

## MEMORANDUM OF UNDERSTANDING

THE UNIVERSITY OF NOTRE DAME DU LAC

AND

ST. STEPHENS COLLEGE, NEW DELHI

The University of Notre Dame du Lac and St. Stephen's College, Delhi are linked by common academic interests and seek to develop collaborations and exchanges in fields of shared interest and expertise. The activities undertaken pursuant to this Memorandum of Understanding ("MOU") are based on a spirit of cooperation and reciprocity intended to be of mutual benefit to both parties.

### 1. Purpose

This MOU serves as a written understanding of agreed upon principles between the University of Notre Dame du Lac and St. Stephen's College, Delhi concerning a set of general academic objectives.

This is a non-binding agreement and is intended to clarify the nature and extent of the complementary activities that might be undertaken for the mutual benefit of the two parties. Each institution will be responsible for managing its own costs.

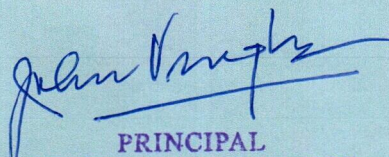
Commitments of specific institutional resources, personnel, space, facilities, or any other academic or intellectual activities may be contemplated hereunder but are beyond the scope of this MOU.

To the extent that the implementation of any agreed upon activity requires a commitment of resources, personnel, credit-bearing coursework, or intellectual property, a supplementary agreement must be negotiated and approved by the two parties before work on any of the projects can commence.

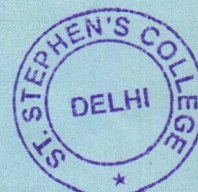
### 2. Objectives, Scope, and Major Activities

Both institutions agree to encourage the development of the following types of activities:

- Visits and informal exchanges of faculty, scholars, and administrators in specific areas of education, research and outreach.
- Explore ways to cooperate in postgraduate education and training.
- Organize joint conferences, symposia, or other meetings on subjects of mutual interest.
- Exchange of academic information and materials.
- Pursue avenues for graduate and professional student exchange during the academic year or summer terms.
- Explore the possibilities for developing joint research programs and collaborations.
- Other exchange and cooperation programs to which both parties agree.

  
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### 3. Responsibilities of the Parties

The two parties recognize that the implementation of any agreed upon activity will depend upon the interests and expertise of the individuals involved and the availability of financial resources, space and other resources. Accordingly, the implementation of any exchange and cooperative program based on the MOU shall be separately negotiated and determined between the two institutions. Both parties will be compliant with the policies of University, all applicable laws and regulations, laws and regulations of the State of Indiana, the United States and with the policies of the University of Notre Dame du Lac.

### 4. Duration and Option to Amend, Extend or Terminate

This MOU will become effective when signed by both parties. The agreement will remain in effect for five years from the signature date, below, and may be renewed or amended by mutual written agreement of the parties. The parties agree to periodically review the activities undertaken and the progress made and to consult concerning amendments, renewal or termination of the MOU. Either party may terminate this MOU at any time by providing written notice of such termination to the other party.

### 5. General Terms

This MOU is not intended to, and does not create any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by either party, its officers, employees or agents against the other party, its officers, employees, or agents.

Nothing in this MOU obligates either party to commit or transfer any funds, assets, or other resources in support of projects or activities between the two parties.

Neither party will use the name of the other, either expressly or by implication, in any publicity, solicitation or advertisement without the express written approval of the other party to this MOU.

### 6. Signatures

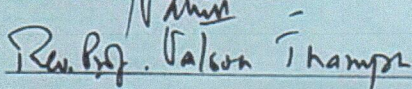
This MOU shall enter into force on the date signed by the representatives of both institutions.

University of Notre Dame du Lac

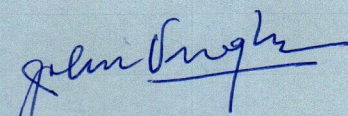
  
Name:  
Title:

Date: 3 February 2014

St. Stephen's College, Delhi

  
Name: Rev. Prof. Nelson Thampuzha  
Title: Principal

Date: 13 February 2014

  
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SOKA University

EXCHANGE AGREEMENT  
between  
ST. STEPHEN'S COLLEGE, NEW DELHI, INDIA  
and  
SOKA UNIVERSITY, TOKYO, JAPAN

Agreement made and entered into by and between the St. Stephen's College, (hereinafter referred to as ST. STEPHEN'S), and Soka University (hereinafter referred to as "SOKA"), Tokyo, JAPAN. (jointly referred to hereinafter as "the institutions").

