter	2	0	0	2	
44	107	PO Box	0	1	12	13	
45	109	Potentiometer (10 Wire)	1	2	6	9	2 extra
47	113	Potentiometer (Direct Reading)	0	0	2	2	

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 20 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

48	115	Power Supply	53	18	1	72	including1high volt P.S(3.5kV) each with store and NL
49	120	Platinum Resistance Thermometer	1	5	0	6	1 damaged in OL
51	123	Resistance Box	64	68	16	148	
52	125	Resistance Coil Inductance coil	55	38	35	128	
53	130	IC Tester	2	1	0	3	
54	131	Solenoid	0	0	2	2	
55	132	Rheostat	11	19	5	35	
56	135	Transformer (Na Lamp)	4	6	0	10	
57	137	Transformer Step Down	10	5	7	22	4 extra
61	144	Voltage Double & Tripler	0	0	1	1	
63	147	Gauss Meter	9	0	1	10	including 2 osaw + 1
64	148	LCR Meter	2	1	1	4	1 to be discarded from store
65	150	Discrete Component Trainer	1	0	0	1	
66	152	FET Characteristics	1	0	0	1	
67	153	Hall Probe	18	0	0	18	
68	154	Hall Effect Setup	3	0	0	3	
69	155	Adjustable Table	1	2	0	3	
70	156	Steel Almirah	14	12	3	29	
71	157	Boiler	2	9	1	12	5 Extra
72	158	Balance	3	3	0	6	1+1 Rough Balance each(OL+NL)
73	159	Pendulum Brackets	5	11	12	28	11 Extra came with Bar&Kater's
75	161	Bar For Koenig's apparatus	1	2	0	3	-

John Vnghi

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 21 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

77	163	Clamps	8	11	0	19	
79	165	Drawing Board	63	0	0	63	31 board cut out from big board in college
80	166	Electric Heater	1	4	1	6	
81	167	Triangular File	0	0	0	0	1 missing
82	168, 211	Water Bath	0	1	0	1	
83	169	Fire Extinguisher	1	2	0	3	
84	170	Kater's Pendulum	0	11	5	16	
85	172	Bar Pendulum	0	9	12	21	1 Extra
86	174	Melde's Exp.	0	2	2	4	
87	176	Film Projector	1	0	1	2	
88	177	Screen	0	0	0	0	
89	178	Tripod Stand(sextant)	0	3	0	3	1 came with instrument
90	179	Head Phone	5	17	0	22	5 Extra
91	180	Hanger /anchor(Iron)	9	11	3	23	5 Extra
92	181	Bread Board	43	39	63	145	
93	182	Pateela	0	1	0	1	
94	183	Knife Edge	1	4	0	5	1 Extra
95	184	Locks	6	6	1	13	
96	185	Mugs	1	11	2	14	
97	186	Measuring Tape	1	4	0	5	
98	187,3 20	Pliers	3	3	0	6	
99	188	Plumb Lines	5	2	7	14	5 taken from old balances
100	189	Plano meter	0	0	1	1	

John Vright

V PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 22 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

101	190	Slit for Magnifying Power	0	15	0	15	1 missing
102	191	Stop Watch	12	27	6	45	- moong
103	193	Sprit Level	10	15	0	25	
104	194	Coupled Pendulum	0	1	3	4	
106	196	Slotted Weights Iron	60	23	0	83	
107	197	Wire Cutter	67	27	3	97	
108	198	Slotted Weights Brass (including hanger)	20	35	0	55	including hangers 8 NL + 7 OL
109	199	Scale for Telescope	0	2	0	2	
110	200	Spherometer	1	12	0	13	
111	201	Scissor	2	2	0	4	
112	202	Stand	13	13	0	26	3 came with instrument
113	203	Boss Head	20	12	5	37	
114	204	Stand Case Wooden For Na/Hg Lamp	2	7	3	12	
115	205	Hand Lamp Wooden	4	12	0	16	
116	206	Stock Register	1	1	2	4	1 main + 1 contingency
117	208	Tray for putting the Pressure Coefficient App.	0	0	1	1	
118	209	Tray for General Use	4	0	9	13	
121	213	Wall Clock	2	1	0	3	
122	214	Weight Box	5	3	3	11	
123	215	Brass Pan	0	7	6	13	
124	216	Transparent Models	26	0	0	26	
125	219	Computer Printer	2	2	0	4	
126	220	Barometer Navy Type	0	0	1	1	

Page 23 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

127	221	Barometer Fortins	0	1	0	1	
128	222, 396	Elastic Constant App. (searls)	0	6	1	7	1 to be discarded from store
129	223	Fly Wheel	3	3	0	6	
130	224	Vacuum Pump (rotary)	0	0	1	1	
131	225	Micrometer/Screw Gauge	3	11	6	20	
132	226	Maxwell Needle	5	2	1	8	
133	227	Pendulum Bobs	0	10	2	12	
134	228	Torsion App. (bartons App)	0	0	2	2	
135	229	Vernier Calipers	4	14	0	18	
137	231	Lee's App.	0	6	2	8	
139	233	Thermal Conductivity App.	0	5	1	6	1 to be discarded from store
140	234	Dioptometer	0	0	1	1	
141	235	Grating	5	11	2	18	
142	236,3 73	Fresnel's Rhomb's	0	3	0	3	
143	237	Glass Slabs	1	3	6	10	
144	238	Gaussian Eyepiece	0	3	8	11	
145	239	Mercury Lamp Choke	1	3	0	4	5 lamps and 4 chokes
146	240	Mercury Lamp	1	3	1	5	
147	241,4 03	Microscope (travelling)	4	13	3	20	
149	243	Michelson Interferometer	0	1	1	2	
151	245	Optical Bench	0	7	1	8	
152	246	Optical Lever	2	1	1	4	
155	250	Polarimeter setup	0	7	1	8	

Page 24 of 75

PRINCIPAL ST STEPHEN'S COLLEGE

ST. STEPHEN'S COLLEGE DELHI-110007





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

157	253	Spectrometer	0	24	10	34	
158	254	Sextant	0	8	4	12	one each with GS, HKY and SK
159	255	Sodium Lamp	2	4	8	14	entry in consumable reg.
160	256	Telescope	2	3	3	8	
161	258	Compass Box	6	0	2	8	
162	260	Electromagnets	3	0	0	3	
163	261, 338	Magnet pairs (Bar)	1	8.5	0	9.5	1 magnet missed from O
164	263	Short Wave Demonstration App.	0	0	1	1	
165	264	Tuning Forks	0	0	45	45	
167	266	Physics Linear IC Equivalent (Book)	2	0	0	2	
168	267	Digital IC Equivalent (Book)	1	0	0	1	
169	268	Integrated Circuits (Book)	1	0	0	1	
170	269	Small Signal Devices (Book)	1	0	0	1	
171	270	Introduction to system Designing (Book)	1	0	0	1	
172	271	Power Devices (Book)	1	0	0	1	
173	272	Semi-Conductor Data Book	1	2	0	3	
174	273	Every Day Electronic Data Book	1	0	0	1	
175	274	Thyristor Theory & App. (Book)	1	0	0	1	
176	275	Practicals-Worsnop Flint (Book)	3	3	0	6	
177	276	Practicals- Indu Prakash (Book)	4	8	0	12	1 missing from Store
178	277	Nelkon's Practical Book	0	0	0	0	2 missing
		Table of Physical Constant	2	1	0	3	

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

181	281	Harnam Sing Practical (Book)	8	4	0	12	
183	283	Electronics Fundamental (Book)	1	0	0	1	
184	284	Op-Amp Liner Integrated Circuit (Book)	1	0	0	1	
187	287	Reading Lens (non-LED)	9	14	14	37	
189	289	Jug (Steel + Aluminium)	1	6	2	9	
190	291	Screwdriver	10 solo+1 Set	3 Sol o+ 1 Set	0	13 Sol o + 2 Set	
192	292	De Soldering Pump	1	0	0	1	
193	294,4 38	Computer (CPU, Monitor, Keyboard and Mouse)	2	4	0	6	1 workstation in staff room
194	295	UPS	2	3	10	15	10 scrapped but not taken
195	296	Bench Vice	0	0	2	2	
196	297	Die Box	1	0	0	1	1 in exp. Centre
197	298	Cabinet Rasp File	4	0	0	4	4 in exp. Centre
198	299	Chisel	3	0	0	3	3 in exp. Centre
199	300	Centre Punch	2	0	0	2	2 in exp. Centre
202	303	Die	0	0	5	5	
203	304	Drills beats	0	8	0	8	
204	305	Farmer Chisel	0	0	2	2	1 missing
205	306	Smooth File	1	0	0	1	1 in exp. Centre
207	308	Drill Machine	0	1	3	4	
208	309, 293	Hammers	0	1	3	4	1 missing from OPL
209	310	Carpenter Saw	0	0	2	2	

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI DELHI

Page 26 of 75



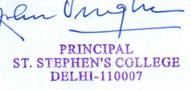
St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

210	311	Electric motor	0	0	2	2	
211	312	Bastard File Half Round	1	0	0	1	1 in exp. Centre
212	313	Smooth File Half Round	6	0	0	6	6 in exp. Centre
213	314	Flat File Bastard	0	0	2	2	
214	315	Smooth File Flat	5	0	0	5	5 in exp. Centre
215	316	Round Bastard File	6	0	0	6	6 in exp. Centre
216	317	Knife File Bastard	0	0	1	1	о ш ехр. сепис
217	318	File Round Smooth	5	0	0	5	5 in exp. Centre
218	319	Needle File Set	1	0	0	1	1 in exp. Centre
219	321	Right Angle	0	0	3	3	т ін схр. сенис
		Spanner Set	1 Set	1 Set	6 solo	6 solo +	
221	323	G 1 G III		0	0	2set 2	1 Set in exp. Centre
224	326	Spring Callipers	2	0	0		2 in exp. Centre
225	327	Triangular File 5*6"	7	0	0	7	7 in exp. Centre
226	328	Taps	2	2	1	5	
227	329	Wood Working Vice	1	0	0	1	1 in exp. Centre
228	330	Chowrsi	0	0	2	2	
229	331	Tin Cutter Scissor	1	1	0	2	
230	332	Invertor With Battery	1	1	0	2	
231	333	Laser Kit	0	1	0	1	
232	334, 356	Viscosity setup	0	4	0	4	
233	335,3 68	C.L. Arora Book	4	3	0	7	1 missing
234	336	Hot Case & Hot Plate	2	13	0	15	1 came with instrument

Page 27 of 75







St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

235	207, 337	Extension Boards	9	15	1	25	
236	339	Photo Diode App.	4	0	0	4	
237	340	Photo Voltaic Cell	1	0	0	1	
238	341	Mono-Stable & Free Running Multivibrator	3	0	0	3	
239	342	Solar Cell Characteristic App.	3	0	0	3	
240	343	Light Dependant Resistance Characteristics App.	1	0	0	1	
241	344	V-I Characteristics of Diode and Bulb	2	0	0	2	
242	####	Integrating RC Circuit with Square Wave Gen.	9	0	0	9	1 donation
243	346	Transistor Characteristics App.	2	0	0	2	
244	347	Common Emitter Amplifier Set up (Board)	5	0	0	5	
245	348	Study of Operational Amplifier micrometer- 741 , With P.S.	1	0	0	1	
246	349	Study of op amp mathematical ops(Adder, Sub. Diff. int.)	1	0	0	1	
247	350	Op-Amp Microammeter 741 + Diff. Amplifier	1	0	0	1	
248	351	Microprocessor Training Kit	26	0	0	26	2 Donation
249	352	Microprocessor Power Supply	7	0	0	7	
250	353	Upto Date TTL 7400 Book	1	1	0	2	
251	354	Micro processing Data Book	1	1	0	2	
252	355, 387	Asprkati bottles	2	9	2	13	7 came with Apparatus
253	357	Stephan's Constant App.	0	7	0	7	
254	358	Lens Holder Parallel bar Type + LED reading lens	2	11	0	13	1 missing

Page 28 of 75





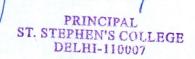
St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

255	359	Multi range voltmeter (ac/dc)	17	7	0	24	
256	360	Resolving Power Slit	0	8	0	8	
258	362	Colour Code Book	1	0	0	1	
261	365	UJT Characteristics App.	0	1	0	1	
263	367	Malus Law	0	1	0	1	
264	369	Fiber optic Kit with Bread Board	0	1	0	1	
267	372,4 24	Double Slit Micro meter Control	0	3	0	3	
268	373	Elliptically Polarised Set Up	0	3	0	3	
269	374	Four Probe Method App.	5	0	0	5	
271	377	Computer chair	4	0	0	4	
272	378	Computer Table	3	0	0	3	
273	379	He-Ne lazor with power supply	0	1	0	1	
274	380	Free Fall App.	0	2	0	2	
275	381	Single Slit Set-up With Optical Bench	0	1	0	1	
277	385	Magnetic Stirrer with Hot Plate	3	1	0	4	2 came with lee's apparatus
278	386,4 49	Planks Constant by photo Cell/Photo Electric Setup	0	6	0	6	
279	389,4 47	Hydrogen Spectrum Setup	0	2	2	4	2 to be disposed from store
280	390	Iodine Set up for Rotational Spectra	0	1	0	1	
281	391, 421, 436	Quartz Iodine Tube	0	2	5	7	2 BROKEN & DISCARDED
282	392,4 01,40 2	Ultrasonic Grating Set up	0	2	0	2	392, 401 and 402 make one set up
283	393	UJT & PUT oscillator trainer kit	0	4	0	4	

Page 29 of 75







St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

284	394	FET, UJT & PUT characteristics trainer kit	1	3	0	4	
285	395	Phonix Kit	3	2	0	5	1 untraceable from NL
287	406	Eye Piece	0	15	0	15	
288	407	Source Measure Unit (SMU)		0	0	0	1 in exp. Centre
289	408	Digital multi meter (DMM)	1	0	0	1	1 in exp. Centre
290	409,4 41	single slit micrometer control	1	5	0	6	
291	410	PE Hysteresis Loop tracer	0	0	0	0	
292	411	DSBSC AM kit	1	0	0	1	
293	412	BH loop tracer for magnetic parameter measurement	1	0	0	1	
294	413	Electron Spin Resonance (ESR) setup	1	0	0	1	
295	414	Transformer coil winding machine	1	0	0	1	
296	415	Amplitude modulator demmodulator	1	0	0	1	
297	416	PLL setup	1	0	0	1	
298	417	ASK and FSK modulator kit	1	0	0	1	
299	418	PSK modulator and demodulator	1	0	0	1	
300	419	Polarization of light setup	1	1	0	2	
302	423	PZT crystal with holder	0	0	0	0	
303	424	Slit for optical bench (single and double) + Slit on Slide	4	2+ 3	0	5	
304	425	Wollastone Air Film	0	2	0	2	
305	426	Microcontroller kit and Burner	0	0	0	5	