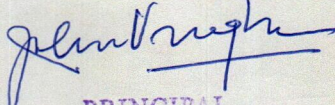
WHEREAS ST. STEPHEN'S AND SOKA recognize the importance of mutual collaboration between institutions of higher education in different countries; and

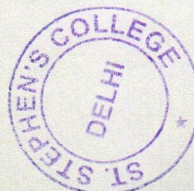
WHEREAS the institutions desire to exchange undergraduate students, research students, and academic staff members, in disciplines mutually agreed upon, for study, carrying out joint research on agreed to topics, and for delivering lectures.

NOW, THEREFORE, in consideration of the promises and mutual covenants hereinafter contained, the parties hereto agree as follows:

Article 1. Residential Student/s from SOKA Attending ST.STEPHEN'S

- 1.1 SOKA may send one undergraduate student each year to ST. STEPHEN'S as exchange student and upto 5 students as "self-financed students". The student/s shall meet all admissions requirements for ST. STEPHEN'S, and their curriculum courses may be spread between different departments. With the current ST. STEPHEN'S academic calendar, students may enroll for the full year (July through April). Any self-financed student who gets admission to ST. STEPHEN'S based on the above criteria will be eligible for accommodation on campus subject to availability on a priority basis.
- 1.2 The curriculum available to SOKA student/s will consist of courses offered at ST. STEPHEN'S and some specially arranged courses offered by agreement between SOKA and ST. STEPHEN'S. SOKA student/s may take upto three courses per semester, and participate in class-room and tutorial work with ST. STEPHEN'S undergraduates. SOKA students' academic work will be evaluated on an on-going basis throughout their stay, and grades will be given at the end on the basis of their tutorial assignments, attendance at lectures and seminars and the quality of their participation there-in. The grades will be reported to SOKA within one month after their leaving the college.
- 1.3 ST. STEPHEN'S shall charge a tuition fee of Rs 2,00,000 per semester per student. These fees and charges will be increased by 10% per annum in subsequent years. Both the exchange student and self-financed students shall pay the above-mentioned fees. The fees incurred towards boarding and lodging shall be waived both for the exchange student and self-financed students as a gesture of goodwill.
- 1.4 SOKA shall be responsible for sending the applications of interested SOKA student/s to ST. STEPHEN'S by the end of March of the academic year preceding the proposed period of study. ST. STEPHEN'S will inform SOKA of its decisions on these nominations by late April. Final decisions on the acceptance of each student shall be made by ST. STEPHEN'S.

  
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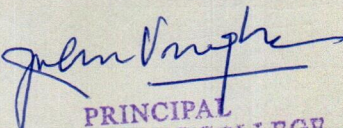
- 1.5 An orientation program shall be provided by ST. STEPHEN'S for the SOKA student(s) shortly after arrival. ST. STEPHEN'S will provide continuous academic and non-academic advice to the SOKA student/s through their residency as needed.
- 1.6 SOKA student(s) will reside on the campus in student dormitories and will abide by its rules and traditions.
- 1.7 Prior to participating in this program, SOKA student/s shall have secured appropriate medical and accident insurance. This may be furnished by SOKA, according to its own regulations or by an Agency authorized to do so. Students must have a certification that they have the necessary insurance at the time of their study in ST. STEPHEN'S.

Article 2. ST. STEPHEN'S Graduates Attending SOKA

- 2.1 SOKA shall accept a candidate for a SOKA one-year Japanese language or Diploma program in the humanities and/or social sciences (as may be offered by Soka academic departments). One recent graduate or graduating final-year student from ST. STEPHEN'S baccalaureate degree program (conditioned on the student's graduating from ST. STEPHEN'S) can be considered eligible to apply for the exchange programme.
- 2.2 ST. STEPHEN'S shall be responsible for sending the name of one nominee for admission to SOKA by the end of March of the academic year preceding the proposed admission to the aforementioned program/s. SOKA shall inform ST. STEPHEN'S of its decisions respecting the nominated student no later than May 1.
- 2.3 SOKA will assume responsibility for the cost of the accepted student's tuition and fees (including insurance) and will provide a fellowship of 80,000 Japanese yen every month apart from tuition and accommodation, SOKA shall facilitate the travel of the student between India and Japan.