PRINCIPAL
ST. STEPHEN'S COLLEGE
DELHI-110007

DELHI ON X

Page 30 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

306	427	Diode Laser with Power Supply	5	3L ase r Di od e+ 3P S	2Dio de+1 PS	5Di ode +1P S	Extra might have come with supply
307	428	Digital Lux Meter	0	3	0	3	
308	429	Hologram With Holder	0	1	0	1	
310	431	Photo Detector With Laser	0	2	0	2	
311	432,4	Power Meter For Laser	0	4	2	6	1 OSAW came with instrument&3 new complete setup on P.No.456
312	433	Reflection /Refraction Of Microwave Setup	0	0	1	1	
313	434	Polarization & Double Slit Interference in Microwave	0	0	1	1	
314	435,4 59	Ionisation Potential of Mercury	0	2	0	2	
315	437	Setup to measure variation of field Strength	1	0	0	1	
316	440	Bending Device for Fibre Glass	1	1	0	1	
317	442	Double Helix & Helix on glass with holder	0	4	0	4	
318	445	Dielectric Constant Setup	0	0	0	3	
319	446	SPR Experiment	3	0	0	2	
320	448	Tunnel Diode	2	3	0	3	
321	451	Tools Kit(Taparia Make in New)	0	0	2	2	
322	452	Optical Post and Holder	0	0	5	5	

PRINCIPAL
ST. STEPHEN'S COLLEGE
DELHI-110007

DELHI M

Page 31 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

		1		1			
323	453	Mirror Mount	0	0	4	4	
324	454	Broadband Dielectric Mirror	0	0	4	4	
325	455	Arduino Kit	0	0	0	20	
326	457	Thickness monitor with crystal Oscillator	20	0	0	1	
327	458	Dipole Antenna Radiation angle Study Setup	11	0	1	1	
328	461	Optical Breadboard	0	1	0	1	
329	462	Sonicator	0	0	0	1	
330	463	Water Chiller	1	0	0	1	
331	465	Fourier Optics Kit For Basic Experiment	1	1	0	1	
332	466	Germanium Wafer	0	0	0	1	
333	467	UV Spectrophotometer Dual Beam	1	0	0	1	
334	468	Semi-Conductor Laser Diode	1	0	1	1	





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

4. Lab Stock Record: Chemistry Department

S. No.	Name of the Instrument / Equipment	Total No.
1	Analatical Balance Digital (0.1g) Wensar	1
2	Balance Analytical	1
3	Balance Chainomatic	1
4	Balance Single Pan	
(Dhona,Sico,Verbal,Keroy)		6
5	Balance Toploading	1
6	Centrifuge Machine (electrical)	4
7	Centrifuge Machine(R-8-C) Remi	3
8	Colorimeter (Std. glass tube)	29
9	Colorimeter 5 filter (EI)	1
10	Colorimeter 8 filter digital	48
11	Conductometer Digital	37
12	Digital Balance 4 Digit	6
13	Digital Photo Fluorimeter	4
14	Digital Pororimeter	1
15	Electric Bunsen (Toshiwal)	10
16	Flame photometer digital	3
17	Heating Mental 1 Litre	1
18	Heating Mental 3 Litre	1
19	Heating Mental 500 MI ER	2
20	Hot Plate Round 20.5cm 1kw	1
21	Inverter	2
22	Magnetic Stirrer with hot plate	40
23	Magnetic Stirrer without hot plate	4
24	Meiting Point Apparatus Electric	20
25	Melting Point Apparatus Digital	12
26	Oven (Local, Memert type, Toshiba)	2
27	Over Head Projector (Photophone)	1
28	pH Meter (Hand Operated)	2
29	pH Meter analog (Elico)	34
30	pH Meter Equip-tronics- 610	3
31	Polarimeter	7

Page 33 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

32	Potentiometer	33
33	Printer & Scanner (HP)	1
34	Refractometer Abc	1
35	Refrizerator LG(Doble Door)	2
36	Screen Projector With Stand	2
37	Slide Projector	1
38	Spectro photometer Digital EI	2
39	Vaccum Pump 100cc	5
40	Vaccum Pump 50cc	2
41	Vaccume Pump Rotary	1
42 Water Bath Electric (12 Hols)		3
Weih. Balance Digital (0.01g)		10
44	Weih. Balance Digital (0.1g)	2

SNo.	Name	Total	Working	Not Working	Service
1	Centrifuge Machine electrical		5	8	service
2	Centrifuge machine(Remi)	2	2		service
3	Colorimeter(5 litre)	1		1	service
4	Colorimeter(8 litre)	6	1	5	
5	Lamp Halogen	2	2		
6	Magnetic Stirrer		2		
7	Magnetic Stirrer (without hot plate)	2	2		
8	Oven(Tempo, Toshiba)	4	3	1	service
9	Over Head Projector	2	1	1	service
10	PH meter (Equip tronic)	3	3		service
11	PH meter (toshiniwal)	2	2		
12	Polarimeter	7	6	1	service
13	Potentiometer	13	13		
14	Stop Watch (electronic)	24		24	service
15	Inverter	2		2	service
16	Vacuum Pump 100 cc	1	1		
17	Vacuum Pump 50 cc	2		2	

Page 34 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

18	Magnetic Stirrer with hot plate Model no kI 137	5	
19	Muffle Furnace	1	
20	Oven(KI 181)	1	
21	PH meter(CI54)	6	
22	PH meter (TM 90)	5	
23	Platinum Electrode (M13)	10	43 - 124 - 1
24	Spectrophotometer scanning (Elico sl 177)	2	
25	U V vis Spectrophotometer (uv 2100)	1	
26	Vacuum Pump (KI 108)	3	
27	Water bath (KI 161)	2	
28	PH Electrode	15	

List of Organic Chemical

Sr. No.	Page No.	Chemicals
1	355	Acetaldehyde
2	356	Acetamide
3	357	Acetanilide
4	22	Acetic acid
5	360	Acetone
6	361	Acetophenone
7	580	Acetyl Actone
8	362	Acetyl chloride
9	364	Adipic Acid
10	365	Alanine
11	366	Alizarin red s
12	563	Alizarin GR
13	367	Allyl alcohol

Page 35 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

14	368	Aluminone
15	369	Amino acid kit
16	370	Amino acetic acid (glycine)
17	371	Amino benzoic acid-o
18	372	Amino benzoic acid-m
19	373	Amino benzoic acid-p
20	374	Aminophenol-o
21	375	Aminophenol-p
22	376	Amyl acetate
23	377	Amyl alcohol-iso
24	378	Aniline
25	379	Aniline hydrochloride
26	380	Aniline sulphate
27	381	Anisaldehyde
28	382	Anisidine-o
29	383	Anisidine-p
30	384	Anthracene
31	385	Anthranilic acid
32	386	Anthraquinone
33	387	Arginine hydro chloride-L
34	570	L-Amylas (Diastage)
35	392	Benzanilide
36	583	S- Benzyl Thiuronium Chl.
37	388	Benzaldehyde
38	389	Benzamide
39	601	Benzil
40	390	Benzene
41	391	Benzoic acid
42	572	Benzophenone

Page 36 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

43	393	Benzoquinone-p		
44	394	Benzoyl chloride		
45	395	Benzyl alcohol		
46	396	Benzyl benzoate		
47	397	Benzyl chloride		
48	398	Boric acid		
49	399	Bromine		
50	400	Bromobenzene		
51	401	Bromothymol blue		
52	402	Butyl acetate-n		
53	403	Butyl alcohol-n		
54	404	Butyl alcohol-iso		
55	405	Butyl alcohol-tert		
56	406	Butyl amine-n		
57	407	Butyl methyl kitone		
58	408	Carbon di sulphide		
59	409	Carbon tetra chloride		
60	410	Charcoal activated		
61	412	Chloroaniline-o		
62	413	Chloroaniline-p		
63	414	Chlorobenzene		
64	415	Chlorobenzoic acid-o		
65	416	Chloroform		
66	417	Chloronitrobenzene 1-2		
67	418	Chlorophenol-o		
68	419	Chlorophenol-p		
69	420	Chlorotouene-o		
70	421	Chlorotduene-p		
71	422	Cinnamaldehyde		

Page 37 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

72	423	Cinnamic acid		
73	424	Citric acid		
74	425	Cresol-o		
75	426	Cresol-m		
76	427	Cresol-p		
77	428	Cresol red		
78	429	Cyclohexane		
79	430	Cyclohexanone		
80	431	Diacetone alcohol		
81	432	Diethylamine		
82	433	Diethylaniline		
83	434	Diethylaniline-nn		
84	435	Diehtylene glycol		
85	566	N-N Dimethyl formamide		
86	436	Dimethylaniline-nn		
87	437	Dimethyl glyoxmie		
88	438	m-Dinitrobenzene		
89	439	3:5 Dinitrobenzoic acid		
90	440	dimethyl Sulphate		
91	441	Dinitro phenyl hydrazine 2,4		
92	568	3:5 Dintro Salicylic Acid		
93	442	Dioxan 1:4		
94	443	Diphenyl		
95	581	E.A.Solution		
96	445	Ether petroliem		
97	446	Ether solvent		
98	447	Ethyl acetate		
99	448	ethyl benzene		
100	449	ethyl benzoate		

Page 38 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

101	451	Ethylene glycol		
102	582	Ethylene Di-Amine		
103	452	Fluorescein		
104	453	Fomaldehyde		
105	454	Fomic acid		
106	455	Fructose-d		
107	456	Fuchsin(megenta)		
108	579	Folin & Ciocateus		
109	457	Gallic acid		
110	458	Glucose-d (Dextrose)		
111	459	Haptane-n		
112	460	Hexane		
113	461	L-Hisyidine monhydrochloride		
114	462	Hydrochloric acid GR		
115	464	Hydrochloride CP/LR		
116	465	Hydroxylamine HCL		
117	561	Hydroxyquonoline-8(oxine)		
118	467	Hydroquiomone		
119	468	Iodoform		
120	595	Labdet		
121	469	Lactic acid		
122	470	Lactose		
123	472	Leishman's staining solution		
124	473	Lysine monohydrochloride		
125	474	Magneson II		
126	475	Malic acid		
127	604	Maleic Acid		
128	564	Maleic Anhydride		
129	476	Maltose		

Page 39 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

130	477	Manitol		
131	478	Mannose-d ·		
132	479	Methoxy ethanol-2		
133	480	Methoxy phenol(o-guaiacol)		
134	481	Methyl acetate		
135	8	Methyl Benzoat		
136	482	Methyl orange		
137	483	Methyl red		
138	485	Methyl salicylate		
139	484	Methyl voilet		
140	486	Morine		
141	487	Naphthalene		
142	488	Naphthol-alpha		
143	489	Naphthol-beta		
144	490	Naphthylamine-alpha		
145	491	Nicotinamide		
146	492	Ninhydrine		
147	493	Nitric aqxid CP/LR		
148	495	Nitric acid GR		
149	496	Nitro aniline-o		
150	497	Nitro aniline meta		
151	498	Nitro aniline-para		
152	499	Nitrobenzaldehvde-o		
153	500	Nitrobenzene		
154	502	Nitrobenzoic acid-meta		
155	501	Nitrobenzoic acid-ortho		
156	503	Nitrobenzoic acid-para		
157	504	Nitrophenol-ortho		
158	505	Nitrophenol-para		

Page 40 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

159	506	Nitroso beta naphthol		
160	507	Nitrotoluene-ortho		
161	508	Nitrotoluene-para		
162	587	P-Nitrobenzoyl Chloride		
163	567	Paraffin heavy Liq.		
164	510	Parreldehyde		
165	511	Phenol		
166	512	Phenol phthalein		
167	513	Phenol red		
168	514	Phenyl anthanilc acid-n		
169	515	Phenyl hydrazine HCL		
170	516	Ortho-Phosphoric acid		
171	517	Phosphorous penta chloride		
172	518	Phthalic acid		
173	519	Phthalic anhydride		
174	520	Picric acid		
175	521	Polyvinyl alcohol		
176	522	Polyvinyl pyrrolidone		
177	523	Polyethaline glycol		
178	605	Propionaldehyde		
179	607	Propionic acid		
180	525	Propyl alcohol-iso		
181	526	Propyl alcohol-n		
182	527	Pyridine		
183	528	Pyrogallic acid		
184	529	Pyogallol		
185	575	1-10 Phenathrolin HCL		
186	530	Resorcinol		
187	531	Salicyldehyde		

Page 41 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

188	532	Salicylaldehyde oxime		
189	533	Salicylic acid		
190	534	Semicarbazide HCL		
191	535	Soda lime		
192	536	Stearic acid		
193	537	Succine acid		
194	538	Sucrose		
195	539	Sulpanilamide		
196	540	Sulphanilic acid		
197	542	Sulphuric acid CP/LR		
198	543	Sulphuric acid GR		
199	547	Thionyl chloride		
200	548	Thiourea		
201	565	Thiamile hydrochloride		
202	549	Thymol blue		
203	571	Thymolphthalene GR		
204	574	Trichloro- Acetic Acid		
205	550	Toluene		
206	588	m- Toluidine		
207	552	Toluidine		
208	553	Toludine-para		
209	554	Triethanolamine		
210	555	Triethlamine		
211	597	Transstelbene		
212	556	Urea		
213	562	Vacuume Grese		
214	569	Vanillin		
215	608	Xylenol Orange AR		
216	557	Xylene		

Page 42 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

217	558	Xylene-ortho	
218	559	xylene-meta	
219	560	xylene-para	



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

5. Rules, Notices and instructions for Chemistry Lab

Chemistry Lab

The Lab has instruments and equipment such as Potentiometer, Conductometers, pH meter, Calorimeter, Polarimeter, Colorimeter, UV-Vis spectrophotometers, Flame photometer; UV lamp chamber, Electrical melting point apparatus, Electrical water bath, Ovens, Centrifugation machines, Muffle furnace, Rotary evaporator, BOD incubator and Drill machine etc.

Use:

- Bonafide regular students of B Sc (Hons) Chemistry; B. Sc. Programme with Chemistry; and students of other department of the college who take up GE in Chemistry, Chemistry teachers, and research students in our college can use the Chemistry labs.
- Chemistry Students use it during their lab classes and other science students, research students, teachers from Physics/ Maths Department could use it with prior intimation/ permission from HoD and the concerned teachers.
- 3. Guidelines for proper use are typed in bold and pasted next to certain lab apparatus, chemicals and reagents, equipment and instruments for easy access and compliance by students, teachers, and lab staff.
- 4. There are safety measures in place in case of an accident in lab. For e.g., functional fume hoods, exhaust fans, first-aid box in lab, sanitizers, continuous supply of tap, open spaces behind labs for carrying out organic reactions, water, eye wash station, sand, fire extinguishers, on campus nurse etc
- 5. All students are required to be acquainted with the Chemistry Lab Safety Manual before they work in the lab. The Safety Manual can be read by clicking.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI DELHI SE

Page 44 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

Maintenance:

- 1. The maintenance of lab chemicals, apparatus, equipment cleanliness of lab, issuing and stock-taking of chemicals, apparatus and equipment is usually done by the lab staff and overseen by the Chemistry Department teachers.
- 2. The lab apparatus, equipment and instruments undergo periodic maintenance by lab staff and professional technicians regularly.
- The proper day-to-day maintenance of every apparatus, equipment and instrument is regularly demonstrated to students by teachers during lab classes and lab staff.

4.