Article 3. Faculty Exchanges and Joint Research

- 3.1 To enrich the academic programs and research interests of the institutions, study and research visits between the instructional faculty and research staff and advanced postgraduate students from the institutions may be undertaken. Exchanges may consist of invitations to lecture, conduct seminars and colloquia, or to participate in other academic activities of the host institution.
- 3.2 Exchange of personnel described in 3.1 shall be initiated by the individual's home institution and shall consist of a proposal outlining the terms and conditions under which such visits are to take place. The proposal shall include a written summary of the proposed visitor's credentials.
- 3.3 Funding arrangements for the exchange of faculty, research, and advanced graduate personnel between the institutions shall be agreed to in advance in writing by the institutions. Monies to support these exchanges may be supplied by additional funds committed by a duly authorized representative of either institution, or they may come from grants or other funds obtained either singly or jointly by the institutions. Whenever feasible the institutions shall collaborate to seek additional support for their joint activities.
- 3.4 Any proposal for joint research or an educational project shall be evaluated and approved in writing by duly appointed representatives of the institutions. In the event that such proposal is accepted as a joint effort, the institutions shall actively seek outside funding for the joint project.
- 3.5 All publications resulting from the collaboration between the institutions under this agreement shall include recognition of this agreement therein. Likewise, all courses and formal presentations which

  
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result from collaboration between the institutions under this agreement shall include mention of this agreement.

3.6 Any publication including, but not limited to, books, academic journals, and other research information which is the result of this agreement shall be acknowledged and exchanged by the institutions.

3.7 All research and other activities conducted under this agreement shall be conducted in accordance with the laws and regulations which apply to the institution at which such research or other activities take place.

Article 4. Non-Discrimination

All exchanges of students, research staff, and faculty shall be decided on the basis of the aforementioned criteria and no person shall be excluded from participating in any of the above described exchanges on the basis of race, color, gender, sexual orientation, gender identity, gender expression, age [except that all students must be at least eighteen (18) years old], religion, national or ethnic origin, disability, or status as a veteran.

Article 5. Term of Agreement

The term of this agreement shall commence on July 1, 2016 and shall be valid through June 30, 2019. This agreement may be renewed for an additional 3 year period by the agreement of the parties. Such renewal agreement shall be in writing and signed by both parties.

Article 6. Termination

Either party may terminate this agreement or the renewal agreement by providing the other party with six (6) months written notice of its intention to terminate this agreement as of September 1<sup>st</sup> of any year that this agreement continues in effect.

Article 7. Prior Financial Commitments

Any outstanding financial commitments remaining from any previous agreements shall be honored by the obliged institution. Each institution shall promptly notify in writing the other institution of any financial obligations existing and due under the terms of any prior agreements.

Article 8. Representations

Both institutions hereby represent that they have full authority to enter into this agreement, which shall be executed in English.

Article 9. Integration

This agreement embodies and constitutes the entire understanding between the institutions with respect to the transactions contemplated herein, and all prior agreements, understanding, representation and statements, whether oral or written, are superseded. Neither this agreement nor any provisions hereof may be modified or amended unless in an instrument signed by an authorized representative of both ST. STEPHEN'S and SOKA.

Article 10. Notices

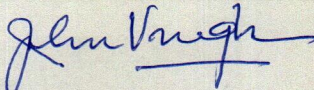
Notice with respect to rights and obligations of each party shall be provided as follows: If to SOKA, to the Vice President, Office of International Affairs, Soka University, Hachioji, Tokyo 192-8577, JAPAN. If to ST. STEPHEN'S, to the Principal, St. Stephen's College, Delhi 110 007, INDIA.

Article 11. Captions

The captions or heading of the paragraphs hereof are for convenience only and shall not control or affect the meaning or construction of any of the terms or provisions of this agreement.