Safety Manual and Designation of Duties for Laboratory Work in Chemistry

Students should read the given information very seriously and follow all the instructions before they began the lab work. We can avoid many accidents by simply using good judgement and common sense. We must realize chemistry labs are places full of potentially hazardous chemicals. It is expected that students behave responsibly and seek the advice of the teacher concerned in case of any doubt. If you don't understand something, ask your teachers, never guess!!

We must always remember a few basic important points listed below:

- 1. Always wear gloves and glasses.
- 2. Always wear proper clothing and shoes.

Page 45 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

- 3. Never work in the lab without your lab coat.
- 4. Long hair must be tied back to avoid catching fire.
- 5. Eating is strictly prohibited in the chemistry laboratory.
- 6. Do not try to perform unauthorized experiments in the lab.
- 7. All chemicals must be treated as hazardous substances.
- 8. When you prepare something label your compound. Write the name of the compound and date of synthesis.
- 9. When you use any chemical and are left with some extra amounts do not transfer it back to the container or reagent bottle. It might contaminate the pure sample.
- 10.Use volatile, inflammable compounds only in the fume hood.
- 11. Never taste or ingest chemicals or materials in the lab.
- 12.No compound or solvent should come in contact with your skin. Wear gloves recommended for the chemical you are handling. Neoprene, vinyl plastic, rubber latex, nitrile, synthetic and natural latex gloves are available. The MSDS tells you the gloves most appropriate for handling a chemical.
- 13. Keep your working place neat and clean. Also make sure the sink is not blocked.
- 14. Always read the reagent bottle labels twice before you use the reagent. Be certain the chemical you use is the correct one.
- 15. Never leave your bench when a reaction is under progress.
- 16. Never leave a Bunsen burner on when not in use.
- 17.Report all accidents i.e. spills, burns etc. however minor to your teacher.

Page 46 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

- 18.In case of any breakage, do not clean it yourself. Inform the teachers.
- 19.Return all lab materials and equipment to their proper places after use as instructed.
- 20.Clean all spills immediately as per protocol necessary for the compound.
- 21. Never pipette a liquid using your mouth. Use a manual or electric pipette sucker.
- 22. Keep your working place neat and clean. Also make sure the sink is not blocked.
- 23. Do not light burners with filter papers. Use a match stick. Do not throw the burnt match stick in the sink.
- 24. Dispose of all waste as per standard protocol.
- 25.Learn the location and proper usage of the fire extinguisher in the lab.
- 26. Check the flash point of each organic solvent you use. Solvent flash points that are below room temperature can form an invisible vapour cloud that can be ignited by any spark and cause a fire or explosion.
- 27. Conduct yourself in a responsible manner at all times. You must assume responsibility for your safety and that of your neighbours. The lab is a community where students must watchout for each other's safety as well as for themselves.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI COLL



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

What are hazardous substances and how do we protect ourselves from them?

Hazardous substances

- A hazardous substance produces adverse effects on humans and the environment. We need to access the toxicity of the compound and how we are exposed to it.
- Before using any chemical, it is important to understand what the potential exposure hazards may be and how to use the chemical safely.
 - ➤ Inhalation is the most common route of chemical exposure. Many chemicals have distinct odours. When we are exposed to an odour for long at low concentrations or if we are exposed to high concentrations of that particular substance, it may seem that the odour has diminished. The substance still remains a health hazard. H₂S is a classic example. It can be smelled at low levels, but with continuous low-level exposure or at higher concentrations one loses the ability to smell the gas even though it is still present. At high concentrations the ability to smell the gas can be lost instantly. Relying on the sense of smell to detect H₂S is hazardous.
 - Some chemicals may be absorbed by the skin and directly enter the blood stream. This is why wearing gloves and protective clothing like lab coats become important. If one accidentally comes in contact with the skin one should rinse the affected area with water repeatedly. Our eyes are very sensitive, chemicals coming in contact with eyes can lead to injuries and blindness. Eyes should be rinsed with water repeatedly if this happens.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 OHEN'S COLLEGE DELHI

Page 48 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

Wearing safety glasses is therefore imperative in the lab.

- > Eating and drinking without washing hands thoroughly after working in a chemistry laboratory increases the risk of chemical exposure.
- > Flammable chemicals: Flammability is the tendency of a chemical to burn. Flammable and combustible chemicals are solids, liquids or gases which vaporise readily. We usually encounter flammable liquids in our lab. The vapour easily ignites in the presence of an ignition source. Flammable chemicals will generate sufficient vapours at temperatures below 37.8 °C. Combustible materials generate sufficient vapours at or above 37.8 °C. Flash point, boiling point and ignition temperature are important parameters according to which flammable chemicals are classified.
- > Flash point is the lowest temperature at which a flammable liquid gives off sufficient vapour to ignite.
- > Boiling point is the temperature at which the vapour pressure of a liquid is equal to the atmospheric pressure.
- > *Ignition* temperature is the lowest temperature at which a chemical will ignite and burn independently of its heat source. This means at the ignition temperature no external heat source is required

Common solvents in the lab

• In the lab we use many organic solvents. Solvents like ether, alcohols, toluene, etc are highly volatile and flammable. Ethanol has a flash point of +12°C, toluene +4 °C and acetone -19°C. Always use them in a fume hood. Their flash points are below room temperature therefore they are major fire hazards. Carbon disulphide has an autoignition temperature of 100°C and diethyl ether 160°C.

Page 49 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

- Flames of flammable chemicals like methanol and hydrogen are invisible and accumulation of vapour can result in a flashback.
- All chlorinated solvents like chloroform, carbon tetrachloride trichloroethylene (TCE), or methylene chloride are non-flammable but no less dangerous. They produce carbon monoxide, phosgene and other highly toxic gases on exposure to heat or flame. They can be absorbed through the skin and are suspected carcinogens.
- We should control the ignition source, vapour production source and the oxygen source to reduce the fire risk.
- Oxidizing substances need to be handled with care. Oxidizing chemicals are
 materials that spontaneously evolve oxygen at room temperature or with slight
 heating or promote combustion. Substance such as chlorate, permanganate,
 peroxides, nitrates, perchlorates yield oxygen readily and cause combustion of
 organic matter.

What should you do to keep yourself safe in the lab

How do we find out the type of hazard associated with a particular compound?

Hazard Warning - Words, pictures, symbols, or a combination appearing on a label convey the hazards of the chemical in the container and this is extremely important.

Before using any chemical always read its Material Safety Data Sheet (MSDS)

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI GO

Page 50 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

Material Safety Data Sheet (MSDS) – A compilation of information required under the US OSHA Hazard Communication Standard on the identity of hazardous substances, health and physical hazards, exposure limits and precautions.

Hazards: Set of inherent properties of a substance, mixture of substances, or a process involving substances that, under production, usage, or disposal conditions, make it capable of causing adverse effects to organisms or the environment, depending on the degree of exposure; in other words, it is a source of danger.

Adverse Effects: Change in biochemistry, morphology, physiology, growth, development, or lifespan of an organism which results in impairment of functional capacity or impairment of capacity to compensate for additional stress or increase in susceptibility to other environmental influences.

Exposure: Concentration, amount or intensity of a particular physical or chemical agent or environmental agent that reaches the target population, organism, organ, tissue, or cell, usually expressed in numerical terms of concentration, duration, and frequency (for chemical agents and microorganisms) or intensity (for physical agents) and the process by which a substance becomes available for absorption by the target population, organism, organ, tissue or cell, by any route.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI GO *

Page 51 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

OSHA (Occupational Safety and Health Administration) U.S. Hazard Pictograms

The hazard pictograms alert us to the presence of a hazardous chemical. They help us to know the harm these chemicals may cause to people or the environment. One or more pictograms might appear on the labelling of a single chemical.



Explosive (Symbol: exploding bomb)



Flammable (Symbol: flame)



Oxidising (Symbol: flame over circle)



Corrosive (Symbol: Corrosion)

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 52 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu



Acute toxicity (Symbol: Skull and crossbones)



Hazardous to the environment (Symbol: Dead tree and fish)



Health hazard/Hazardous to the ozone layer (Symbol: Exclamation mark)



Serious health hazard (Symbol: health hazard)



Gas under pressure (Symbol: Gas cylinder)

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 53 of 75



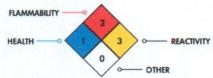
St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200
E-mail: pstoprincipal@ststephens.edu
Website: www.ststephens.edu

The **Hazardous Materials Identification System** (**HMIS**) is a numerical hazard rating that incorporates the use of labels with colour developed by the American Coatings Association as a compliance aid for the OSHA Hazard Communication Standard. The colour bar is not for emergencies and is used to convey broader health warning information.

The four bars are color-coded, blue indicating the level of health hazard, red for flammability, orangé for a physical hazard, and white for Personal Protection. The number ratings range from 0-4.

The National Fire Protection Association system uses a diamond-shaped diagram of symbols and numbers to indicate the degree of hazard associated with a particular chemical or material. These diamond- shaped symbols are put on containers of chemicals to identify the degree of hazard associated with the chemical or material. The rating system utilizes a numeric system beginning with 0 as the least hazardous to 4, the most hazardous.



In 2003, the United Nations (UN) adopted the Globally Harmonized System of Classification and Labelling of Chemicals (GHS). The GHS includes criteria for the classification of health, physical

and environmental hazards, as well as specifying what information should be included on labels of hazardous chemicals as well as safety data sheets.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 54 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

Division of Duties

Store In-charge:

- To prepare annual budget for the department.
- To make proposal for purchases, seek quotations, and place orders etc.
- Assignment of duties or work allocation under the knowledge of the Head.
- Supervision of the Laboratory staff and overall monitoring.
- Handling of stock register/ Stock taking work.
- To prepare brakeage charge list.
- To prepare / update apparatus, chemicals' name list etc.
- To keep track of safety measures and first-aid box etc. in the labs.
- To help during the conduct of the examination; overall monitoring of the staff
 and availability of all chemicals and instruments, to prepare list of
 requirements and budget for the examination, availability of answer scripts
 etc.

Lab Assistant:

- Making fresh solution for bench reagents and side shelf.
- · Making distilled water.
- To be available to faculty during preparation for the next session and during conduct of practical classes.
- To be available to students during the conduct of classes.
- To help in issue of the apparatus (to be kept in students' lockers) once during the beginning of the session and daily issue of required apparatus as per the requirement during the beginning of every practical session.
- To monitor the return of the apparatus after each practical session and also

Page 55 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

during the end of the final year.

- To keep track of daily breakage etc. and final 1 breakage at the end of the semester.
- To ensure safety of students during any breakage or spillage, or any other emergency.
- To check and servicing, repair / Maintenance of Instruments / Apparatus.
- To check and clean fume cupboards, digital balances, and Vacuum pumps on regular basis.
- To take care of gas maintenance with respect to regular supply, change of cylinders to check for any leakage etc.
- To help in operating fire extinguishers during any emergency.
- To help during the examination time with the preparation of the labs, solutions and othernecessities.
- To help the store keeper with stock taking and other work.

To help in the computer work, writing of letters, and various lists etc.

- Daily cleaning of three labs, two balance rooms, two instrumentation rooms and two stores;
- · Cleaning, storage, and maintenance of glassware and apparatus;
- To help senior assistants and store keeper with laboratory work, stock taking and otherwork.
- To help in the computer work, writing of letters, and various lists etc.
- Making distilled water.
- To be available to faculty during preparation for the next session and during conduct of practical classes.
- To be available to students during the conduct of classes.
- To help in issue of the apparatus (to be kept in students' lockers) once during

Page 56 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

the beginning of the session and daily issue of required apparatus as per the requirement during the beginning of every practical session.

- To monitor the return of the apparatus after each practical session and also during the end of the final year.
- To keep track of daily breakage etc. and final breakage at the end of the semester.
- To ensure safety of students during any breakage or spillage, or any other emergency.
- To take care of gas maintenance with respect to regular supply, change of cylinders to check for any leakage etc.
- To help in operating fire extinguishers during any emergency.
- To help during the examination time with the preparation of the labs, solutions and other necessities.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI MA



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu

Website: www.ststephens.edu

Chemistry department notices

	CHEMISTRY DEPARTI	IR ORGAN	IC REAGENTS
CHINGSON	ENTS : PLEASE DON'T REMOVE BOTTE	S. NO.	SOLID
NO.		36	NICKEL AMMONIUM SULPHATE
1	ACTIC ACID (GLACIAL)	37	≪- NAPTHOL
1_	- www. Al COHOL	38	B- NAPTHOL
3	ISO- AMYL ALCOHOL	39	OXALIC ACID
4_	AMMOMIA LIQUER	40	PARA TOLUDINE
5_	ANILINE	41	PHENYLDRAZINE HCL
6	BENZENE		
7	CARBON TETRTA CHLORIDE	42	PHTHALIC ACID
8	CHLOROFORM	43	PHTHALIC ACID ANHYDRIDE
9	ETHYL ACETATE	44	PIRIC ACID IN WATER
10	NITROBENZENE	45	POTASSIUM CARBONATE
11	SOLID	46	POTASSIUM CHLORIDE
			POTASSIUM DICHROMATE
12	AMMONIUM ACETATE	48	POTASSIUM NITRITE
13	AMMONIUM CARBONATE	49	POTASSIUM PERMANGANATE
14	AMMONIUM CERRIC NITRATE	50	PUMIC STONE
15	AMMONIUM CHLORIDE	51	RESORCINOL
16	AMMONIUM FERROUS SULPHATE	52	SEMICARBOZIDE HCL
17	AMMONIUM NITRATE	53	SALICYLIC ACID
18	BARIUM CHLORIDE	54	SAND (SILICON DI- OXIDE)
19	BORAX (SODIUM TETRA BORATE)	55	SODIUM ACETATE
20	CALCIUM FLOURIDE	56	SODIUM BISMUTHATE
21	CHARCOAL ACTIVATED	57	SODIUM BICARBONATE
22	COBALT CHLORIDE	58	SODIUM BISULPHITE
23	COPPER TURNING	59	SODIUM CACBONATE
24	COPPER ACETATE	60	SODIUM CHLORIDE
25	COPPER CARBONATE	61	SODIUM NITRATE
26	3:5 DINTRO BENZOIC ACID	62	SODIUM NITRITE
27	1:3 DINTRO BENZOIC ACID	63	SODIUM NITROPRUSIDE
28	DIPHENYLAMINE	64	SODIUM SULPHITE
29	FERROUS SULPHATE	65	SODIUM THIOSULPHATE
30	FUSION MIXTURE	66	SUCCINIC ACID
31	IRON FRLLING	67	THIOUREA
32	LEAD OXIDE	68	TIN METAL
33	LEAD PEROXIDE	69	UREA
34	MANGANESE DIOXIDE	70	ZINK DUST
35	MANGNESIUM CHLORIDE		