Article 12. Rules and Regulations

As a condition of participation in this exchange program, participants will be subject to and must abide by all applicable rules, policies, and regulations of the host institution. In the event that the host institution determines that a visiting participant has violated a rule, policy, or regulation, the host institution may report

  
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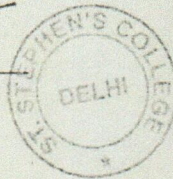
to the home institution any such violation that is significant to the program.

IN WITNESS WHEREOF, both ST. STEPHEN'S, through its duly authorized representative, and SOKA, through its duly authorized representative, have hereunto executed this agreement in duplicate as of the date first above written.

ST. STEPHEN'S COLLEGE

SOKA UNIVERSITY

BY: *John Varghese*  
Prof John Varghese, Principal



BY: *Yoshihisa Baba*  
Prof. Yoshihisa Baba, President

Date: July 2016

Date: May 2017

*Dr. Renish Geevarghese Abraham*  
Witness  
DR. RENISH GEEVARGHESE ABRAHAM  
Bursar, St. Stephen's College  
Delhi - 110007.

*Masaru Osanai*  
Witness  
Prof. Masaru Osanai  
Dean of International Affairs

Acknowledgement:

Acknowledgement:

BY: \_\_\_\_\_  
Printed Name:

BY: *Masahiko Tobita*  
Printed Name: Masahiko Tobita  
Administrative Director, International Affairs Office

*John Varghese*  
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## Memorandum of Understanding

Between

St. Stephen's College, Delhi, India

And

Macquarie University, New South Wales, Australia

### 1. Collaboration

St Stephen's College, Delhi, India (**St. Stephen's**) and Macquarie University (CRICOS Provider Number 00002J) of Macquarie University, New South Wales 2109, Australia (**Macquarie**), agree to enter into a collaborative, mutually beneficial relationship based on a foundation of trust for the development of the two institutions and the promotion of international understanding and goodwill. This Memorandum of Understanding will seek to broaden the scope of the academic curriculum, create educational relations and cooperation between the Institutions and to promote academic and cultural linkages, enrichment and understanding between the institutions.

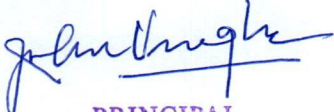
### 2. Objectives

In order to strengthen the intellectual growth and international orientation of the students and faculty of the two institutions, St Stephens College and Macquarie University hereby agree to cooperate in the following activities as and when appropriate in accordance with the terms set out in the Memorandum of Association to be drawn up separately for each of the activities.

- a) Cooperation in academic and cultural linkages as determined by the two institutions
- b) Exchange visits of faculty and students from one institution to the other

### 3. Tenure, Ammendment and Termination

The MoU shall have an initial duration of three years and shall be reviewed annually. This MoU is subject to revision or renewal by mutual agreement. It is also understood that either institution may terminate this MoU at any time by giving 6 months' notice to

  
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that effect in writing to the other institution, although such action will only be taken after mutual consultation in order to avoid any possible inconvenience to all parties. The terms of this MoU may be amended by mutual written agreement between the parties.

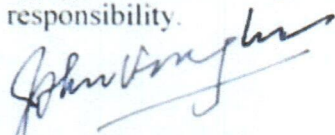
#### 4. Non- Binding Agreement

##### Non-binding memorandum

This memorandum is not intended to create binding legal obligations for either party. It serves only as a record of the parties' current intentions.

#### 5. Dispute Resolution

Should there be dispute relating to any aspect of this MoU, the Principal, St. Stephen's College and Director, South Asia at Macquarie International, Macquarie University, will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

  
For St Stephen's College

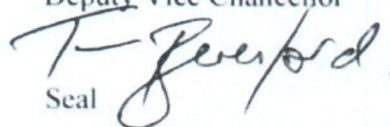
Principal

Seal



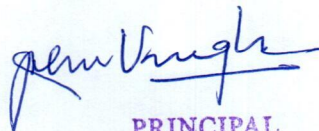
For Macquarie University

Chief Operating Officer and  
Deputy Vice Chancellor

  
Seal

Dated: 16.11.2016

Place: Delhi

  
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