John Vnight

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



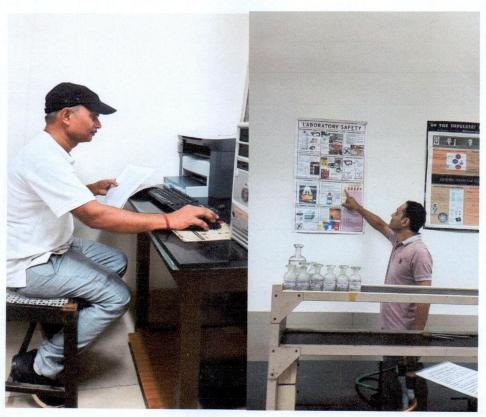
Page 58 of 75

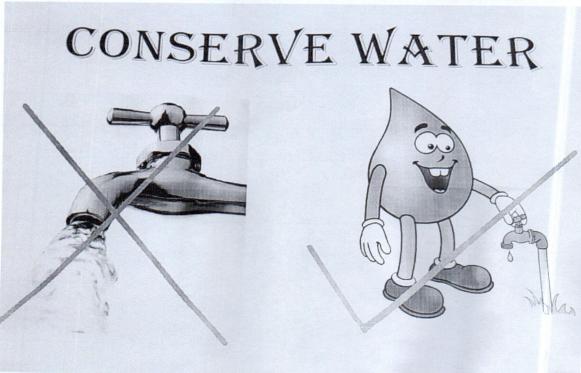


St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu





PRINCIPAL
ST. STEPHEN'S COLLEGE
DELHI-110007

DELHI F

Page 59 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

INSTRUCTIONS OLD CHEMISTRY LABORATORY

- BEFORE LEAVING THE LAB, CLEAN YOUR TABLE.
- AFTER USING THE VACUUM PUMP, OVEN OR ANY OTHER INSTRUMENT, KINDLY SWITCH IT OFF.
- DEPOSIT THE KEY OF YOUR LOCKER AT THE LAB COUNTER AFTER THE CLASS, WITHOUT FAIL.
- PAPERS/USED FILTER PAPERS AND BROKEN GLASS IN THE DUSTBIN.

 PLEASE DO NOT THROW

 ANYTHING IN SINK.
- BRING YOUR OWN MATCHBOX OR LIGHTER.
- · DO NOT WASTE DISTILLED WATER.



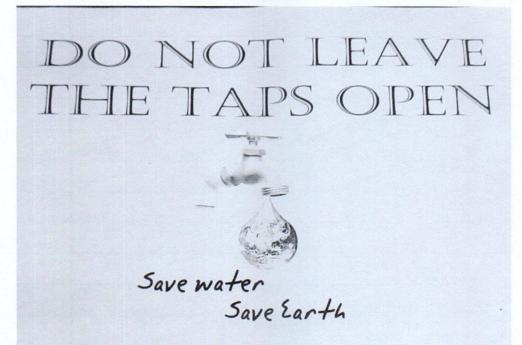


St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu





PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 61 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

INSTRUCTION FOR TOP LOADING BALANCE

- DON'T USE THE BALANCE WITHOUT THE PERMISSION OF TEACHER OR LAB STAFF.
- AFTER SWITCHING ON THE BALANCE, FIRST PUT WEIGHING TUBE OR GLAZE PAPER SO THAT PARTICLES DON'T STICK ON THE PAN OF THE BALANCE.
- WEIGHING TUBE MUST BE CLEAN AND DRY BEFORE WEIGHING.
- USE TARE BUTTON TO NULLIFY THE WEIGHT OF GLAZE PAPER OR WEIGHING TUBE.
- . DON'T WEIGH ABOVE 200 GRAMS ON THE BALANCE.
- DON'T WEIGH ANY ORGANIC COMPOUND OR WET SAMPLE.
- · DON'T DISPLACE THE BALANCE.
- · DON'T PRESS THE WEIGHING PAN TOO HARD.
- CLOSE THE WINDOWS/DOORS OF THE BALANCE DURING MEASUREMENT.
- AFTER USING THE BALANCE, DON'T FORGET TO SWITCH IT OFF.

Page 62 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

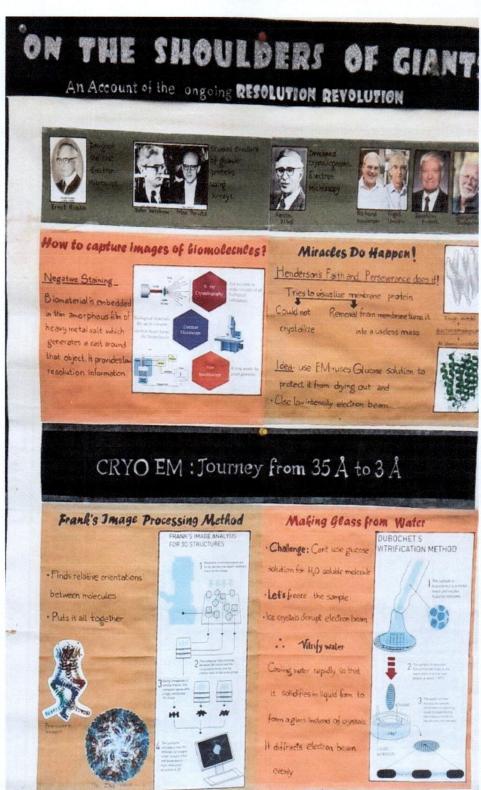






St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu



Page 64 of 75





St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

5. Rules and instructions for Physics Lab

Physics Lab

Use:

- 1. Primary User: Students enrolled in the course work under the Physics Department like B.Sc. (Physics Hons.) Physics, B.Sc. Programme (Physical Sciences), Generic Elective students.
- 2. Other Users include a. Students doing project work with any faculty member of the Physics Department, can use the laboratory under the supervision of the concerned teacher and b. Students working for the Physics and Electronics Societies of the college under the guidance of the staff advisors.
- 3. Students are not allowed to enter the lab early unless the instructor is present. If they have to stay back and finish their experiments, then they are required to take permission from the teacher conducting the lab.
- 4. The students should be thoroughly familiar with the apparatus and the procedure before they begin their experiments.
- 5. They should handle all the devices, equipment, chemicals and glassware with utmost care.
- 6. Students should not leave the laboratory without permission while performing any experiment.
- 7. As Mercury is extremely poisonous, the teacher overseeing the laboratory should be informed immediately if a mercury thermometer is broken. Care should be taken not to touch the spilt mercury with bare hands.

Page **65** of **75**



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

- 8. Eating is prohibited in the laboratories during the class.
- 9. The apparatus should be issued at the beginning of the laboratory class and should be returned after completion of their class.
- 10. The lights and fans should be switched off before leaving the laboratory
- 11. All students are required to be acquainted with the detailed Physics Lab Safety Manual before they work in the lab. The Safety Manual can be read by clicking here.

Maintenance:

- 1. At the beginning of every semester, stock checking of all the laboratory apparatus is done by faculty members along with lab staff.
- 2. Every equipment is numbered for identification.
- 3. Every equipment is checked and tested for their proper working before the beginning of a semester
- 4. A stock register, an issuing register, faulty equipment register and a complaint register are maintained in the laboratories.
- 5. A written receipt is kept by the Lab Staff if any item is issued to any teacher with the signature of the teacher concerned.
- 6. Any item issued to a student should be based on a receipt signed by the student concerned and the teacher in charge of the class.
- 7. A Students from any other college may be issued an item if they are part of an experimental Physics/Theoretical Physics group of the college and the item concerned costs less than Rs.5000 provided the teacher concerned is a

PRÌNCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 WHEN'S COLLET

Page 66 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

cosignatory.

- 8. In case of any breakage of an apparatus, the students should immediately inform the concerned teacher and the lab staff.
- 9. If a device or an equipment becomes faulty while performing an experiment, the student should immediately report and write the nature of fault along with its assigned number in the complaint register.
- 10. The faulty components should be put in a separate box kept at the issuing counter.

Safety Manual for Laboratory

General Rules:

- 1. Students are not allowed to enter the lab early unless the instructor is present. If they have to stay back and finish their experiments, then they are required to take permission from the teacher conducting the lab.
- 2. The students should be thoroughly familiar with the apparatus and the procedure before they begin their experiments.
- 3. They should handle all the devices, equipment, chemicals and glassware with utmost care.
- 4. Students should not leave the laboratory without permission while performing any experiment.
- 5. As Mercury is extremely poisonous, the teacher overseeing the laboratory should be informed immediately if a mercury thermometer is broken. Care should be taken not to touch the spilt mercury with bare hands.

Page 67 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

- 6. Eating is prohibited in the laboratories during the class.
- 7. The apparatus should be issued at the beginning of the laboratory class and should be returned after completion of their class.
- 8. The lights and fans should be switched off before leaving the laboratory.

Safety Precautions for Electrical Circuit Experiments:

- 1. The current and power ratings of every electrical device should be checked before usage.
- 2. The positions and operations of safety switches on electrical equipment should be noticed before using it in a circuit.
- Students must get all electrical circuits, including ones using batteries, made by them checked by teachers overseeing the laboratory before switching them on.
- 4. It should be ensured that the circuits are connected through a key or a switch so that the current doesn't continuously flow through the circuits.
- 5. The electrical circuits should be disconnected or completely dismantled before leaving the laboratory.
- 6. The polarities of various components should be checked to avoid short circuits.
- 7. The electrical circuit experiments should be performed on insulated or wooden surfaces.
- 8. Special care should be taken while performing experiments involving high currents.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI MA

Page 68 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

Safety Precautions for Thermal Experiments:

- 1. The temperatures of heating devices especially Hot Plates should be monitoredwhile performing thermal physics experiments.
- 2. Hot glassware should be handled carefully.
- 3. A very hot glassware should never be placed directly onto a cold surface.
- 4. Care should be taken to avoid spilling of hot water while boiling.
- 5. The equipment should be completely cooled down before stacking them in almirahs.

Safety Precautions for Darkroom Experiments:

- 1. The access to the darkroom should be limited.
- 2. Only students who have been allotted the darkroom experiments should be allowed to work in these rooms.
- 3. The dark room should be well ventilated.
- 4. Students should use covered hand lamps to perform their experiments and thus avoid disturbing other students with stray lights.
- 5. The darkroom should be clean and uncluttered to avoid tripping over objects.
- 6. The glass plates and lenses should always be with care to avoid breakage andgetting hurt.
- 7. The Sodium and Mercury lamps should not be touched by hand when in use.
- 8. Students should never look directly into a laser light source.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007



Page 69 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

Safety precautions for Experiments Involving Chemicals:

- 1. Students should use Nitrile gloves while handling chemicals and salts.
- 2. All glassware should be cleaned thoroughly before and after use.
- 3. The glassware should be kept at their designated place after using them.
- 4. Chemical should never be touched directly with bare hands.
- 5. A clean spatula should always be used to take out chemicals from the bottles to avoid contamination.
- 6. Containers should be held away from the body when transferring a chemical or solution from one container to another.
- Chemical containers/vials should always be labelled as to the contents, concentration, date, and initials.
- 8. Used chemicals should not be casually disposed of down the drain instead should be disposed of in specified tanks only.

Safety Precautions while depositing Thin Films:

- A safe distance should be kept while operating the thermal evaporation system.
- 2. The top lid of the spin coater and centrifuge should be closed while using.
- 3. It should be ensured that the exhaust of the rotary pumps is venting the gases in the open and not inside the room.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI LA

Page 70 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

Regulations for the Computational Labs:

- 1. Students should receive laptops after doing proper entries in the issuing registers.
- 2. The laptops should be used with full care ensuring proper battery charging andhardware safety of the device.
- 3. Students are advised not to make any change in the root files/ directories of the operating system.
- 4. They are suggested not to save any personal data on lab laptops or take the backup of their data before returning it to the lab assistants.
- 5. The laptops must be properly shut down after the completion of their lab.
- 6. Students are advised not to use any virus affected external device on the lab computer systems.



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

7. Rules and instructions for Computer Science Lab

Computer Science Lab

Use:

- The lab is primarily used by students enrolled in B.Sc.(P) Computer Science and Students from Honours courses who have opted for Computer Science as their GE (General Elective) Paper.
- 2. It is also used by Students working for the Computer Science Society of the College under the guidance of the Staff Advisors.
- 3. Students are allowed to use the lab while the concerned teacher is present in the lab.
- 4. If any student wants to leave the lab in between for any exigency, then she/he is required to take permission from the concerned teacher taking the class.
- 5. If the lab is free and any student wants to use the lab to finish her/his practical or do practice, then she/he is required to take permission from the concerned teacher and inform the STA (Senior Technical Assistant)
- 6. All users of the lab are required to handle all the devices, equipment and furniture with utmost care.
- 7. All users of the Laboratory are required to maintain proper decorum and avoid misdemeanour.

8. The laboratory is to be kept neat and clean.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI GO

Page 72 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200 E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

- 9. Drinks and eatables are not allowed in the lab.
- 10. Switch off the Air Conditioners, lights and fans are to be switched off when the laboratory is not in use.
- 11. All students are required to be acquainted with the detailed Computer Science Lab Safety Manual before they work in the lab. The Safety Manual can be read by clicking here.

Maintenance:

- 1. Lab infrastructure such as furniture, air conditioner, fans, lights, fire extinguisher etc., are maintained by the Estate office of the college.
- 2. At the beginning of every semester or whenever required during semester, software installation in lab computers is done by STA, as per the requirement of the subjects being taught.
- 3. No one other than the STA is authorized to install/remove any software.
- 4. Prior to the Practical Examinations, all unwanted data from the computers is deleted and themachines are prepared for the examinations by the STA.
- 5. Users should not attempt to repair, open, temper or interfere with any of the computers, printers, cables, Air Conditioners or other equipment.
- 6. In case of any breakage of the equipment, the same should immediately be informed to the STA.
- 7. The new machines in the lab are under warranty and are maintained by the Vendor. Remaining machines (which are out of warranty) are also maintained by vendor but on call basis as and when required under supervision of STA.

ST. STEPHEN'S COLLEGE DELHI-110007 DELHI MA

Page 73 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

- 8. Do not remove anything from the computer lab without permission of the STA.
- 9. All users are required to follow the directions of the STA.

General Rules:

- 1. Students are allowed to use the lab while the concerned teacher is present in the lab.
- 2. If any student wants to leave the lab in between for any exigency then she/he is required to take permission from the concerned teacher taking the class.
- 3. If the lab is free and any student wants to use the lab to finish her/his practical or do practice, then she/he is required to take permission from the concerned teacher and inform the STA (Senior Technical Assistant)
- 4. Handle all the devices, equipment and furniture with utmost care.
- 5. Do not misbehave and maintain proper decorum.
- 6. Keep the lab neat and clean.
- 7. Tea, coffee, and eatables are not allowed in the lab.
- 8. Switch off the Air Conditioners, lights and fans before leaving the lab.

Safety Precautions while using computers in the Lab:

- 1. Use computers with full care ensuring hardware safety.
- 2. Do not make any change in the directories & files of the operating system.
- 3. Do not make any change in computer settings.
- 4. Save your work in your respective folders only.

PRINCIPAL ST. STEPHEN'S COLLEGE DELHI-110007 DELHI MG

Page 74 of 75



St. Stephen's College University of Delhi Delhi 110007

Phone: +91-11-27667200

E-mail: pstoprincipal@ststephens.edu Website: www.ststephens.edu

- 5. Shut down the computers after completion of work.
- 6. Do not use any external device without authorization of the STA.
- 7. Do not save any personal data in the lab computers.
- 8. If a device or an equipment becomes faulty while working, the sameshould be immediately reported to the STA.
- 9. In case of any fire or accident, the same should immediately be informedto the teacher/STA.
- 10.Users are advised not to touch any of the power sockets while the deviceis connected and switched on.

ST. STEPHEN'S COLLEGE DELHI-110007

